

## MINUTES

On this the 11<sup>th</sup> day of December, 2023 the Commissioners Court of Jack County, Texas met in Regular Session at 10:00 a.m. beginning with a prayer and the pledge of allegiance to the American flag and Texas flag with the following individuals present:

Brian Keith Umphress	County Judge
Gary Oliver	Commissioner Precinct 1
Kenny Salazar	Commissioner Precinct 2
Henry D. Birdwell Jr.	Commissioner Precinct 3
Terry Ward	Commissioner Precinct 4
Suzanne Brooks	Chief Deputy Clerk
Candace Crow	Auditor's Assistant
Frank Hefner	EMC/IT
Brad Campsey	County Treasurer
Lisa Perry	County Auditor
Chris Reger	Chief Deputy
Scott Simonton	Chief Jail Administration
Tammy Miller	Sheriff's Office Administrative Assistant
Kim Dungan	Assistant Auditor
Clyde Watson	County Constable

The following members of the public were in attendance: Jacksboro City Mayor-Craig Fenter, Trey McFarland, Brenda Tarpley and Brian Smith.

### PUBLIC FORUM

Trey McFarland gave updates on Assembly room progress. Court recessed briefly to view updates.

Recess 10:22 a.m.  
Resume 10:37 a.m.

### PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress made a motion to pay all [accounts and claims](#) submitted for approval. Motion was seconded by Commissioner Birdwell and passed unanimously. (4-0) Commissioner Oliver abstained.

### CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for November 27, 2023;
- (b) Review and Acceptance of Tax Assessor/Collector [Report](#) for November, 2023;
- (c) Approval/Renewal of Performance Bond and Oath for Jack Randall Hunter Reserve Deputy;
- (d) Authorization of issuance of County Credit Cards through TIB to the following Sheriff Deputies: Darrell Mayhem, William Hines and James Wigington; each in the amount of \$2,500.00;
- (e) Receive and review report of annual [inspection](#) of Jail by Commission on Jail Standards;
- (f) Approval of 2024 [Wrecker Rotation List](#) submitted by Sheriff Office;
- (g) Approval of 2024 [Bail Bond List](#) submitted by Sheriff Office;

Judge Umphress made a motion to approve Consent Agenda Items. The motion was seconded by Commissioner Salazar and passed unanimously. (5-0)

### TIMED AGENDA ITEMS

No Timed Agenda Items

### APPROVAL AND ADOPTION OF EXECUTION OF A NEW INTER-LOCAL AGREEMENT BETWEEN JACK COUNTY AND REGIONAL PUBLIC DEFENDER OFFICE LOCAL GOVERNMENT CORPORATION (RPDO-LGC) REGARDING THE REGIONAL PUBLIC DEFENDER FOR CAPITAL CASES IN JACK COUNTY

Commissioner Birdwell made a motion to approve and adopt the execution of an [inter local agreement](#) between Jack County and RPDO LGC. Commissioner Ward seconded and the motion passed. (5-0)

DISCUSS AND APPROVE THE ESTIMATE FROM RED LINE HEATING AND AIR FOR  
REPLACEMENT OF GAS HEATERS AT THE JACK COUNTY LAW ENFORCEMENT  
CENTER

Item tabled at this time.

DISCUSS AND POSSIBLE ACTION TO CLOSE AN ALLEY WAY LOCATED IN THE  
COMMUNITY OF PERRIN LOCATED EAST OF US HIGHWAY #281 AND WEST OF  
WILDER STREET, SOUTH OF FM #2210 AND NORTH OF EBERHARDT AVENUE. ALSO  
KNOWN AS THE ALLEY WAY FOUND IN BLOCK #19 OF THE ORIGINAL TOWN SITE  
OF PERRIN, JACK COUNTY, TEXAS

Commissioner Salazar made a motion to close the [alley way](#) in the community of Perrin located East of US Highway #281 and West of Wilder Street , South of FM #2210 and North of Eberhardt Avenue also known as the alley way found in Block #19 of the Original Town Site of Perrin. Commissioner Ward seconded and the motion passed. (5-0)

REVIEW AND DISCUSSION REGARDING FISCAL YEAR 2022-2023 JACK COUNTY  
BUDGET FINANCIAL REPORT-AUDITOR LISA PERRY

Auditor Lisa Perry gave an overview of finances for fiscal year 2022-2023. She also gave Commissioners a printed report of revenues and income for each County office and Commissioner Precinct.

