

**NOTICE OF MEETING (•) OF THE
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use during Court Session

Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Monday the 22nd day of June, 2020 at 9:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. Payment of Claims;
3. CONSENT AGENDA ITEMS:
 - (a) Approval of Minutes of Meetings for June 8, 2020 and June 15, 2020;
 - (b) Reception of Certificates of Training Hours for Appointed County Official: 1) CPE Credit of 14 training hours for Lisa Perry Auditor; 2) CPE Credit of 14 training hours for Kim Dungan Assistant Auditor; 3) Certificates of Achievement for completion of FEMA-Emergency Management Institute Independent Study Courses (5) for Alinda Cox County Extension Agent;
 - (c) Acceptance of fully executed Interlocal Agreement between Jack County and the City of Jacksboro that was approved during May 26, 2020, Commissioner's Court;
4. Review for approval and renewal of County Employee Health Insurance Plan with Texas Association of Counties Health and Employee Benefits Pool for Plan Year 2020-2021;
5. Review for approval and renewal of County Property and Liability Insurance Coverage with Texas Association of Counties Risk Management Pool for Plan Year 2020-2021, and payment of invoices;
6. Discussion and possible acceptance of Bid from Iron Bridge Irrigation, LLC, for annual maintenance of courthouse lawn irrigation system;
7. Discussion and possible acceptance of Bid from G.A.L. Horticulture Services for the care of the courthouse lawn;
8. Approval of request to remove requirement to have County Clerk's signature on County Checks – Auditor Lisa Perry;
9. Discussion and possible response to Texas Commission on Environmental Quality (TCEQ) notice of receipt of an Application for a purposed beneficial use site registration number 711032 – Judge Umphress;
10. Review proposal for electric power supply through Public Power Pool and authorize Judge Umphress to sign an Order for Notice of Intent to begin a competitive procurement process;
11. Consideration and possible action of the following:
 - A. The establishment of a date for a public hearing on the possible adoption of a county subdivision regulation, including the regulation of manufactured home rental communities, pursuant to § 232 of the Texas Local Government Code.
 - B. Consideration of approval of a Taking Impact Analysis of such a proposed subdivision regulation, as required by §2007 of the Texas Government Code.
 - C. Setting a schedule for publication of notice of public hearing on Subdivision Regulation, including Manufactured Home Rental Communities, not less than 30 days prior to said public hearing as required by §232 of the Texas Local Government Code, and §2007 of the Texas Government Code.
 - D. Authorizing publication of notice of public hearing in Jack County Newspaper of General Circulation;
12. Discuss and take action on request by residents Kyle and Morgan Mathis for the abandonment of the 20 ft. alleyway in Block O and Block 36; the East ½ of Parker Street, North of Ware Avenue to Jermyn Road (originally know as Lost Valley Avenue); and all of Jermyn Avenue between Parker Street and N. Stewart Street of the town site of Jermyn, Texas. All being adjoining property purchased by the Mathis' described in deed recorded in Volume 1053, Page 482, Deed Records of Jack County and deed recorded in Volume 48, Page 650, Deed Records of Jack County – Commissioner Terry Ward;
13. TIMED AGENDA ITEMS: None;
14. BUDGET WORSHP FY 2021;
15. Discussion of Commissioner Precinct Operations;
16. Reports, if any, by other Department Heads;
17. FUTURE AGENDA ITEMS; AND;

FILED FOR RECORD

18. ADJOURNMENT

Dated this the 18th day of June, 2020.

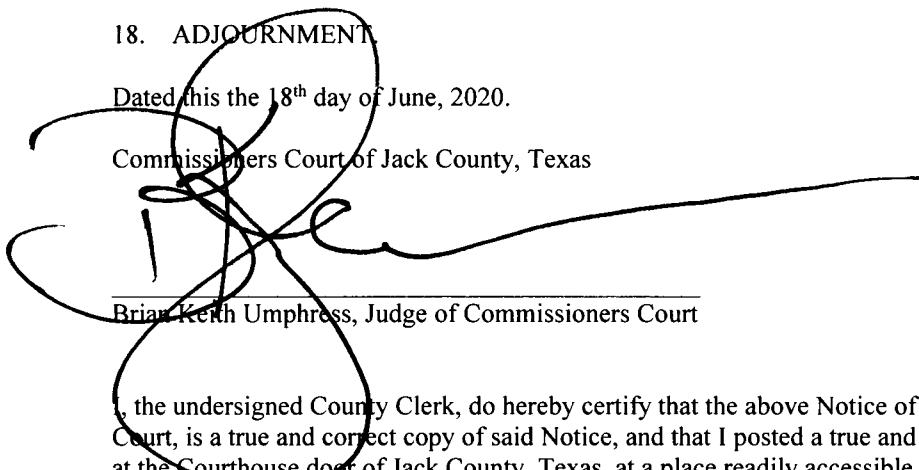
Commissioners Court of Jack County, Texas

