

## MINUTES

On this the 13th day of February 2023 the Commissioners Court of Jack County, Texas met in Regular Session at 10:00 a.m. beginning with a prayer and the pledge of allegiance to the American flag and Texas flag with the following individuals present:

Brian Keith Umphress	County Judge
Gary Oliver	Commissioner Precinct 1
Kenny Salazar	Commissioner Precinct 2
Henry D. Birdwell Jr.	Commissioner Precinct 3
Terry Ward	Commissioner Precinct 4
Vanessa James	County Clerk
Suzanne Brooks	Deputy County Clerk
Lisa Perry	County Auditor
Kim Dungan	County Auditor's Assistant
Candace Crow	County Auditor's Assistant
Frank Hefner	IT/EMC
Brad Campsey	County Treasurer
Clyde Watson	County Constable
Tracie Pippin	County District Clerk
Lynn Casteel	Elections Administrator
Sharon Robinson	County Tax Assessor/Collector
Brad Dixon	County Attorney
Jeff Miller	Reserve County Constable
Alinda Cox	County Extension Agent

The following members of the public were in attendance: Mike Smith, Dusty Keene, and Jackie Black.

### PUBLIC FORUM

No members of the public spoke.

### PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress made a motion to pay all [accounts and claims](#) submitted for approval, along with two additional walk-ins. Commissioner Salazar seconded and the motion passed. (5-0)

### CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for January 27, 2023, and February 6, 2023;
- (b) Approval and Acceptance of all [donations](#) being made to the Jack County Disaster Relief;
- (c) Review and Acceptance of Tax Assessor/Collector 's [Report](#) for January 2023;
- (d) Approval of New/Renewal of Performance Bond and Oath for Marie Newby Jail Administrator;
- (e) Ratification of [Resolution](#) #2623 of Jack County Commissioners Court which authorizes the submission of a grant request for a Juvenile Justice and Truancy Program;

Sharon Robinson presented her monthly report for January 2023.

Judge Umphress made a motion to approve Consent Agenda Items. The motion was seconded by Commissioner Birdwell and passed unanimously. (5-0)

### TIMED AGENDA ITEMS

#### PRESENTATION BY JACK COUNTY 4-H MEMBERS WHO PARTICIPATED IN THE RECENT 2023 JACK COUNTY YOUTH FAIR

Jack County 4-H Members addressed the Court regarding their projects in the Jack County Youth Fair.

#### SWEARING IN OF JACK COUNTY HISTORICAL COMMISSION MEMBERS

Jack County Historical Commission Members, Mitchell Davenport, Alinda Cox, Terry Ward, and Brad Dixon were sworn in for a new term.

UPDATE ON LONG TERM DISASTER RECOVERY EFFORTS DUE TO THE MARCH 21,  
2022 TORNADO

Joel Hood was in the meeting with Frank Hefner and the Texas Department of Housing and Community Affairs Home Investment Partnership Program. He gave more information on the grant.

Catholic Charities will be coming to the recovery meetings and could and possibly begin to make donations in some cases.

DISCUSSION OF THE DISTRICT CLERK AND ELECTIONS ADMINISTRATOR'S  
UTILIZATION OF SHARED EMPLOYEE

The two departments will share one full-time employee until possibly the next budget cycle. No action taken.

RECEIVE AND REVIEW REPORT OF ANNUAL INSPECTION OF JAIL BY COMMISSION  
ON JAIL STANDARDS

Motion by Judge Umphress to receive the report of the annual [inspection](#) of the jail facility from the Texas Commissioner on Jail Standards. Seconded by Commissioner Birdwell and was unanimous (5-0).

DISCUSSION AND POSSIBLE ACTION TO APPOINT A PUBLIC INFORMATION ACT  
OFFICER AND APPROVE THE USE OF A PUBLIC INFORMATION ACT PORTAL  
ONLINE AT JACKCOUNTY.ORG

Judge reported there has been an increase in public information act requests in the last several years. Once a request is submitted you have 10 days to fulfill the request. The Judge would like to see the County establish a site with a public information request officer to assist in reviewing and fulfilling these requests and providing the County's protocol for submitting Public Information requests.

The Commissioner's Court will need to Establish the Public Information Act portal and establish a Public Information Act Officer.

Discussion made, no action.

DISCUSS AND APPROVE PARTICIPATION WITH THE TEXAS DEPARTMENT OF  
HOUSING AND COMMUNITY AFFAIRS HOME INVESTMENT PARTNERSHIP  
PROGRAM-FRANK HEFNER

Frank Hefner present some information regarding the program and how it would possibly help some residents. He advised that should the County partner with this program there will need to be a case administrator to oversee the project. He will get more information and present it to the Court at a later date.

No action taken at this time.

DISCUSS AND APPROVE THE RESOLUTION IN SUPPORT OF APPLICATION FOR  
HOMELAND SECURITY GRANT PROGRAM

Judge Umphress made a motion to approve the [Resolution](#) in support of the application for the Homeland Security Grant Program. Seconded by Commissioner Ward and passed unanimously (5-0).

DISCUSS AND TAKE POSSIBLE ACTION TO REVIEW THE JACK COUNTY  
SUBDIVISION RULES AND REGULATIONS

Judge Umphress would like for the Commissioners to come up with a proposal that would be in the best interest of the County.

Discussion but no action.

DISCUSS AND APPROVAL OF ASSISTANCE TO THE CITY OF JACKSBORO TO OFF-  
SET THE COST FOR TORNADO CLEANUP

Motion was made by Commissioner Birdwell to commit assistance of \$70,000. Commissioner Oliver seconded the motion and passed unanimously. (5-0)

DISCUSS AND POSSIBLE ACTION TO ENTER INTO AN AGREEMENT WITH COMCELL  
COMMUNITY COMMUNICATIONS TO PROVIDE FIBER OPTICS TO JACKSBORO

Discussion mad, no action.

DISCUSSION OF STATUS OF COUNTY TRANSPORTATION INFRASTRUCTURE FUND  
(CTIF) GRANT FROM TEXAS DEPARTMENT OF TRANSPORTATION-CANDACE CROW

County Auditor's Assistant, Candace Crow gave updates.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Commissioner Salazar reported on Precinct #2 Community meeting-there were approximately 35 community members were present and the meeting went well.

There was a discussion of milling asphalt coming off of highways being repaired.

Commissioner Birdwell would like to speak with TXDOT concerning passing lanes on Highway 380 West.

REPORTS, IF ANY BY OTHER DEPARTMENT HEADS

Constable Watson submitted his racial profiling report.

Judge Umphress reported to the Commissioners that new air conditioning units are here but installation is on hold at the moment until it is verified we have enough existing capacity to run the units. Commissioners advised Clyde Watson to move forward with the installation of air conditioning units that have already been paid for but wait on the generator and removal of any trees. \$1000 was set aside to do flower beds and rose garden. An estimate was submitted for additional yard work.

FUTURE AGENDA ITEMS

Bids and warrants of obligation.

Bids for Software.

County Audit

ARTS agreement.

Firearms were purchased several years ago with the plan to have a courthouse security team.

ADJOURNMENT

There being no further business motion was made by Commissioner Oliver to adjourn.

Commissioner Salazar seconded the motion to adjourn and the motion passed unanimously. (5-0)

The meeting was adjourned at 4:04 p.m.

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Brian Keith Umphress County Judge

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Gary Oliver, Commissioner Pct. #1

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Kenny Salazar, Commissioner Pct. #2

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Henry Birdwell, Jr. Commissioner Pct. #3

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Terry Ward, Commissioner Pct.

ATTEST:

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Vanessa James, County Clerk