

MINUTES

On this the 14th day of April, 2025, the Commissioners Court of Jack County, Texas met in Regular Session at 10:19 a.m., beginning with a prayer and the pledge of allegiance to the American flag and Texas flag with the following individuals present:

Brian Keith Umphress	County Judge
Gary Oliver	Commissioner Precinct 1
Amy Salazar	Commissioner Precinct 2
Henry Birdwell, Jr.	Commissioner Precinct 3
Terry Ward	Commissioner Precinct 4
Vanessa James	County Clerk
Brad Campsey	County Treasurer
Lisa Perry	County Auditor
Frank Hefner	EMC/IT
Suzanne Brooks	County Clerk Chief Deputy
Trasi Ogle	Tax Assessor/Collector
Ron Butler	TDEM
Cara Smith	County Treasurer's Assistant
T-Bob Hauger	County Sheriff
Doug Angell	Chief Deputy Sheriff
Clyde Watson	County Constable

The following public members were in attendance: City Manager of Jacksboro, Mike Smith, Teri Richardson, Jack Richardson, Katy Moore, Cailli Perry, Randy Lynn, and Zach Zeitler.

PUBLIC FORUM

Jacksboro City Manager, Mike Smith spoke about upcoming activities.

PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress moved to pay all [accounts and claims](#) submitted for approval. Commissioner Birdwell seconded the motion, which passed (4-0). Commissioner Oliver abstained from the vote.

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for March 24, 2025;
- (b) Review and Acceptance of Tax Assessor/Collector [Reports](#) for March 2025;
- (c) Approval/Renewal of Performance Bond and Oath for Jack County Sheriff Deputy Jeremy Howard;
- (d) Approval of [Proclamation](#) declaring the month of April as NCGM (National County Government Month);
- (e) Ratification of signing the Texas Department of Family and Protective Services (DFPS) and Commissioners' Court of Jack County Non-Financial Agreement to maintain a County Child Welfare Board;
- (f) Approval of New Performance Bond and Oath for Assistant Treasurer Cara Smith;

Commissioner Birdwell made a motion to approve the presented Consent Agenda Items. The motion was seconded by Commissioner Ward and passed unanimously. (5-0)

TIMED AGENDA ITEMS

No Timed Agenda Items

PRESENTATION BY KATY MOORE REQUESTING A SIGNED PROCLAMATION FOR STOMP (STANDING TOGETHER ON METH PREVENTION) DECLARING APRIL AS "SPRING INTO ACTION" MONTH

Mrs. Moore spoke to the Court regarding some of the activities that [STOMP](#) puts on with local county schools and community activities they do to bring awareness to the dangers of drug abuse.

REVIEW, DISCUSSION, AND APPROVAL OF CSC MEMORANDUM OF UNDERSTANDING AGREEMENT FOR THE JACK COUNTY CLERK'S OFFICE TO BEGIN RECORDING DOCUMENTS IN OFFICIAL PUBLIC RECORDS

Judge Umphress made a motion to approve the signing of the Memorandum of Understanding [agreement](#) with CSC to allow the County Clerk's Office to begin erecording. Motion was seconded by Commissioner Ward, and it passed unanimously. (5-0)

DISCUSSION AND APPROVAL OF QUOTE FROM LGS TO PERFORM SET UP AND
INTEGRATION WITH INITIAL ENCODING VENDOR CSC IN THE JACK COUNTY
CLERK'S OFFICE

Judge Umphress made a Motion to approve a [quote](#) from Local Government Solutions to perform setup and integration with vendor CSC in the Clerk's Office. Motion was seconded by Commissioner Birdwell, and it passed unanimously. (5-0)

DISCUSSION AND APPROVAL FOR THE POSITION OF JAIL ADMINISTRATOR TO BE
CLASSIFIED AS AND "EXEMPT EMPLOYEE"

Motion was made by Commissioner Birdwell to approve the Jail Administrator position to be classified as an exempt employee. Motion was seconded by Commissioner Salazar, and it passed unanimously. (5-0)

DISCUSSION AND APPROVAL OF ONE (1) YEAR CONTRACT EXTENSION FOR
KOLOGIK SOFTWARE SYSTEM

Motion as made by Commissioner Birdwell to approve extension of the Kologik Software System for 1 year. Motion was seconded by Commissioner Oliver and passed unanimously. (5-0)

DISCUSSION AND APPOINTMENT OF THE INVESTMENT POLICY AND COUNTY
DEPOSITORY COMMITTEE

Motion was made by Judge Umphress to establish the County Investment and Depository Committee, in addition to appointing Brad Campsey Chair of the Committee and allowing him to appoint the remaining 5 people to the committee. The Motion was seconded by Commissioner Ward, and it passed unanimously. (5-0)

DISCUSSION AND POSSIBLE ACTION REGARDING THE JACK COUNTY
COURTHOUSE OUTSIDE SEWER REPLACEMENT

No action taken at this time.

DISCUSSION AND POSSIBLE ACTION REGARDING ANY RENOVATIONS TO THE
JACK COUNTY DISTRICT COURTROOM

No action taken at this time.

DISCUSSION AND APPROVAL OF AMENDMENT TO "MESQUITE ESTATES
SUBDIVISION"

Some discussion made, no action taken at this time.

APPROVAL OF NAME CHANGES (DUE TO STAFF CHANGES) ON SHERIFF'S OFFICE
JACKSBORO NATIONAL BANK SIGNATURE CARDS FOR THE FOLLOWING
ACCOUNTS: SEIZED ACCOUNT, COMMISSARY ACCOUNT, INMATE TRUST FUND,
DARE ACCOUNT, AND SHERIFF FEE ACCOUNT

Motion was made by Judge Umphress to approve [name changes](#) on Sheriff's Office Jacksboro National Bank signature cards for the Seized account, Commissary account, Inmate Trust Fund, DARE account, and Sheriff's Fee Account. Motion was seconded by Commissioner Salazar, and it passed. (5-0)

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Discussion made, no action taken.

REPORTS, IF ANY, BY OTHER DEPARTMENT HEADS

Discussion made, no action taken.

FUTURE AGENDA ITEMS

No future agenda items mentioned.

ADJOURNMENT

There being no further business, a Motion was made by Commissioner Birdwell to adjourn. Commissioner Oliver seconded the motion to adjourn, and the motion passed unanimously. (5-0).

The meeting was adjourned at 1:25 p.m.

Brian Keith Umphress County Judge

Gary Oliver, Commissioner Pct. #1

Amy Salazar, Commissioner Pct. #2

Henry Birdwell, Jr. Commissioner Pct. #3

Terry Ward, Commissioner Pct. #4

ATTEST:

Vanessa James, County Clerk