_____ O'CLOCK _____ M

JUN 18 2020

**VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS**

BY _____ DEPUTY



Brian Keith Umphress, Judge of Commissioners Court

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 18th day of June, 2020, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 18th day of June, 2020, at 3:56 p.m.



Vanessa James, County Clerk of Jack County, Texas



MINUTES

On this the 22th day of June, 2020 the Commissioners Court of Jack County, Texas met in Regular Session at 9:21 a.m. with the following elected officials present:

Henry Birdwell, Jr., Commissioner Pct. 3
Terry Ward, Commissioner Pct. 4
Brian Keith Umphress, County Judge

FILED FOR RECORD

_____ O'CLOCK _____ M

JUN 29 2020

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

PUBLIC FORUM

None.

PAYMENT OF ACCOUNTS AND CLAIMS

Judge Umphress made a motion to pay all accounts and claims submitted for approval. Commissioner Ward seconded and the motion passed unanimously. (3-0)

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meetings for June 8, 2020 and June 15, 2020;
- (b) Reception of Certificates of Training hours for Appointed County Official: 1) CPE Credit of 14 training hours for Lisa Perry Auditor; 2) CPE Credit of 14 training hours for Kim Dungan Assistant Auditor; 3) Certificates of Achievement for completion of FEMA-Emergency Management Institute Independent Study Courses (5) for Alinda Cox County Extension Agent;
- (c) Acceptance of fully executed Interlocal Agreement between Jack County and the City of Jacksboro that was approved during the May 26, 2020, Commissioner's Court;

Judge Umphress made a motion to approve Consent Agenda Items with correction of a road name on the minutes. Commissioner Birdwell seconded and the motion passed unanimously. (3-0)

REVIEW FOR APPROVAL AND RENWAL OF COUNTY EMPLOYEE HEALTH INSURANCE PLAN WITH TEXAS ASSOCIATION OF COUNTIES HEALTH AND EMPLOYEE BENEFITS POOL FOR PLAN YEAR 2020-2021

Kim Dungan, with the Auditor's Office advised that insurance cost will not be going up this year. No changes have been made to the policies. No information on Dental and Vision coverage at this point.

Motion was made by Commissioner Birdwell to renew the County's Health Insurance Plan with the Texas Association of Counties Health and Employee Benefits Pool. Motion was seconded by Commissioner Ward and passed unanimously. (3-0)

REVIEW FOR APPROVAL AND RENEWAL OF COUNTY PROPERTY AND LIABILITY INSURANCE COVERAGE WITH TEXAS ASSOCIATION OF COUNTIES RISK MANAGEMENT POOL FOR PLAN YEAR 2020-2021, AND PAYMENT OF INVOICES

Motion was made by Commissioner Birdwell to renew the County Property and Liability and Insurance Coverage with Texas Association of Counties Risk Management Pool. Motion was seconded by Commissioner Ward and passed unanimously.

DISCUSSION AND POSSIBLE ACCEPTANCE OF BID FROM IRON BRIDGE IRRIGATION, LLC, FOR ANNUAL MAINTENANCE OF COURTHOUSE LAWN IRRIGATION SYSTEM

Judge Umphress asked for a bid for upkeep on the Courthouse irrigation system. There are some things that need to be fixed or changed to correct the moisture issues around the building.

No action taken at this time.

DISCUSSION AND POSSIBLE ACCEPTANCE OF BID FROM G.A.L. HORTICULTURE SERVICES FOR THE CARE OF THE COURTHOUSE LAWN

No action taken at this time.

