

MINUTES

On this the 11th day of October 2022 the Commissioners Court of Jack County, Texas met in Regular Session at 10:01 a.m. beginning with a prayer and the pledge of allegiance to the American flag and Texas flag with the following individuals present:

Brian Keith Umphress	County Judge
Gary Oliver	Commissioner Precinct 1
Kenny Salazar	Commissioner Precinct 2
Henry D. Birdwell Jr.	Commissioner Precinct 3
Terry Ward	Commissioner Precinct 4
Vanessa James	County Clerk
Lisa Perry	County Auditor
Frank Hefner	IT/EMC
Tracie Phippen	District Clerk
Brad Campsey	County Treasurer
Lynn Casteel	Elections Administrator
Clyde Watson	County Constable
Sharon Robinson	Tax Assessor/Collector
Sherri Petty	County Attorney's Assistant
Candace Crow	Auditor's Assistant
Kim Dungan	Assistant County Auditor
Debra Tillery	County Judge's Assistant

The following members of the public were in attendance: Craig Fenter, Mayor City of Jacksboro, Chris Payson, Tanner Roberts, David Addington, Jack Nichols, Kasey Swan, Kristi Bailey, Jean Straughn, Neva Wilson, Brian Moore, Jeff Jackson, Chase Lewis, Jack CAD Chief Appraiser, Jane Martin, Tonya Smith, and Brian Smith

PUBLIC FORUM

None.

PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress made a motion to pay all [accounts and claims](#) submitted for approval. Commissioner Ward seconded and the motion passed. (4-0). Commissioner Oliver abstained from the vote.

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for September 26, 2022;
- (b) Approval of New/Renewal of Performance Bonds and Oaths for Deputy Sheriff Terry Mahan;
- (c) Approval and Acceptance of all [donations](#) being made to the Jack County Disaster Relief;
- (d) Review and Acceptance of Tax Assessor/Collector [Reports](#) for September 2022;
- (e) Approval to deem the following as salvage: 1) Three radiators removed from the County Judge's Office; 2) Three filing cabinets from the 4<sup>th</sup> floor County Clerk's storage room; 3) One Sharp Adding machine removed from the 4<sup>th</sup> floor; 4) File cabinet removed from the Maintenance Department Room; 5) Two Sharp adding machines and one Brother fax machine removed from Auditor's Office;
- (f) Acceptance of TAC Judicial [Education](#) Record for County Judge Brian Keith Umphress;
- (g) Acceptance of Justice of the Peace Office [audit](#) performed by County Auditor;
- (h) Approval and signing of [Proclamation](#) declaring National 4-H Week;

Judge Umphress made a motion to approve Consent Agenda Items. The motion was seconded by Commissioner Birdwell and passed unanimously. (5-0)

TIMED AGENDA ITEMS

No timed agenda items.

UPDATE ON LONG TERM DISASTER RECOVERY EFFORTS DUE TO THE MARCH 21,  
2022 TORNADO

No discussion made.

DISCUSSION AND CORRECTIVE ACTION REGARDING THE TAX LEVY TO EACH  
TAXING ENTITY FOR APPRAISAL SERVICES

Chase Lewis the Jack County Appraisal District's Chief Appraiser presented updated levy information to the Court. He discovered that Jack County and Jack County Special were in error being considered one entity.

Motion was made by Birdwell to take corrective action to the tax levy and the difference be paid out of County reserve funds. Motion was seconded by Commissioner Oliver and passed unanimously. (5-0)

ACCEPTANCE OF RESIGNATION LETTER FROM JUSTICE OF THE PEACE STACY  
SPURLOCK

Motion was made by Commissioner Birdwell to accept the resignation letter from Stacy Spurlock. Motion was seconded by Commissioner Salazar and passed unanimously. (5-0)

APPOINTMENT AND SWEARING IN OF JESSICA BAILEY AS APPOINTED JUSTICE OF  
THE PEACE EFFECTIVE OCTOBER 11, 2022 THROUGH DECEMBER 31, 2022

Judge Umphress made a motion to appoint Jessica Bailey to be the Appointed Jack County Justice of the Peace effective October 11, 2022 through December 31, 2022. Motion was seconded by Commissioner Ward and passed unanimously. (5-0)

Ms. Bailey was sworn into office by County Judge Umphress.