DISCUSSION AND POSSIBLE ACTION OF BUDGET AMENDMENTS FOR FISCAL YEAR  
2022-2023 PER JACK COUNTY AUDITOR'S RECOMMENDATIONS

Auditor Lisa Perry presented Commissioners with a printed report of budget amendments needing approval for 2022-2023.

Motion was made by Judge Umphress to approve the [budget amendments](#) for 2022-2023. Commissioner Salazar seconded and the motion passed. (5-0)

DISCUSSION AND POSSIBLE ACTION REGARDING PAST FISCAL PERIODS AUDITED  
FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

Kim Dungan reported the final draft for FY 2020 is in progress, waiting for the final report from independent auditor.  
After audit is complete County will go out for bids to hire new auditors.

DISCUSSION AND POSSIBLE ACTION REGARDING THE JACK COUNTY SHERIFF'S  
OFFICE COMMISSARY AUDITOR'S REPORT

Discussion and updates by Kim Dungan. Tammy Miller is responsible for keeping up with commissary accounts.

Motion was made by Commissioner Birdwell to approve the 2021-2022 Sheriff's Office Commissary Auditor's [report](#). Commissioner Oliver seconded and the motion passed. (5-0)

DISCUSSION OF STATUS OF COUNTY TRANSPORTATION INFRASTRUCTURE FUND  
(CTIF) GRANT FROM TEXAS DEPARTMENT OF TRANSPORTATION-CANDACE CROW

Candace Crow gave updates.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Discussion made, no action taken.

Judge Umphress reported receiving many compliments from public of work being performed with the new Kubota tractors.

Commissioner Oliver was contacted by TXDOT to take millings for county use.

Commissioner Salazar gave updates on repairs/maintenance on Slusher Road.

Commissioner Birdwell and Commissioner Ward reported mowing beginning in their precincts.

REPORTS, IF ANY BY OTHER DEPARTMENT HEADS

Chris Reger with the Sheriff Department reported the insurance should be out soon to inspect the recently wrecked County vehicle. A county patrol unit was rear ended by a semi truck in the Perrin work zone area. The vehicle should be totaled.

Judge Umphress reported the County Attorney investigator position has been filled by Michael Francis. The County will need to purchase a vehicle for this position.

Frank Hefner reported the county was awarded the equine therapy grant, he also suggested beginning the project of moving the generator to the Courthouse before bad weather begins.

County Christmas luncheon is December 19<sup>th</sup>.

Charlie Martin has taken a position in Parker County and will be greatly missed.

Commissioners asked Frank Hefner check into a shipping container pricing to place at the repeater station.

Judge reported both jailers graduated from the academy at the top of their class.

Discussion of the assignment of scheduling the use of the Assembly room or kitchen to be scheduled through the Justice of the Peace office. Also Commissioner Court to begin meeting in the Assembly Room the first meeting in January. Need to get a roll up window to separate the kitchen from the Assembly room.

#### FUTURE AGENDA ITEMS

Publish Request for services for outside auditors.

#### ADJOURNMENT

There being no further business motion was made by Commissioner Birdwell to adjourn. Commissioner Oliver seconded the motion to adjourn and the motion passed unanimously. (5-0)

The meeting was adjourned at 2:34 p.m.

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Brian Keith Umphress County Judge

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Gary Oliver, Commissioner Pct. #1

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Kenny Salazar, Commissioner Pct. #2

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Henry Birdwell, Jr. Commissioner Pct. #3

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Terry Ward, Commissioner Pct. #4

ATTEST:

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Vanessa James, County Clerk