

## MINUTES

On this the 27<sup>th</sup> day of November, 2023 the Commissioners Court of Jack County, Texas met in Regular Session at 10:03 a.m. beginning with a prayer and the pledge of allegiance to the American flag and Texas flag with the following individuals present:

Brian Keith Umphress	County Judge
Gary Oliver	Commissioner Precinct 1
Kenny Salazar	Commissioner Precinct 2
Henry D. Birdwell Jr.	Commissioner Precinct 3
Terry Ward	Commissioner Precinct 4
Vanessa James	County Clerk
Candace Crow	Auditor's Assistant
Frank Hefner	EMC/IT
Brad Campsey	County Treasurer
Lisa Perry	County Auditor
Chris Reger	Chief Deputy
Scott Simonton	Chief Jail Administration
Lynn Casteel	Election Administrator

The following members of the public were in attendance: Melanie Berry, Joel Hood, and Trey McFarland.

### PUBLIC FORUM

Melanie Berry, with Senator Drew Springer's office updated with information from the State Legislature.  
Joel Hood, with the Tornado Recovery, gave an update on the Mennonite group here rebuilding homes affected by the tornado.

### PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress made a motion to pay all [accounts and claims](#) submitted for approval. Motion was seconded by Commissioner Salazar and passed unanimously. (5-0)

### CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for November 13, 2023;
- (b) Review and Acceptance of Auditor's Monthly [Report](#);
- (c) Reception of [Certificate](#) of Completion by County Judge Brian Keith Umphress for educational training during the 101<sup>st</sup> Annual CJCA of Texas Conference;

Commissioner Birdwell made a motion to approve Consent Agenda Items. The motion was seconded by Commissioner Ward and passed unanimously. (5-0)

### TIMED AGENDA ITEMS

No Timed Agenda Items

### DISCUSS, APPROVAL AND SIGNATURES OF COUNTY JUDGE AND COMMISSIONERS FOR THE JOINT RESOLUTION FOR MARCH 5, 2024 JOINT PRIMARY ELECTION-LYNN CASTEEL, ELECTIONS

Commissioner Ward made a motion to approve and sign the [Joint Resolution](#) for March 5, 2024 Joint Primary Election. Commissioner Birdwell seconded and the motion passed unanimously. (5-0)

### DISCUSS AND APPROVE PROCUREMENT INVENTORY POLICY FOR JACK COUNTY – FRANK HEFNER, EMC

Commissioner Birdwell made a motion to approve the [Procurement inventory policy](#) for Jack County. The motion was seconded by Commissioner Salazar and passed. (5-0)

### DISCUSSION AND POSSIBLE APPROVAL OF PROPOSED REPAIRS TO JACK COUNTY COURTHOUSE – GARY OLIVER, PRECINCT #1 COMMISSIONER

Motion was made by Commissioner Salazar to move the generator and the propane tank that is on the north radio tower to the Courthouse and the propane tank relocation will be determined later. Motion was seconded by Commissioner Oliver and was unanimous. (5-0)

DISCUSSION OF STATUS OF COUNTY TRANSPORTATION INFRASTRUCTURE FUND (CTIF) GRANT FROM TEXAS DEPARTMENT OF TRANSPORTATION-CANDACE CROW

Candace Crow gave updates.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Discussion made, no action taken.

REPORTS, IF ANY BY OTHER DEPARTMENT HEADS

Scott Simonton gave a jail update.

Update given by Frank Hefner.

The Courthouse Christmas meal will be set on the 22<sup>nd</sup> of December at noon. The Courthouse will close at Noon on that date, the doors will remain open to the building for the retirement party of Gaye Low.

Tentative bill pay Commissioner's Court set for December 27<sup>th</sup> at 10:00 a.m. upon request of the Auditor or Treasurer. Commissioner Birdwell will not be able to attend that day.

FUTURE AGENDA ITEMS

December 11<sup>th</sup> the Auditor will be presenting financials and audits.

The Insurance Committee will schedule a meeting in January to decide whether to stay with the current insurance provider.

ADJOURNMENT

There being no further business motion was made by Commissioner Birdwell to adjourn.

Commissioner Oliver seconded the motion to adjourn and the motion passed unanimously. (5-0)

The meeting was adjourned at 12:51 p.m.

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Brian Keith Umphress County Judge

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Gary Oliver, Commissioner Pct. #1

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Kenny Salazar, Commissioner Pct. #2

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Henry Birdwell, Jr. Commissioner Pct. #3

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Terry Ward, Commissioner Pct. #4

ATTEST:

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Vanessa James, County Clerk