

## MINUTES

On this, the 22nd day of September 2025, the Commissioners Court of Jack County, Texas, met in Regular Session at 10:03 a.m., beginning with a prayer and the pledge of allegiance to the American flag and Texas flag, with the following individuals present:

|                      |                            |
|----------------------|----------------------------|
| Brian Keith Umphress | County Judge               |
| Gary Oliver          | Commissioner Precinct 1    |
| Amy Salazar          | Commissioner Precinct 2    |
| Henry Birdwell       | Commissioner Precinct 3    |
| Terry Ward           | Commissioner Precinct 4    |
| Vanessa James        | County Clerk               |
| Suzanne Brooks       | Chief Deputy County Clerk  |
| Lisa Perry           | County Auditor             |
| Brad Campsey         | County Treasurer           |
| Frank Hefner         | IT/Emergency Management    |
| T-Bob Hauger         | County Sheriff             |
| Doug Angell          | SO Chief Deputy            |
| Ron Butler           | TDEM                       |
| Kim Dungan           | Human Resources            |
| Lynn Casteel         | Elections Administrator    |
| Missy Coufal         | Extension Office Assistant |

The following public members were in attendance: Rosie Lewis, Miranda Kellar, Susan Elmore, Jackie Ellis, Kathy Pruitt, Morgan Ellis, Claire Ellis, Randall Ellis, Drew Williams, Ashley Anderson, Savannah Brooks, Maddison Brasket, Kenadee Sell, Allie Hamilton, and, Loren Sell.

## PUBLIC FORUM

No members of the public addressed the Court.

## PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress moved to approve all [accounts and claims](#) submitted, with the exception of the invoice from Timekeeper, which was removed at the request of Sheriff Haguer. Commissioner Ward seconded the motion, which passed (4-0). Commissioner Oliver abstained from the vote.

Motion was made by Judge Umphress to go back and reconsider the payment of claims item. Motion was seconded by Commissioner Oliver and passed unanimously. (5-0)

Motion was made by Judge Umphress to approve payment of the bill submitted by Timekeeper. Motion was seconded by Commissioner Oliver, and it passed unanimously. (5-0)

## CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for September 8, 2025;
- (b) Review and Acceptance of Auditor's Monthly [Report](#);
- (c) Authorization of issuance of County Credit Card through TIB to Joe Logan SRO with Sheriff's Office in the amount of \$1,500;
- (d) Approval of Official Bond and Oath for Jack County Deputy Chris Dewayne Reger;
- (e) Ratification of list of county Credit Cards that were decreased;
- (f) Acceptance of Extension Activity and Travel Report for August 2025 from agent [Taylor Chapa](#);
- (g) Acceptance of "[Health Services Agreement](#)" between Jack County and Jack County Hospital District d/b/a Faith Community Health System to provide medical care for inmates or Detainees of the Jack County Jail;
- (h) Approval of designating the second and fourth Mondays of each month on which Commissioner's Court will convene regular meetings for remainder of FY2025 and FY2026, unless those days fall on a designated holiday;
- (i) Appointment of Pro Tem County Judge for Commissioners Court for the calendar year 2026;

Judge Umphress made a motion to approve the presented Consent Agenda and the appointment of Commissioner Birdwell as County Judge Pro-Tem for FY2026. The motion was seconded by Commissioner Salazar and passed unanimously. (5-0)

## TIMED AGENDA ITEM 10:00 AM

-Review and Action on Bids to Purchase the following:

- (a) Gasoline and Diesel Fuel to be used by Jack County until September 30, 2026;
- (b) Crushed Rock and Road Building Material for use by the County Commissioners for FY 2025-2026 (October 1, 2025 to September 30, 2026);

#### ACTION BY COURT ON THE ABOVE ITEM 4 (A)

One bid for gasoline and diesel fuel was received from Grable Oil. Commissioner Birdwell made a motion to accept the [bid](#) received from Grable Oil for gasoline and diesel fuel until September 30, 2026. Motion was seconded by Commissioner Ward, and it passed unanimously. (5-0)

#### ACTION BY COURT ON THE ABOVE ITEM 4 (B)

Motion was made by Commissioner Birdwell to accept the [bid](#) provided by Zack Burkett for crushed rock and road building material for use by the Commissioners for FY2025-2026. Commissioner Salazar seconded the motion, and it passed unanimously. (5-0)

#### PRESENTATION BY JACK COUNTY 4-H'ERS AND THE PRESENTATION OF A [PROCLAMATION](#) TO BE SIGNED BY JUDGE UMPHRESS DECLARING OCTOBER 5-OCTOBER 11, 2025, NATIONAL 4-H WEEK

Morgan Ellis, Savannah Brooks, Maddison Brasket, Kenadee Sell, and Allie Hamilton, all members of the Jack County 4-H, spoke to Commissioners about what 4-H activities they participate in and enjoy.

#### DISCUSSION AND POSSIBLE ACTION TO CLOSE SOUTH STADIUM STREET AND A PORTION OF EAST EBERHART STREET, PERRIN, TEXAS

Members of the community spoke regarding the possible road closures. No action was taken at this time.

