

## MINUTES

On this the 11th day of September, 2023 the Commissioners Court of Jack County, Texas met in Regular Session at 10:03 a.m. beginning with a prayer and the pledge of allegiance to the American flag and Texas flag with the following individuals present: Judge Umphress read the President's proclamation in honor of those whose lives were taken on September 11, 2001.

Brian Keith Umphress	County Judge
Gary Oliver	Commissioner Precinct 1
Kenny Salazar	Commissioner Precinct 2
Henry D. Birdwell Jr.	Commissioner Precinct 3
Terry Ward	Commissioner Precinct 4
Suzanne Brooks	Deputy Clerk
Candace Crow	Auditor's Assistant
Frank Hefner	EMC/IT
Brad Campsey	County Treasurer
Lisa Perry	County Auditor
Tammy Miller	SO Administrative Assistant
Kim Dungan	County Auditor's Assistant
Lynn Casteel	Elections Administrator
Jean Straughn	JP Deputy Clerk
Kim Dungan	Assistant Auditor
Clyde Watson	County Constable
Jessica Bailey	Justice of the Peace
Tiffany Martin	County Clerk Deputy

The following members of the public were in attendance: Jacksboro City Mayor Craig Fenter, Joe Gambill, Greta Owens, Kathy Pruitt, Rita Fyffe and Sioux Trombley.

## **PUBLIC FORUM**

None.

## **PAYMENT OF ACCOUNTS AND CLAIMS**

There was discussion about the downstairs renovation of the Assembly Room and what it will be utilized for. Mr. Marley had been working but recently lost his supplies and equipment due to a fire. Mr. Trey McFarland will now be assisting in renovations. There have been added costs.

Commissioner Birdwell made a motion to pay all [accounts and claims](#) submitted for approval with the removal of the McFarland Plumbing (Construction) invoice at this time. Motion was seconded by Commissioner Oliver and passed. (3-1) Commissioner Oliver abstained.

## **CONSENT AGENDA ITEMS**

- (a) Approval of Minutes of Meeting for August 28, 2023;
- (b) Review and Acceptance of Tax Assessor/Collector Monthly [Report](#) for August, 2023;
- (c) Approval/Renewal of Performance Bonds and Oaths for Chief Deputy Sheriff Chris Dewayne Reger;
- (d) Provide authorization for the County Judge to take measures to provide flu vaccinations for all county personnel to promote wellness and reduce work absenteeism;
- (e) [Re-appointment](#) of Hon. Trisha Jacks Treasurer of Sabine County to serve as a Director for the Texas Association of Counties Health and Employee Benefits Pool;
- (f) Setting of Fees for Sheriff and Constable Offices for FY 2024;
- (g) Approval of [Agreement](#) between Jack County and Responder Health Powered by Armor Up America Consulting and authorizing signature of Judge Umphress;

Judge Umphress made a motion to approve Consent Agenda Items. The motion was seconded by Commissioner Ward and passed unanimously. (5-0)

## **TIMED AGENDA ITEMS**

None.

DISCUSSION AND POSSIBLE APPROVAL OF “GRANT WRITING AND CONSULTING AGREEMENT” BETWEEN STRATEGIC ECONOMIC EFFORTS AND JACK COUNTY AS PRESENTED BY JOE GAMBILL

Presentation by Mr. Joe Gambill. Strategic Economic Efforts will do research, write grants, submit and do reporting including financial status reports as long as they are employed by the County. Cost is \$2000 flat fee per month with no commission.

Motion was made by Judge Umphress to enter into an agreement with Strategic Economic Efforts for Grant Writing and Consulting. Motion was seconded by Commissioner Ward and passed (5-0).

DISCUSSION AND APPROVAL TO INCLUDE A MAINTENANCE AGREEMENT WITH RED LINE HEATING AND AIR FOR THE 15 TON PACKAGE UNIT BEING PURCHASED FOR THE LEC JAIL-JAIL ADMINISTRATOR-SCOTT SIMONTON

No action at this time.