APPROVAL OF REQUEST TO REMOVE REQUIREMENT TO HAVE COUNTY CLERK'S SIGNATURE ON COUNTY CHECKS –AUDITOR LISA PERRY

Motion was made by Commissioner Ward to only require the signatures of the County Treasurer and County Auditor on payroll checks. Judge Umphress made a second to the Motion and it passed unanimously. (3-0)

DISCUSSION AND POSSIBLE RESPONSE TO TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) NOTICE OF RECEIPT OF AN APPLICATION FOR A PURPOSED BENEFICIAL USE SITE REGISTRATION NUMBER 711032 – JUDGE UMPHRESS

TCEQ has received an application for a sewage disposal area in an area in the County. The County Judge has received local opposition. The City of Jacksboro is not taking this type of disposal. At this time this type of disposal has to be hauled to Young County.

No action taken at this time.

REVIEW PROPOSAL FOR ELECTRIC POWER SUPPLY THROUGH PUBLIC POWER POOL AND AUTHORIZE JUDGE UMPHRESS TO SIGN AND ORDER OF NOTICE OF INTENT TO BEGIN A COMPETITIVE PROCUREMENT PROCESS

Auditor, Lisa Perry advised that we need to start the competitive procurement process to make sure we get the best rate.

Motion was made by Commissioner Birdwell to start this process. Motion was seconded by Commissioner Ward and passed unanimously. (3-0)

CONSIDERATION AND POSSIBLE ACTION OF THE FOLLOWING

A. THE ESTABLISHMENT OF A DATE FOR A PUBLIC HEARING ON THE POSSIBLE ADOPTION OF A COUNTY SUBDIVISION REGULATION, INCLUDING THE REGULATION OF MANUFACTURED HOME RENTAL COMMUNITIES, PURSUANT TO § 232 OF THE TEXAS LOCAL GOVERNMENT CODE.

Motion was made by Commissioner Ward to hold the public hearing on 8/ 17 /2020. Motion was seconded by Judge Umphress and passed unanimously. (3-0)

B. CONSIDERATION OF THE APPROVAL OF A TAKING IMPACT ANALYSIS OF SUCH A PROPOSED SUBDIVISION REGULATION, AS REQUIRED BY § 2007 OF THE TEXAS GOVERNMENT CODE.

Motion was made by Commissioner Birdwell to begin the analysis. Motion was Judge Umphress and passed unanimously. (3-0)

C. SETTING A SCHEDULE FOR PUBLICATION NOTICE OF PUBLIC HEARING ON SUBDIVISION REGULATION, INCLUDING MANUFACTURED HOME RENTAL COMMUNITIES, NOT LESS THAN 30 DAYS PRIOR TO SAID PUBLIC HEARING AS REQUIRED BY §232 OF THE TEXAS LOCAL GOVERNMENT CODE, AND §2007 OF THE TEXAS GOVERNMENT CODE.

Motion was made by Judge Umphress to set publication for the notice subdivision regulation public hearing on July 15, 2020. Motion was seconded by Commissioner Birdwell and passed unanimously. (3-0)

D. AUTHORIZING PUBLICATION OF NOTICE OF PUBLIC HEARING IN JACK COUNTY NEWSPAPER OF GENERAL CIRCULATION.

Motion made by Judge Umphress authorizing publication of notice of public hearing in the Jack County Newspaper of General Circulation. Motion was seconded by Commissioner Ward and passed unanimously. (3-0)

DISCUSS AND TAKE ACTION ON REQUEST BY RESIDENTS KYLE AND MORGAN MATHIS FOR THE ABANDONMENT OF THE 20 FT ALLEYWAY IN BLOCK O AND BLOCK 36; THE EAST ½ OF PARKER STREET, NORTH OF WARE AVENUE TO JERMYN ROAD (ORIGINALLY KNOWN AS LOST VALLEY AVENUE); AND ALL OF JERMYN AVENUE BETWEEN PARKER STREET AND N. STEWART STREET OF THE TOWN SITE OF JERMYN, TEXAS. ALL BEING ADJOINING PROPERTY PURCHASED

BY THE MATHIS' DESCRIBED IN DEED RECORDED IN VOLUME 1053, PAGE 482.
DEED RECORDS OF JACK COUNTY AND DEED RECORDED IN VOLUME 48, PAGE
650, DEED RECORDS OF JACK COUNTY – COMMISSIONER TERRY WARD

Motion was made by Commissioner Ward to abandon the 20 ft. alleyway in Block O and Block 36; the East ½ of Parker Street, North of Ware Avenue to Jermyn Road (originally known as Lost Valley Avenue); and all of Jermyn Avenue between Parker Street and N. Stewart Street of the site of Jermyn, Texas. Motion was seconded by Commissioner Birdwell and passed unanimously. (3-0)

TIMED AGENDA

None.

