

MINUTES

On this the 12th day of February, 2024 the Commissioners Court of Jack County, Texas met in Regular Session at 10:02 a.m. beginning with a prayer and the pledge of allegiance to the American flag and Texas flag with the following individuals present:

| | |
|-----------------------|---|
| Brian Keith Umphress | County Judge |
| Gary Oliver | Commissioner Precinct 1 |
| Kenny Salazar | Commissioner Precinct 2 |
| Henry D. Birdwell Jr. | Commissioner Precinct 3 |
| Terry Ward | Commissioner Precinct 4 |
| Vanessa James | County Clerk |
| Candace Crow | Auditor's Assistant |
| Frank Hefner | EMC/IT |
| Brad Campsey | County Treasurer |
| Lisa Perry | County Auditor |
| Scott Simonton | Chief Jail Administration |
| Ron Butler | TDEM |
| Brad Dixon | County Attorney |
| Chris Reger | Chief Deputy |
| Lynn Casteel | Elections Administrator |
| Jessica Bailey | Justice of the Peace |
| Kim Dungan | Assistant County Auditor |
| Tammy Miller | SO Admin Assistant / Chief Communications |

The following members of the public were in attendance: Melanie Berry, Brenda Tarpley, Brian Smith and, Craig Fenter.

PUBLIC FORUM

No members of the public spoke

PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress made a motion to pay all [accounts and claims](#) submitted for approval. Motion was seconded by Commissioner Birdwell and passed unanimously. (4-0) Commissioner Oliver abstained from the vote.

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for January 22, 2024;
- (b) Review and Acceptance of Tax Assessor/Collector [Report](#) for January, 2024;
- (c) Approval / Renewal of Performance Bond and Oath for Selena Lynn Casteel Election Administrator;
- (d) Approval for all Jack County Courthouse Offices to be closed for 2024 elections on the following dates: 1) Primary Election – March 5th 2) Run-Off Election, if needed – May 28th and 3) General Election – November 5th;
- (e) Approval to deem old air conditioner that came out of the County Attorney's Office as salvage;

Commissioner Birdwell made a motion to approve Consent Agenda Items. The motion was seconded by Commissioner Ward and passed unanimously. (5-0)

TIMED AGENDA ITEMS

No timed agenda items.

PRESENTATION BY JACK COUNTY 4-H MEMBERS WHO PARTICIPATED IN THE RECENT 2024 JACK COUNTY YOUTH FAIR

Mason Cox, Rayann Conner, Hannah Conner, Walter Wolf, Collynz Sanders, Maddison McCommack, Avery McCurry, Jillian McCurry, Jenna Johnson, and Charlie Armstrong all members of the Jack County 4-H told the Court about the animal projects, food and craft projects they entered in the County Fair.

PRESENTATION AND CONSIDERATION OF THE "GIBTOWN ESTATES" PHASE I AND PHASE II, IN THE G.H. DUNCAN SURVEY, ABSTRACT NO. 175, LOCATED OFF OF EAST GIBTOWN ROAD, PRECINCT #2, JACK COUNTY, TEXAS

No action taken at this time.

DISCUSS AND REVIEW THE JOB DESCRIPTION AND QUALIFICATIONS FOR A
FACILITIES MANAGER

No action taken.

So far one complete application has been received. A committee has been established to conduct interviews and make recommendations to the Court on hiring.

DISCUSS AND APPROVE PRECINCT #4 1980 MACK TRUCK VIN# R686ST35678 TO BE
SOLD AT PUBLIC AUCTION UTILIZING PURPLE WAVE

Motion was made by Commissioner Ward to approve the sale of the 1980 Mack Truck. Motion was seconded by Judge Umphress, and it passed unanimously. (5-0)

REVIEW AND APPROVE THE RECOMMENDATION FROM THE OUTSIDE AUDITOR'S
SELECTION COMMITTEE TO PROVIDE OUTSIDE AUDIT SERVICES

One bid was received from Edgin, Parkman, Fleming & Fleming, PC

Motion was made by Judge Umphress to accept the [bid](#) from Edgin, Parkman, Fleming & Fleming, PC. Motion was seconded by Commissioner Ward, and it passed unanimously. (5-0)

DISCUSS AND APPROVE SERVICE CONTRACT WITH FLOCK SAFETY, INC. FOR
STATIONARY LPR CAMERAS JOINTLY WITH THE CITY OF JACKSBORO AND VISION
GROUP

Motion was made by Commissioner Oliver to fund the purchase and [2-year contract](#) for \$52,000 using reallocated funds from vacant deputy position salaries from the Sheriff's Office. Motion was seconded by Commissioner Birdwell, and it passed unanimously. (5-0)

DISCUSS AND APPROVE REINSTATING SHERIFF'S OFFICE ADMINISTRATOR
POSITION

No action taken at this time.

DISCUSSION OF STATUS OF COUNTY TRANSPORTATION INFRASTRUCTURE FUND
(CTIF) GRANT FROM TEXAS DEPARTMENT OF TRANSPORTATION-CANDACE CROW

Candace Crow gave updates.

DISCUSS AND APPROVE PAYMENT OF APPLICATION FEE IN FOR COUNTY
ATTORNEY'S OFFICE TO BECOME AN "APPOINTING AGENCY" TO CARRY LAW
OFFICER COMMISSION OF ITS INVESTIGATOR POSITION

Motion was made by Commissioner Ward to fund out of the General Fund. Motion was seconded by Commissioner Salazar and passed unanimously. (5-0)

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Discussion made, no action taken.

REPORTS, IF ANY BY OTHER DEPARTMENT HEADS

Chief Deputy Jail Administration, Scott Simonton updated regarding the Sheriff's Department.

FUTURE AGENDA ITEMS

Plan to clean up debris removed off the roads and piled behind the SO and Precinct barns.
Deem another So unit salvage to be sold at auction.

ADJOURNMENT

There being no further business motion was made by Commissioner Birdwell to adjourn. Commissioner Oliver seconded the motion to adjourn and the motion passed unanimously. (5-0)

The meeting was adjourned at 2:15 p.m.

Brian Keith Umphress County Judge

Gary Oliver, Commissioner Pct. #1

Kenny Salazar, Commissioner Pct. #2

Henry Birdwell, Jr. Commissioner Pct. #3

Terry Ward, Commissioner Pct. #4

ATTEST:

Vanessa James, County Clerk