#### APPROVE ADOPTION OF MEMORANDUM OF UNDERSTANDING BETWEEN HELEN FARABEE CENTERS SUBCONTRACTING WITH ABILENE RECOVERY COUNCIL AND JACK COUNTY FOR THE PURPOSE OF PROVIDING INTERVENTION/TREATMENT/RECOVERY PROGRAMS

Motion was made by Commissioner Birdwell to adopt the [Memorandum of Understanding](#) between Helen Farabee Centers subcontracting with Abilene Recovery Council and Jack County for the purpose of providing intervention/treatment/recovery programs. Motion was seconded by Commissioner Salazar and passed unanimously. (5-0)

#### DISCUSS AND ACCEPT THE RE-PLAT OF THE "MESQUITE ESTATES" SUBDIVISION LOCATED IN PRECINCT #3, JACK COUNTY, TEXAS

Motion was made by Commissioner Birdwell to approve the replat of the Mesquite Estates subdivision located in Precinct #3. Motion was seconded by Commissioner Ward, and it passed unanimously. (5-0)

#### DISCUSSION AND APPROVAL OF PAYROLL SCHEDULE FOR REMAINDER FY2025 AND FY2026

Motion was made by Commissioner Ward to approve the proposed payroll schedule for the remainder of FY2025 and FY2026. Motion was seconded by Commissioner Salazar, and it passed. (4-0) Judge Umphress had stepped out for this item.

#### APPROVAL AND SIGNATURE OF CONTRACT AND AGREEMENT BETWEEN EASY VOTE SOLUTIONS AND JACK COUNTY-ELECTION ADMINISTRATOR

Motion was made by Commissioner Salazar to approve and sign the contract and [agreement](#) between Vote Solutions and Jack County. Motion was seconded by Commissioner Oliver, and it passed. (4-0) Judge Umphress had stepped out for this item.

#### APPROVAL AND AUTHORIZATION FOR COUNTY JUDGE TO SIGN PROPOSED JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES BETWEEN JACK COUNTY AND BOWIE ISD FOR NOVEMBER 4, 2025 ELECTION

Motion was made by Commissioner Ward to approve and authorize the County Judge to sign the proposed Joint Election [Agreement](#) and Contract for Election Services between Jack County and Bowie ISD for the November 4, 2025, Election. Motion was seconded by Commissioner Oliver, and it passed. (4-0) Judge Umphress had stepped out during this item.

DISCUSSION AND APPROVAL OF “AIRMED CARE SITE MEMBERSHIP PLAN” TO INCLUDE HOUSEHOLD MEMBERS AT A RATE OF \$75 YEAR PER EMPLOYEE

Continue with the County paying coverage for the employee, and the employee having the option to pay for coverage for their families. No action taken.

APPROVAL AND SIGNATURE OF 60-MONTH KYOCERA COPIER LEASE WITH HUDSON IMAGING SYSTEMS FOR HUMAN RESOURCE OFFICE

Motion was made by Commissioner Ward to approve and sign a 60-month copier [lease](#) with Hudson Imaging Systems for the Human Resource Office. Motion was seconded by Commissioner Salazar and it passed. (4-0) Judge Umphress had stepped out for this item.

SET COUNTY HOLIDAYS FOR REMAINDER FY2025 AND FY2026 AS FOLLOWS:

|                          |                            |
|--------------------------|----------------------------|
| Columbus Day             | October 13, 2025           |
| General Election Day     | November 4, 2025           |
| Veteran’s Day            | November 11, 2025          |
| Thanksgiving             | November 27 & 28, 2025     |
| Christmas                | December 24, 25 & 26, 2025 |
| New Year’s Day           | January 1, 2026            |
| Martin Luther King Day   | January 19, 2026           |
| President’s Day          | February 16, 2026          |
| Primary Election         | March 3, 2026              |
| Good Friday              | April 3, 2026              |
| Primary Run-Off Election | May 26, 2026               |
| Memorial Day             | May 25, 2026               |
| Juneteenth               | June 19, 2026              |
| Independence Day         | July 3, 2026               |
| Labor Day                | September 7, 2026          |
| Employee’s Birthday      | Determined by Dept. Head   |

Motion was made by Commissioner Salazar to set the County holiday schedule for the remainder of FY2025 and FY2026. Motion was seconded by Commissioner Ward and passed. (4-0) Judge Umphress had stepped out during this item.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Discussion made, no action taken.

REPORTS, IF ANY, BY OTHER DEPARTMENT HEADS

Discussion made, no action taken.

FUTURE AGENDA ITEMS

No future agenda items mentioned.

ADJOURNMENT

There being no further business, Commissioner Oliver moved to adjourn. Commissioner Salazar seconded the motion, which passed unanimously. (4-0).

The meeting was adjourned at 12:12 p.m.

Brian Keith Umphress, County Judge

Gary Oliver, Commissioner Pct. #1

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Amy Salazar, Commissioner Pct. #2

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Henry Birdwell, Jr., Commissioner Pct. #3

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Terry Ward, Commissioner Pct. #4

ATTEST:

\_\_\_\_\_  
Vanessa James, County Clerk