BUDGET WORKSHOP FY 2021

Break for lunch at 11:49 a. m.
In session 1:25 p.m.

Discussion made regarding plans for upcoming Budget FY2021.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Discussion of rain received in the County in the last few days.

REPORTS, IF ANY, BY OTHER DEPARTMENT HEADS

County Clerk, Vanessa James would like the Commissioner's Court to look at the website Texas Association of Counties offers to Counties and consider use for Jack County so that we can get into compliance.

Elections Administrator addressed the Court regarding redistricting.


FUTURE AGENDA ITEMS

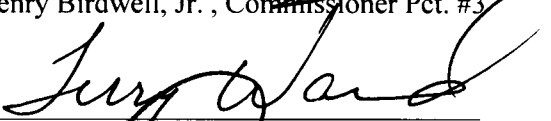
Nothing new reported.

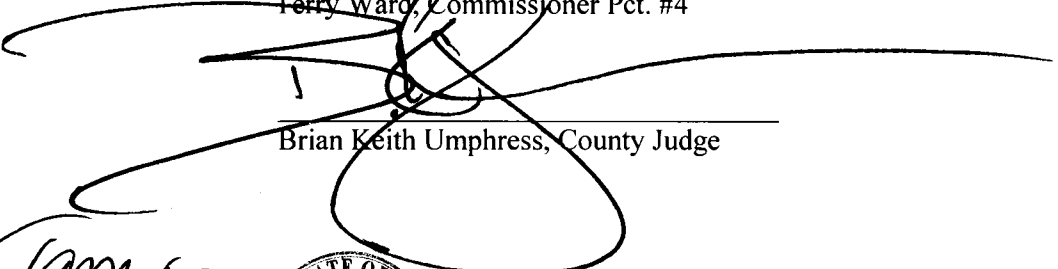
ADJOURNMENT

There being no further business motion was made by Commissioner Birdwell to adjourn. Commissioner Ward seconded the motion to adjourn and the motion passed unanimously. (3-0)

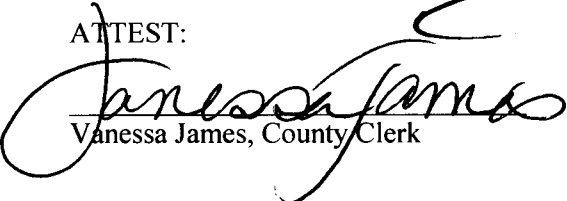
The meeting was adjourned at 4:17 p.m.


Henry Birdwell, Jr., Commissioner Pct. #3


Terry Ward, Commissioner Pct. #4


Brian Keith Umphress, County Judge

ATTEST:


Vanessa James, County Clerk



ALL RECORDS FROM 06/22/2020 TO 06/22/2020 DATE-TO-BE-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVOICE NUMBER	AP DATE	PD	PO NO	AMOUNT
10901 BLUE SKY HASLET TX 76052								796.00
ELAINE NOBBLEY 304 E THOMPSON JACKSBORO TX 76458	2020 010-435-410	DISTRICT	JURY CH JUNE		06/18/20	09		40.00
EMPIRE PAPER COMPANY 2708 CENTRAL FRWY E WICHITA FALLS TX 76301	2020 010-561-901	SUPPLIES	CLEANING	0573431	06/18/20	09		123.55
GERALD WOOD P O BOX 73 PERRIN TX 76486	2020 010-435-410	DISTRICT	JURY CH JUNE		06/18/20	09		40.00
HANSON AGGREGATES LLC 15620 COLLECTION CENTER CHICAGO IL 60693	2020 011-621-503	SAND/GRAVEL	GRAVEL	2191281	06/18/20	09		472.12
	2020 011-621-503	SAND/GRAVEL	GRAVEL	2190910	06/18/20	09		492.21
	2020 011-621-503	SAND/GRAVEL	GRAVEL	2190524	06/18/20	09		471.69
	2020 011-621-503	SAND/GRAVEL	GRAVEL	2189747	06/18/20	09		474.07
	2020 011-621-503	SAND/GRAVEL	GRAVEL	2190172	06/18/20	09		313.93
	2020 011-621-503	SAND/GRAVEL	GRAVEL	2191661	06/18/20	09		465.74
								2,689.76
JAY EXUM 243 W LIVE OAK JACKSBORO TX 76458	2020 010-435-410	DISTRICT	JURY CH JUNE		06/18/20	09		40.00
JDR GARAGE 976 S MAIN ST JACKSBORO TX 76458	2020 014-624-902	AUTO PARTS/TIRES	BATTERY	2397	06/18/20	09		180.95
JNB DRAWER A JACKSBORO TX 76458	2020 010-400-307	MISCELLANEOUS	STOP PAYMENT FEE	04/03/20	06/19/20	09		35.00
JUDY LEWIS P O BOX 161 BRYSON TX 76427	2020 010-435-410	DISTRICT	JURY CH JUNE		06/18/20	09		40.00
KAREN TODD 8486 HWY 380 WEST JACKSBORO TX 76458	2020 010-435-410	DISTRICT	JURY CH JUNE		06/18/20	09		40.00
KATIE WOODS LLC 113 W GILBERT HENRIETTA TX 76365	2020 010-401-302	ATTORNEY FEES	13555-673-739	PACK MIS	06/18/20	09		400.00
LORI E REEVES, ATTY AT L 1602 W BUSINESS 380 SUITE 100 DECATUR TX 76234	2020 010-477-302	DIST JUDGE ATTY FE	19-01-007 ITIO DELA	MED	06/18/20	09		600.00
	2020 010-477-302	DIST JUDGE ATTY FE	19-01-010 ITIO MURP	MED	06/18/20	09		600.00
								1,200.00
LUIS BANDA	2020 010-560-307	MISCELLANEOUS	PRINTS		06/18/20	09		10.21

ALL RECORDS FROM 06/22/2020 TO 06/22/2020 DATE-TO-BE-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVOICE NUMBER	AP DATE	PD	PO NO	AMOUNT
								10.21
MILLER ELECTRIC PO BOX 992 JACKSBORO TX 76458	2020 010-400-705	BUILDING REPAIR	MILLER ELECTRIC	7461	06/18/20	09		613.98
								613.98
NETPROTEC PO BOX 1671 GLEN ROSE TX 76043	2020 010-401-702 2020 010-455-702	SERVICE AGREEMENT SERVICE AGREEMENT	NETPROTEC NETPROTEC	1439 1439	06/18/20 06/18/20	09 09		272.50 272.50
								545.00
PHYLLIS BEST 222 US HWY 380 WEST JACKSBORO TX 76458	2020 010-435-410	DISTRICT JURY CH JUNE			06/18/20	09		40.00
								40.00
QUILL CORPORATION PO BOX 37600 PHILADELPHIA PA 19101	2020 010-499-901 2020 010-661-919 2020 010-495-901 2020 010-495-901 2020 010-499-901 2020 010-495-901 2020 010-495-901 2020 010-495-901 2020 010-495-901 2020 010-495-901 2020 010-495-901 2020 010-495-901 2020 010-495-901 2020 010-495-901	OPERATING SUPPLIE BLACK TONER COVID-19 EXPENDITU THERMO OPERATING SUPPLIE MOUSE OPERATING SUPPLIE MARKERS OPERATING SUPPLIE RUBBER BANDS OPERATING SUPPLIE ENVEL OPERATING SUPPLIE BINDER OPERATING SUPPLIE MOUSE PAD OPERATING SUPPLIE DISP OPERATING SUPPLIE P CLIPS OPERATING SUPPLIE SALT		7807544 7807544 7649930 7649930 7649930 7649930 7649930 7649930 7649930 7649930 7649930 7649930 7664420	06/18/20 06/18/20 06/18/20 06/18/20 06/18/20 06/18/20 06/18/20 06/18/20 06/18/20 06/18/20 06/18/20 06/18/20 06/18/20	09 09 09 09 09 09 09 09 09 09 09 09 09		703.78 239.96 17.09 6.48 14.44 21.24 8.00 8.54 11.30 6.22 8.08
								1,045.13
REES, REES & FULLER 103 E 3RD ST SWEETWATER TX 79556	2020 010-302-100	SHERIFF FEES	REFUND		06/19/20	09		125.00
								125.00
ROLLIN'B TIRE SERVICE 1179 ST 148 JACKSBORO TX 76458	2020 013-623-704	HEAVY EQUIPMENT	CALL /O RING	002471	06/18/20	09		71.00
								71.00
STEPHEN MOCK 722 ELENBURG RD PERRIN TX 76486	2020 010-435-410	DISTRICT JURY CH JUNE			06/18/20	09		40.00
								40.00
TAC RISK MANAGEMENT POOL LIABILITY COVERAGE PO BOX 2426 SAN ANTONIO TX 78298	2020 010-400-401 2020 010-400-401 2020 010-400-410 2020 010-400-409 2020 010-400-402	AUTO INSURANCE AUTO INSURANCE GENERAL LIABILITY LAW ENFORCEMENT PUBLIC OFFICIALS	7/20-7/21 7/20-7/21 7/20-7/21 7/20-7/21 7/20-7/21	AUTOMOBI AUTOMOBI GENERAL LAW ENFO PUBLIC O	28926 28926 28926 28926 28926	07/01/20 07/01/20 07/01/20 07/01/20 07/01/20	09 09 09 09 09	6,677.00 5,127.00 2,022.00 15,836.00 9,322.00
								38,984.00
TAC RISK MANAGEMENT POOL PROPERTY COVERAGE PO BOX 2426	2020 011-621-403 2020 012-622-403 2020 013-623-403	BUILDING INSURANC BUILDING INSURANC BUILDING INSURANC	7/20-7/21 7/20-7/21 7/20-7/21	PROPERTY PROPERTY PROPERTY	29139 29139 29139	07/01/20 07/01/20 07/01/20	09 09 09	1,458.00 1,889.00 1,695.00

