

MINUTES

On this the 27th day of December 2021 the Commissioners Court of Jack County, Texas met in Regular Session at 9:00 a.m. beginning with a prayer and the pledge of allegiance to the American flag and Texas flag with the following individuals present:

Brian Keith Umphress	County Judge
Gary Oliver	Commissioner Precinct 1
Darren Francis	Commissioner Precinct 2
Henry Birdwell, Jr.	Commissioner Precinct 3
Terry Ward	Commissioner Precinct 4
Vanessa James	County Clerk
Kim Long	Assistant County Auditor
Candace Crow	Auditor's Office Assistant
Brad Campsey	County Treasurer
Frank Hefner	IT/EMC
Lynn Casteel	Elections Administrator

The following members of the public were in attendance: City Manager Mike Smith, Chief of Police Haynes, R.C. Langford, Mike Moore, Denese Rogers, B.W. Barton, Kristie Sifuentes, Kristen Howell, Nicole Rosenbaum, Ashley Enslow, Tim Buffington, and Becky Coyle.

PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress made a motion to pay all [accounts and claims](#) submitted for approval. Commissioner Ward seconded and the motion passed. (5-0)

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting for December 13, 2021;
- (b) Review and Acceptance of Auditor's Monthly Report;
- (c) Reception of Certificate of Training Hours for Elected County Commissioner Precinct #4 [Terry Ward](#);
- (d) Reception of Certificate of Training Hours for Elected County Commissioner [Henry Birdwell](#);
- (e) Reception of Continuing Education Hours for [Brad Gregg Campsey](#);
- (f) Approval/Renewal of Official Bond for Reserve Deputy Sheriff Douglas G. Angell;
- (g) Approval/Renewal of Official Bond for Reserve Deputy Sheriff Jack Randall Hunter;
- (h) Approval of 2022 [Wrecker Rotation List](#) submitted by Sheriff;
- (i) Approval of 2022 [Bail Bond List](#) submitted by Sheriff;
- (j) Review and Approval for Judge Umphress to sign a Tax Deed and Property Card for Trust Property in the City of Jacksboro;

Commissioner Francis made a motion to approve Consent Agenda Items. The motion was seconded by Commissioner Birdwell and the motion passed unanimously. (5-0) Commissioner Birdwell is asking that in the future documentation of hours worked be presented along with the approval of Reserve Deputy Sheriff Bond Renewal.

TIMED AGENDA ITEMS

None scheduled.

APPROVAL AND SIGNATURES OF THE JOINT RESOLUTION FOR THE MARCH 1, 2022 PRIMARY ELECTION – ELECTION ADMINISTRATOR LYNN CASTEEL

This item was heard after item #9.

Motion was made by Commissioner Birdwell to approve the signing of the [Joint Resolution](#) for the March 1, 2022, Primary Election. Motion was seconded by Commissioner Francis and passed unanimously. (5-0)

APPROVAL IN FORM AND AUTHORIZATION FOR COUNTY JUDGE TO SIGN THE PROPOSED JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES BETWEEN JACK COUNTY AND THE CITY OF JACKSBORO, JACKSBORO ISD, AND BRYSON ISD FOR ELECTION TO BE HELD ON MAY 7, 2022 – ELECTION ADMINISTRATOR LYNN CASTEEL

Item heard after item #4

Motion made by Commissioner Francis to authorize the County Judge to sign the proposed Joint Election Agreement and Contract for Election Services between Jack County and the [City of Jacksboro](#), [Jacksboro ISD](#), and [Bryson ISD](#) for election to be held on May 7, 2022. Motion was seconded by Commissioner Birdwell and passed unanimously. (5-0)

REVIEW AND RATIFICATION OF DECLARATION OF EMERGENCY BURN BAN BY COUNTY JUDGE, DECEMBER 20, 2021, AND ENACTMENT/REINSTATEMENT OF COUNTY-WIDE BURN BAN; AND AMENDMENT OF ORDERS TO INCLUDE ANY OTHER PROVISIONS ADOPTED – COUNTY JUDGE

Item heard after item #10.

Motion was made by Judge Umphress to ratify the emergency [County-Wide burn ban](#) and enact/reinstatement of the County-wide burn ban. Motion seconded by Commissioner Birdwell and passed unanimously. (5-0)

DISCUSSION OF STATUS OF COUNTY TRANSPORTATION INFRASTRUCTURE FUND (CTIF) GRANT FROM TEXAS DEPARTMENT OF TRANSPORTATION

Item heard after item #6

Discussion made, no action taken.

PRESENTATION BY KRISTEN HOWELL CEO AND NICOLE ROSENBAUM ASSISTANT DIRECTOR WITH CHILDREN'S ADVOCACY CENTER FOR NORTH TEXAS

This item was heard after item #2.

Ms. Howell presented an application to the Court for consideration that is presented to the State Advocacy Board.

This item will be placed on the January 10, 2022 agenda for consideration of signing a Memorandum of Understanding.

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE FINAL PLAT OF THE DOUBLE RANCH ESTATES BEING A SUBDIVISION OF 312.622 ACRES OUR OF THE L.W. PERRIN SURVEY, ABSTRACT NO. 1167 AND THE L.W. PERRIN SURVEY, ABSTRACT NO. 1417, JACK COUNTY, TEXAS AND INCLUDING DOUBLE B RANCH NORTH ROAD AND BROKEN ROAD INTO THE 911 ADDRESSING SYSTEM

This item heard after item #8

Tim Buffington addressed the Court and answered questions.

Motion was made by Commissioner Francis to approve the plat as presented. Motion was seconded by Judge Umphress and passed unanimously. (5-0)

DISCUSSION AND APPROVAL OF ESTABLISHING A SEPARATE ACCOUNT NAMED "PUBLIC WORKS". THIS WILL HOLD DEPOSITS FOR SUBDIVISION APPLICATION FEES

Item heard after item #5.

Motion made by Commissioner Birdwell to establish a department in the General Fund under Public Works for the deposit of fees collected for subdivision applications. Motion was seconded by Commissioner Ward and passed unanimously. (5-0)

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

This item followed item #7.

Discussion made, no action taken.

REPORTS, IF ANY, BY OTHER DEPARTMENT HEADS

Discussion made, no action taken.

FUTURE AGENDA ITEMS

No items were mentioned.

ADJOURNMENT

There being no further business motion was made by Commissioner Francis to adjourn. Commissioner Birdwell seconded the motion to adjourn and the motion passed unanimously. (5-0)

The meeting was adjourned at 10:36 a.m.

Brian Keith Umphress County Judge

Gary Oliver, Commissioner Pct. #1

Darren Francis, Commissioner Pct. #2

Henry Birdwell, Jr. Commissioner Pct. #3

Terry Ward, Commissioner Pct. #4

ATTEST:

Vanessa James, County Clerk