APPROVAL IN FORM AND AUTHORIZATION FOR COUNTY JUDGE TO SIGN THE PROPOSED JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES BETWEEN JACK COUNTY AND GRAFORD ISD AND BOWIE ISD FOR ELECTION TO BE HELD ON NOVEMBER 7, 2023-ELECTION ADMINISTRATOR LYNN CASTEEL

Motion was made by Commissioner Birdwell to approve in form and authorize the County Judge to sign the proposed joint election [agreement](#) and contract for election services between Jack County and Graford ISD and Bowie ISD for election to be held on November 7, 2023. Commissioner Ward seconded and the motion passed (5-0).

DISCUSSION AND APPROVAL OF THE NAMING OF A PRIVATE ROAD LOCATED IN PRECINCT #4 TO BE NAMED CROOKED FOOT LANE TO BE ADDED TO THE JACK COUNTY MASTER STREET ADDRESS GUIDE FOR 911 ADDRESSING-PRECINCT #4 COMMISSIONER TERRY WARD

Motion was made by Commissioner Ward to approve the naming of a private road located in Precinct #4 -Crooked Foot Lane and to be added to the Jack County Master Street Address Guide for 911 Addressing. Motion was seconded by Commissioner Salazar and passed (5-0).

DISCUSSION, REVIEW AND APPROVAL OF ADOPTING A NEW PAY SCHEDULE TO BE FRIDAY BI-WEEKLY INSTEAD OF MONDAY BI-WEEKLY-PAYROLL ADMINISTRATOR KIM DUNGAN

Kim Dungan reported to the Court that this change would be the best option and the County would be good until 2028.

Motion was made by Commissioner Birdwell to adopt the new pay schedule beginning fiscal year 2024. Commissioner Salazar seconded and the motion passed (5-0).

DISCUSSION, REVIEW AND APPROVAL OF OFFERING A STIPEND TO ALL FULL TIME COUNTY EMPLOYEES WHO OPT OUT OF COUNTY PROVIDED HEALTH INSURANCE, THE STIPEND AMOUNT IN LIEU OF COUNTY HEALTH INSURANCE AND ESTABLISHING GUIDELINES-PAYROLL ADMINISTRATOR KIM DUNGAN

Rita Fyffe from Texas Association of Counties addressed the Court along with Assistant Auditor Kim Dungan. Various County employees also spoke.

Motion was made by Judge Umphress to pay a stipend for all county employees who opt out of county insurance. Commissioner Birdwell seconded and the motion failed (2-3).

DISCUSSION OF STATUS OF COUNTY TRANSPORTATION INFRASTRUCTURE FUND (CTIF) GRANT FROM TEXAS DEPARTMENT OF TRANSPORTATION-CANDACE CROW

Candace Crow gave an update.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Commissioner Salazar should have the engineers approval soon to begin construction on the precinct barn.  
TXDOT is doing core samples for construction going through Perrin.  
There are blueprints for the bridge on Slusher Road, property owners will be contacted soon so work can begin.  
Brand new roller is in.

Commissioner Oliver received the new tractor for Precinct #1. The new backhoe should be here soon.

Judge wants a list of items to deem as salvage to put in Purple wave auction.

REPORTS, IF ANY BY OTHER DEPARTMENT HEADS

Lisa Perry is trying to gather information for County audits. She will give an update next commissioner court.

Frank reported on the new agreement with AXOM for body cams.

Clyde Watson reported things are good on his end and that there is an Ice cream social today for County Employees in the Assembly Room.

Judge Umphress reported on jail since Scott Simonton is away for training today. Things are going well with the female inmates being brought in from Lubbock County. There may possibly be openings for a few male inmates to be brought in.

BUDGET WORKSHOP FOR FY 2023-2024

Discussion but no action taken.

FUTURE AGENDA ITEMS

Plan of action for audit process.  
Maintenance agreement on the HVAC.

ADJOURNMENT

There being no further business motion was made by Commissioner Birdwell to adjourn.  
Commissioner Oliver seconded the motion to adjourn and the motion passed unanimously. (5-0)

The meeting was adjourned at 1:24 p.m.

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Brian Keith Umphress County Judge

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Gary Oliver, Commissioner Pct. #1

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Kenny Salazar, Commissioner Pct. #2

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Henry Birdwell, Jr. Commissioner Pct. #3

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Terry Ward, Commissioner Pct. #4

ATTEST:

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Vanessa James, County Clerk