ALL RECORDS FROM 06/22/2020 TO 06/22/2020 DATE-TO-BE-PAID

APPROVAL PAGE

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT BY COMMISSIONER'S COURT.

DATE: 6/22/2020.

CO JUDGE UMPHRESS

[Signature]

COMM #1 OLIVER

COMM #2 BROCK

COMM #3 BIRDWELL

[Signature]
T Ward

COMM #4 WARD

CO TREAS CAMPSEY

FILED FOR RECORD

_____ O'CLOCK _____ M

JUN 22 2020

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

JUN 23 2020

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY



CPE CREDIT HOUR DOCUMENTATION FORM
2020 TACA AREA TRAINING
Wildcatter Ranch , Graham, TX
SPONSOR ID# 005850
June 11-12, 2020
*THERE ARE NO PREREQUISITES

PLEASE PRINT

Name: Lisa Perry County: Jack
Address: 100 N Main St, Room 202 City/State/Zip: Jacksboro, TX 76458
Email: L.perry@jackcounty.org Phone: 940-567-2663

DAY 1-JUN 11

TSBPA Course #	Educational Program	Time	Credit Hours	Your Initials Verifying Attendance	Hours Earned
02042	Auditor's Monthly Report	8:25-9:15	1.00	<u>lp</u>	<u>1.0</u>
11553	CyberSecurity/IT	9:15-10:30	1.50	<u>lp</u>	<u>1.5</u>
11555	FMLA/FFCRA	10:45-11:35	1.00	<u>lp</u>	<u>1.0</u>
11555	Active Shooter in the Office	12:45-1:35	1.00	<u>lp</u>	<u>1.0</u>
01053	Fund Accounting	1:35-2:25	1.00	<u>lp</u>	<u>1.0</u>
10003	Truth-in-Taxation / SB2	2:40-4:45	2.50	<u>lp</u>	<u>2.5</u>
			<i>Total Day 1</i>		8.00

DAY 2-JUN 12

01054	Covid 19/Disaster Finance	8:25-10:30	2.50	<u>lp</u>	<u>2.5</u>
11557	Investment Banking	10:45-12:00	1.00	<u>lp</u>	<u>1.0</u>
02043	Payroll Auditing	1:10-2:25	1.50	<u>lp</u>	<u>1.5</u>
11556	TCDRS Update	2:40-3:30	1.00	<u>lp</u>	<u>1.0</u>
			<i>Total Day 2</i>		6.00

Total credits offered **14.00** Total credits earned **14.0**

[Signature]

Signature

06/12/2020
Date

PLEASE RETAIN ORIGINAL FOR YOUR RECORDS. TURN IN A COPY AT THE END OF THE TRAINING.

