

MINUTES

On this, the 8th day of September 2025, the Commissioners Court of Jack County, Texas, met in Regular Session at 10:06 a.m., beginning with a prayer and the pledge of allegiance to the American flag and Texas flag, with the following individuals present:

Brian Keith Umphress	County Judge
Gary Oliver	Commissioner Precinct 1
Henry Birdwell	Commissioner Precinct 3
Terry Ward	Commissioner Precinct 4
Vanessa James	County Clerk
Suzanne Brooks	Chief Deputy County Clerk
Lisa Perry	County Auditor
Brad Campsey	County Treasurer
Frank Hefner	IT/Emergency Management
T-Bob Hauger	County Sheriff
Doug Angell	SO Chief Deputy
Cara Smith	Treasurer's Assistant
Ron Butler	TDEM
Kim Dungan	Human Resources
Debra Tillery	Administrative Assistant
Lynn Casteel	Elections Administrator

The following public members were in attendance: Gretta Owens, Sioux Trombley, Susan Coley, Kristi Bailey, Katrina Phillips, Jacksboro City Manager, Mike Smith, Teresa Wilson, Misty Sherrod, Jacksboro Newspapers, Ashley Anderson, Krisha Campbell, Kathy Pruitt, and Jennifer Shade.

PUBLIC FORUM

No members of the public addressed the Court.

PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress moved to approve all [accounts and claims](#) submitted. Commissioner Birdwell seconded the motion, which passed (3-0). Commissioner Oliver abstained from the vote.

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for August 25, 2025;
- (b) Review and Acceptance of Tax Assessor/Collector [Reports](#) for August 2025;
- (c) Authorization of issuance of County Credit Card through TIB to Human Resource Head Kim Dungan in the amount of \$2,500;
- (d) Acceptance of Extension Activity and Travel Report for July and August 2025 from Alinda [Cox](#);

Commissioner Birdwell made a motion to approve the presented Consent Agenda Items with the correction to item (c), setting the credit limit at \$1,500. The motion was seconded by Commissioner Ward and passed unanimously. (4-0)

TIMED AGENDA ITEM

No timed agenda items.

SETTING OF FEES FOR SHERIFF AND CONSTABLE OFFICES FOR FY 2026

Motion was made to approve that there are no changes to the Sheriff's and Constable's [fees](#) for 2026. Motion was seconded by Commissioner Birdwell, and it passed unanimously.

2nd Birdwell 4-0

DISCUSSION, APPROVAL AND SIGNING OF APPOINTMENT OF PRESIDING JUDGES
AND ALTERNATE JUDGES FOR TWO-YEAR TERM BEGINNING SEPTEMBER 1, 2025,
AND ENDING AUGUST 31, 2027

Commissioner Birdwell made a motion to approve the signing and [appointment](#) of Presiding judges and Alternate judges for a two-year term beginning September 1, 2025, and ending August 31, 2027. The motion was seconded by Commissioner Ward and passed unanimously. (4-0)

APPROVAL AND EXECUTING OF “NOTICE OF SPECIAL ELECTION” TO BE SIGNED
BY THE COUNTY JUDGE AND AN “ORDER OF SPECIAL ELECTION” TO BE SIGNED
BY THE COUNTY JUDGE AND COMMISSIONERS FOR THE ELECTION TO BE HELD
ON NOVEMBER 4, 2025

Commissioner Birdwell made a motion to approve the execution of the “[Notice of Special Election](#)” to be signed by the County Judge and an “[Order of Special Election](#)” to be signed by the County Judge and Commissioners for the Election to be held on November 4, 2025. Commissioner Ward seconded the motion, and it passed unanimously. (4-0)

APPROVAL AND AUTHORIZATION FOR COUNTY JUDGE TO SIGN PROPOSED JOINT
ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES BETWEEN
JACK COUNTY, BOWIE ISD AND PERRIN-WHITT CISD FOR THE NOVEMBER 4, 2025,
ELECTION

Commissioner Birdwell made a motion to authorize the County Judge to sign the proposed [Joint Election Agreement](#) and Contract for Election Services between Jack County, Bowie ISD, and Perrin-Whitt CISD for the November 4, 2025, Election. Commissioner Oliver seconded the motion.

Judge Umphress amended the motion to authorize the County Judge to sign the proposed Joint Election Agreement and Contract for Election Services between Jack County and Perrin-Whitt CISD. Motion was seconded by Commissioner Ward and passed unanimously. (4-0)

PRESENTATION AND POSSIBLE ACTION TO SUPPORT THE FRIENDS OF THE
JACKSBORO ANIMAL SHELTER

Gretta Owen spoke on behalf of the [Friends of the Animal Shelter](#) and gave information regarding their organization and the work they do for the benefit of the Animal Shelter.

Motion was made by Judge Umphress to support the request for \$25,000 to come from the County Reserve funds to the Friends of the Animal Shelter and add it to future community support for next year. Commissioner Oliver seconded the motion, and it passed unanimously. (4-0)

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Discussion made, no action taken.

REPORTS, IF ANY, BY OTHER DEPARTMENT HEADS

Discussion made, no action taken.

BUDGET WORKSHOP FY2026

Discussion made, no action taken.

FUTURE AGENDA ITEMS

Subdivision Rules and Regulations

ADJOURNMENT

There being no further business, Commissioner Birdwell moved to adjourn. Commissioner Oliver seconded the motion, which passed unanimously. (4-0).

The meeting was adjourned at 12:05 p.m.

Brian Keith Umphress, County Judge

Gary Oliver, Commissioner Pct. #1

Amy Salazar, Commissioner Pct. #2

Henry Birdwell, Jr., Commissioner Pct. #3

Terry Ward, Commissioner Pct. #4

ATTEST:

Vanessa James, County Clerk