

MINUTES

On this, the 9th day of March 2026, the Commissioners Court of Jack County, Texas, met in Regular Session at 10:02 a.m., beginning with a prayer and the pledge of allegiance to the American flag and Texas flag, with the following individuals present:

Brian Keith Umphress	County Judge
Gary Oliver	Commissioner Precinct 1
Amy Salazar	Commissioner Precinct 2
Henry Birdwell, Jr.	Commissioner Precinct 3
Terry Ward	Commissioner Precinct 4
Vanessa James	County Clerk
Suzanne Brooks	Chief Deputy County Clerk
Lisa Perry	County Auditor
Brad Campsey	County Treasurer
Frank Hefner	EMC/IT
Charles Hauger	Jack County Sheriff
Doug Angell	SO Chief Deputy
Ron Butler	TDEM
Macaul Johnson	County Judge's Administrative Assistant
Lynn Casteel	Elections Administrator
Cara Smith	County Treasurer's Assistant
Trasi Ogle	Tax Assessor-Collector
Lorena Banuelos	Elections assistant
Kim Dungan	Human Resources

The following public members were in attendance: Nathan Dee Dudley, Ronald Fitzgerald, Bobby Franklin, Gale Cavener, PeeWee Roberson, LeeAnna Furman, Mark Furman, Nichole Rose, Amanda Horn, Tony Horn, Ashely Anderson, Anna Fitzgerald, Betsy Moore, and Jacksboro City Manager, Mike Smith.

PUBLIC FORUM

Some members of the public spoke to the Court.

PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress moved to approve all [accounts and claims](#) submitted. Commissioner Birdwell seconded the motion, which passed. (4-0) Commissioner Oliver abstained from the vote.

Commissioner Birdwell made a motion to pay a walk-in [payment](#) request for Butler Building Service in the amount of \$8681.25. Motion was seconded by Commissioner Oliver, and it passed unanimously. (5-0)

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for February 23, 2026;
- (b) Review and Acceptance of Tax Assessor/Collector [Reports](#) for February 2026;
- (c) Approval of Performance Bonds and Oaths for (1) Jack County Sheriff Deputy Richard Gambino; (2) Jack County Assistant Treasurer Cara Smith;
- (d) Reception of [Certificates](#) of Training for (1) Jack County Clerk Vanessa James Certificate of Completion for 10 hours Continuing Education for 2026 from TAC; (2) Jack County Judge Brian Keith Umphress [Certificate](#) of Completion of the 68th Annual VG Young School for County Commissioners Court;
- (e) Ratify the [Resolution](#) for the Homeland Security Grant Program;
- (f) Review and approve the [Contract](#) for Election Services between Jack County and Jacksboro Independent School District;
- (g) Review and approve the Portage 1500 VPN Connection Support and Maintenance annual [agreement](#);

Commissioner Birdwell made a motion to approve the Consent Agenda items presented. The motion was seconded by Commissioner Ward and passed unanimously. (5-0)

TIMED AGENDA ITEM

No timed agenda items.

REPORTS, IF ANY, BY OTHER DEPARTMENT HEADS

Commissioners and Judge to visit Sheppard Air Force Base on March 30, 2026 to talk about Wind Turbines and how it affects security training.
The County should be receiving Cyrus 1 Data center abatement paperwork and will update the community by public notification.
Discussion made, no action taken.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Discussion made, no action taken.

DISCUSSION REGARDING SERVICES PROVIDED BY ACA (AFFORDABLE CARE ACT) REPORTING AND TRACKING SERVICE (ARTS) FOR REPORTING OF 1095C WITH IRS AD AUTHORIZING THE COUNTY JUDGE TO SIGN RETAINER AGREEMENT-KIM DUNGAN

Commissioner Ward made a motion to approve the signing of the retainer [agreement](#) with the Texas Association of Counties for reporting and tracking service. The motion was seconded by Commissioner Birdwell and passed unanimously. (5-0)

DISCUSSION AND POSSIBLE APPROVAL OF SIGNING A MICROFILM RETRIEVAL ORDER FROM NEUMO FOR THE COUNTY CLERK'S OFFICE

Commissioner Oliver made a motion to approve the signing of a Microfilm Retrieval [Order](#) from Neumo for the County Clerk's Office. The motion was seconded by Commissioner Salazar and passed unanimously. (5-0)

DISCUSSION AND POSSIBLE ACTION TO SIGN MICROFILM/DATA STORAGE SERVICE AGREEMENT FROM LGS TO STORE MICROFILMED RECORDS FROM THE COUNTY CLERK'S OFFICE

Commissioner Birdwell made a motion to approve the signing of the Microfilm/Data Storage Service [Agreement](#) from LGS to store microfilmed records from the County Clerk's Office. The motion was seconded by Commissioner Salazar and passed unanimously. (5-0)

REVIEW AND POSSIBLE ACTION TO CORRECT SALARY DISCREPANCY IN THE TAX COLLECTOR ASSESSOR DEPARTMENT

Commissioner Birdwell made a motion to amend the FY2026 budget of the Tax Assessor-Collector's office to add \$866.50 per clerk for a total of \$2,599.50 to even out the pay of the clerks throughout the Courthouse. Commissioner Salazar seconded the motion. (5-0)

CONSIDERATION AND POSSIBLE ACTION REGARDING THE PURCHASE OF A BUILDING BY THE JACK COUNTY APPRAISAL DISTRICT

Asking the court to sign a Resolution not to exceed \$500,000 for the purchase of a building. The Court would like the board to consider the cost of leasing a building.

Judge Umphress made a motion to table this item at this time. Commissioner Birdwell seconded the motion, and it passed unanimously. (5-0)

FUTURE AGENDA ITEMS

ADJOURNMENT

There being no further business, Commissioner Birdwell moved to adjourn. Commissioner Oliver seconded the motion, which passed unanimously (5-0).

The meeting was adjourned at 1:23 p.m.

Brian Keith Umphress, County Judge

Gary Oliver, Commissioner Pct. #1

Amy Salazar, Commissioner Pct. #2

Henry Birdwell, Jr., Commissioner Pct #3

Terry Ward, Commissioner Pct. #4

ATTEST:

Vanessa James, County Clerk