We are registered with the Texas State Board of Public Accountancy as a CPE sponsor. This registration does not constitute an endorsement by the Board as to the quality of our CPE program.



CPE CREDIT HOUR DOCUMENTATION FORM
 2020 TACA AREA TRAINING
 Wildcatter Ranch , Graham, TX
 SPONSOR ID# 005850
 June 11-12, 2020
 *THERE ARE NO PREREQUISITES

JUN 23 2020
 VANESSA JAMES, County Clerk
 JACK COUNTY, TEXAS

BY _____ DEPUTY

PLEASE PRINT

Name: Kim Dungan County: Jack
 Address: PO Box 885 City/State/Zip: Jacksboro TX 76758
 Email: kdungan@jackcounty.org Phone: 940-229-9969

DAY 1-JUN 11

TSBPA Course #	Educational Program	Time	Credit Hours	Your Initials Verifying Attendance	Hours Earned
02042	Auditor's Monthly Report	8:25-9:15	1.00	KD	1.00
11553	CyberSecurity/IT	9:15-10:30	1.50	KD	1.50
11555	FMLA/FFCRA	10:45-11:35	1.00	KD	1.00
11555	Active Shooter in the Office	12:45-1:35	1.00	KD	1.00
01053	Fund Accounting	1:35-2:25	1.00	KD	1.00
10003	Truth-in-Taxation / SB2	2:40-4:45	2.50	KD	2.50
			Total Day 1		8.00

DAY 2-JUN 12

01054	Covid 19/Disaster Finance	8:25-10:30	2.50	KD	2.50
11557	Investment Banking	10:45-12:00	1.00	KD	1.00
02043	Payroll Auditing	1:10-2:25	1.50	KD	1.50
11556	TCDRS Update	2:40-3:30	1.00	KD	1.00
			Total Day 2		6.00

Total credits offered **14.00** Total credits earned **14.00**

Kim Dungan Signature 6-12-20 Date

PLEASE RETAIN ORIGINAL FOR YOUR RECORDS. TURN IN A COPY AT THE END OF THE TRAINING.

We are registered with the Texas State Board of Public Accountancy as a CPE sponsor. This registration does not constitute an endorsement by the Board as to the quality of our CPE program.

Emergency Management Institute



FEMA

FILED FOR RECORD

_____ O'CLOCK _____ M

JUN 23 2020

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

This Certificate of Achievement is to acknowledge that

ALINDA R COX

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00100.c

Introduction to Incident Command System, ICS-100

Issued this 20th Day of May, 2020



0.2 IACET CEU

A handwritten signature in black ink, appearing to read "Michael J. Sharon".

Michael J. Sharon
Deputy Superintendent
Emergency Management Institute
Federal Emergency Management Agency

Emergency Management Institute



FEMA

FILED FOR RECORD

_____ O'CLOCK _____ M

JUN 23 2020

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

This Certificate of Achievement is to acknowledge that

ALINDA R COX

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00200.c

Basic Incident Command System for Initial Response

Issued this 22nd Day of May, 2020



0.4 IACET CEU

A handwritten signature in black ink, appearing to read "Michael J. Sharon".

Michael J. Sharon
Deputy Superintendent
Emergency Management Institute
Federal Emergency Management Agency

Emergency Management Institute



FEMA

FILED FOR RECORD

_____ O'CLOCK _____ M

JUN 23 2020

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

This Certificate of Achievement is to acknowledge that

ALINDA R COX

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00700.b

**An Introduction to the National Incident
Management System**

Issued this 28th Day of May, 2020



0.4 IACET CEU

A handwritten signature in black ink, appearing to read "Michael J. Sharon".

Michael J. Sharon
Deputy Superintendent
Emergency Management Institute
Federal Emergency Management Agency

Emergency Management Institute



FEMA

FILED FOR RECORD

_____ O'CLOCK _____ M

MAY 23 2020

JANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

This Certificate of Achievement is to acknowledge that

ALINDA R COX

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00800.c

National Response Framework, An Introduction

Issued this 28th Day of May, 2020



0.3 IACET CEU

A handwritten signature in black ink, appearing to read "Michael J. Sharon".

