

## MINUTES

On this the 13<sup>th</sup> day of November, 2023 the Commissioners Court of Jack County, Texas met in Regular Session at 10:03 a.m. beginning with a prayer and the pledge of allegiance to the American flag and Texas flag with the following individuals present:

Brian Keith Umphress	County Judge
Gary Oliver	Commissioner Precinct 1
Kenny Salazar	Commissioner Precinct 2
Henry D. Birdwell Jr.	Commissioner Precinct 3
Terry Ward	Commissioner Precinct 4
Vanessa James	County Clerk
Candace Crow	Auditor's Assistant
Frank Hefner	EMC/IT
Brad Campsey	County Treasurer
Lisa Perry	County Auditor
Kim Dungan	Assistant Auditor
Suzanne Brooks	Deputy Clerk
Chris Reger	Chief Deputy
Ron Butler	Tx Department of Emergency Management
Debra Tillery	Administrative Assistant
Scott Simonton	Chief Jail Administration
Sharon Robinson	Tax Assessor-Collector
Lynn Casteel	Election Administrator
Jean Straughn	Deputy Justice of the Peace

The following members of the public were in attendance: Jason Jennings, Howard Sigler, Tim Ogle, Chuck Rigdon, Luke Wilson, Jeremy Jennings, Lisa Story, Jeff Jackson, Terry Worthington, Jim Silveus, and City of Jacksboro Mayor Craig Fenter.

### PUBLIC FORUM

#### PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress made a motion to pay all [accounts and claims](#) submitted for approval. Motion was seconded by Commissioner Birdwell and passed unanimously. (4-0) Commissioner Oliver abstained from this vote.

#### CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for October 23, 2023;
- (b) Review and Acceptance of Tax Assessor-Collector [Report](#) for October, 2023;
- (c) Approval of New/Renewal of Performance Bond and Oath for Douglas G Angell Reserve Deputy Sheriff;
- (d) Reception of [Certificates](#) of Attendance/Completion for educational training at Public Funds Investment Act Training by County Judge Brian Keith Umphress;
- (e) Adoption / Approval of County Longevity Increment [Policy](#) FY 2023 (2023-2024);

Judge Umphress made a motion to approve Consent Agenda Items with the modification of item (e) to FY 2024. The motion was seconded by Commissioner Ward and passed unanimously. (5-0)

#### TIMED AGENDA ITEMS

No Timed Agenda Items

#### DISCUSSION AND APPROVAL OF FINANCIAL SUPPORT TO THE JACK COUNTY RURAL FIRE DEPARTMENT OF THE PURCHASE FOR CUNDIFF AND EAST JACK COUNTY VOLUNTEER FIRE DEPARTMENTS (TEXAS FOREST SERVICE RURAL VOLUNTEER FIRE DEPARTMENT ASSISTANCE PROGRAM HB 2604)

Motion was made by Commissioner Oliver to contribute the remaining responsibility in the amount of \$86,073.70 payable to the Jack County Rural Fire Department. Motion was seconded by Commissioner Birdwell and passed unanimously. (5-0)

DISCUSS AND APPROVE PRECINCT #2 COMMISSIONER SALAZAR'S REQUEST TO DEEM THE FOLLOWING LISTED ITEMS AS SALVAGE, TO WIT: 1) OLD TIN HORN; 2) SHORT CUT OFF METAL PIECES; 3) MISCELLANEOUS NUTS AND BOLTS; 4) OLD SIGN POST; AND OLD SIGNS;

Motion was made by Commissioner Ward to deem the listed items as salvage. Commissioner Birdwell seconded and the motion was unanimous. (5-0)

DISCUSS AND APPROVE A 60 MONTH LEASE AGREEMENT WITH PITNEY BOWES FOR POSTAGE MACHINE/SERVICES FOR MACHINE LOCATED IN THE JACK COUNTY AUDITOR'S OFFICE

Motion was made by Commissioner Birdwell to approve a 60-month lease [agreement](#) with Pitney Bowes for the Postage machine/services. Commissioner Salazar seconded the motion was unanimous. (5-0)

DISCUSSION REQUESTED BY TREASURER BRAD CAMPSEY TO DETERMINE WHO IS IN CHARGE OF THE COURTHOUSE RENOVATION PROJECTS

No action taken.

Commissioner Birdwell and Commissioner Ward will be the call for maintenance needs at the LEC. Commissioners Oliver and Commissioner Salazar will be the call for maintenance needs at the Courthouse.

DISCUSSION AND APPROVAL OF SITE PLAN MEMBERSHIP AND UPGRADES FOR ALL FULL TIME COUNTY EMPLOYEES THROUGH AIRMEDCARE FOR SERVICES FROM DECEMBER 8, 2023 THROUGH DECEMBER 8, 2024

Motion was made by Commissioner Ward to approve the site plan membership and upgrades for all full-time County employees through Airmedcare for services from December 8, 2023 through December 8, 2024. Commissioner Birdwell seconded and the motion passed unanimously. (5-0)

CONSIDER APPROVAL OF EXECUTION OF COMPUTER SYSTEM LEASE/LICENSE AGREEMENT BETWEEN THE COUNTY (TAX OFFICE) AND PRITCHARD & ABBOTT, INC. FOR PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2025

Motion was made by Judge Umphress to approve the computer system lease/license agreement between the County Tax Office and Pritchard and Abbott Inc. for the period of January 1, 2024, through December 31, 2025. Commissioner Ward seconded and the motion passed unanimously. (5-0)

DISCUSS AND APPROVE THE PURCHASE OF COMMERCIAL WASHER AND DRYER FOR JACK COUNTY LEC JAIL

Judge Umphress made a motion to approve the purchase of a new commercial washer and dryer for the Jack County LEC Jail after Commissioner Oliver has had time to go look at the equipment and decide if it can be repaired. Commissioner Salazar seconded the motion and it passed. (5-0)

DISCUSS AND APPROVE THE PLACEMENT OF A 12 TON PACKAGE UNIT WITH GAS HEATER AT THE JACK COUNTY LEC JAIL

No action taken. Commissioners Ward and Birdwell will follow up and oversee the repair.

DISCUSSION OF STATUS OF COUNTY TRANSPORTATION INFRASTRUCTURE FUND (CTIF) GRANT FROM TEXAS DEPARTMENT OF TRANSPORTATION-CANDACE CROW

Candace Crow gave updates.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Discussion made, no action taken.

REPORTS, IF ANY BY OTHER DEPARTMENT HEADS

Presentation by Scott Simonton on Jail Standards.  
Discussion made, no action taken.

FUTURE AGENDA ITEMS

Job description for full-time county maintenance employee.  
Deep Assessment on Financials from FY 2023 from the Auditors Department. (December 11)  
Consideration of a request for professional services for an outside auditor.

ADJOURNMENT

There being no further business motion was made by Commissioner Birdwell to adjourn.  
Commissioner Oliver seconded the motion to adjourn and the motion passed unanimously. (5-0)

The meeting was adjourned at 2:31 p.m.

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Brian Keith Umphress County Judge

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Gary Oliver, Commissioner Pct. #1

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Kenny Salazar, Commissioner Pct. #2

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Henry Birdwell, Jr. Commissioner Pct. #3

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Terry Ward, Commissioner Pct. #4

ATTEST:

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Vanessa James, County Clerk