DISCUSSION AND APPROVAL OF ON-SITE TRAINING FOR JUSTICE OF THE PEACE  
SOFTWARE

Motion was made by Judge Umphress to approve 5-day on-site training for Justice of the Peace software. Motion was seconded by Birdwell and passed unanimously. (5-0)

DISCUSSION AND APPROVAL OF OVERTIME PAY FOR DISPATCH, JAILERS AND  
DEPUTIES FOR THE FY 2022-2023

Motion was made by Judge Umphress to approve payment of overtime pay with two vacancies. Motion failed.

Motion was made by Commissioner Birdwell to approve payment of overtime pay for anything over 168 hours worked in a 28 day period for jailers and deputies when there is one vacancy in that department for FY 2022-2023. Motion was seconded by Judge Umphress and passed unanimously. (5-0)

UPDATE AND DISCUSSION REGARDING THE SAFETY AND HEALTH COMMITTEE  
MEETING HELD ON OCTOBER 5, 2022 – KIM DUNGAN

Kim Dungan gave an update on the most recent Safety and Health Committee Meeting.

PRESENTATION FROM AIRFIBER REPRESENTATIVES REGARDING PROVIDING  
FIBER OPTICS TO THE CITY OF JACKSBORO AND REQUESTING JACK COUNTY TO  
HELP FUND THE COST WITH MONIES RECEIVED FROM THE RESCUE AMERICA  
FUNDS

A [presentation](#) was given to the Court by a representative from Airfiber. Some discussion was made. No action taken.

DISCUSS AND APPROVE THE FINAL TXDOT ROW CONTRACTS FOR THE US  
HIGHWAYS 281/199 AND US HIGHWAYS 380/281 AND AUTHORIZE JUDGE  
UMPHRESS TO SIGN ON BEHALF OF THE JACK COUNTY COMMISSIONER'S COURT

Motion was made by Commissioner Ward to approve the final TxDot ROW contracts and to authorize Judge Umphress to sign the contracts on behalf of the Commissioner's Court. Motion was seconded by Commissioner Salazar and passed unanimously. (5-0)

DISCUSS AND CONSIDER APPROVAL OF A WATERLINE EASEMENT LOCATED  
ALONG SMITH AND BIRDWELL ROADS LOCATED IN PRECINCT #3, BRYSON, TEXAS

Commissioner Birdwell gave information on the location of the requested easement.

Motion was made by Commissioner Birdwell to approve a waterline easement between add names, with changes, and giving the County Judge the authority to sign the easement. Motion was seconded by Commissioner Oliver and passed unanimously. (5-0)

DISCUSSION OF STATUS OF COUNTY TRANSPORTATION INFRASTRUCTURE FUND  
(CTIF) GRANT FROM THE TEXAS DEPARTMENT OF TRANSPORTATION

Candace Crow, Assistant Auditor, gave an update.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Some discussion made, no action taken.

REPORTS, IF ANY BY OTHER DEPARTMENT HEADS

Some discussion made, no action taken.

FUTURE AGENDA ITEMS

Clarify the bi-lingual bonus.

ADJOURNMENT

There being no further business motion was made by Commissioner Birdwell to adjourn. Commissioner Salazar seconded the motion to adjourn and the motion passed unanimously. (5-0)

The meeting was adjourned at 1:14 p.m.

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Brian Keith Umphress County Judge

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Gary Oliver, Commissioner Pct. #1

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Kenny Salazar, Commissioner Pct. #2

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Henry Birdwell, Jr. Commissioner Pct. #3

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Terry Ward, Commissioner Pct. #4

ATTEST:

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Vanessa James, County Clerk