Michael J. Sharon
Deputy Superintendent
Emergency Management Institute
Federal Emergency Management Agency

Emergency Management Institute



FEMA

FILED FOR RECORD

_____ O'CLOCK _____ M

JUN 23 2020

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

This Certificate of Achievement is to acknowledge that

ALINDA R COX

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00029.a

Public Information Officer Awareness

Issued this 28th Day of May, 2020



0.7 IACET CEU

A handwritten signature in black ink, appearing to read "Michael J. Sharon".

Michael J. Sharon
Deputy Superintendent
Emergency Management Institute
Federal Emergency Management Agency

**IN THE COMMISSIONERS COURT
OF
JACK COUNTY, TEXAS**

**ORDER AUTHORIZING PREPARATION OF A TAKING IMPACT ASSESSMENT
FOR REGULATION OF SUBDIVISIONS OF LAND WITHIN THE
UNINCORPORATED AREAS OF JACK COUNTY, TEXAS
INCLUDING
MOBILE HOME RENTAL COMMUNITIES
AND
SCHEDULING A DATE FOR PUBLIC HEARING AS REQUIRED BY SECTION 2007
OF THE TEXAS GOVERNMENT CODE ON ADOPTION OF REGULATIONS
AFFECTING REAL PROPERTY AND PROPERTY RIGHTS**

WHEREAS, the Commissioners Court of Jack County, Texas is authorized to enact policies regarding the subdivision of land in the unincorporated areas of Jack County pursuant to Chapter 232 of the Texas Local Government Code; and

WHEREAS the Commissioners Court of Jack County, Texas finds that a real and substantial need exists to enact revised regulations regarding the subdivision of land in light of rapid development related to the oil and gas industry which may result in substandard infrastructure injurious to the public health, and

WHEREAS, the Commissioners Court of Jack County, Texas finds that a real and substantial need exists to enact regulations regarding the development of Mobile Home Rental Communities in order to insure adequate infrastructure and ingress/egress from such developments for emergency vehicles, and

WHEREAS, a Takings Impact Assessment Regarding Proposed Regulation of the subdivision of land, including Mobile Home Rental Communities by Jack County, Texas (“Takings Impact Assessment”) is required by Section 2007 of the Texas Government Code,

ACCORDINGLY, it is hereby ORDERED that the Takings Impact Assessment Regarding Proposed Regulation of the Subdivision of Land, including Mobile Home Rental Communities shall be conducted by the Commissioners Court, acting by and through legal counsel, and the same shall be taken up for consideration and approval at a later date.

IT is further Ordered that the following schedule shall be utilized by the Commissioners Court.

1. 6/29/2020 First Reading of proposed Regulation of Subdivision of Land including Manufactured Home Rental Communities, authorization of TIA (Taking Impact Assessment), scheduling public hearing, authorization of publication of notice.
2. 7/15/2020 1st Publication of Notice for Public Hearing at least 30 days prior to public hearing
3. 8/17/2020 2nd Reading of Proposed Regulation of Subdivision of Land, including Manufactured Home Rental Communities.
4. 8/17/2020 Public Hearing on Subdivision Regulation
5. 8/17/2020 Consider and Take Possible Action regarding Proposed Regulation of Subdivision of Land, including Manufactured Home Rental Communities

ADOPTED by a vote of _____ ayes and _____ nays on the ____ day of _____, 2020.

ATTEST:

County Clerk

Presiding Officer

JUN 23 2020

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

**INTERLOCAL AGREEMENT BETWEEN JACK COUNTY AND
THE CITY OF JACKSBORO**

BY _____ DEPUTY

This Interlocal Agreement (this "Agreement") is made between JACK COUNTY (the "County") and CITY OF JACKSBORO (the "City") as of the 21 day of May, 2020.

1. RECITALS

Whereas, the County and the City are authorized to enter into an interlocal agreement pursuant to Section 791.001, Texas Government Code;

Whereas, the taxing entities with tax jurisdiction in the City of JACKSBORO hold in trust certain properties that have passed through foreclosure for delinquent ad valorem taxes and do not sell at the courthouse;

Whereas, the County recognizes the community will be better served by assigning unto the City the County's rights to proceeds from the re-sale of trust properties within the City of JACKSBORO, the subject of this Agreement is necessary for the benefit of the public and pursuant to the Tax Code, each entity has the legal authority to perform and provide the function or service which is the subject matter of this Agreement, but the City is actually doing so; and the allocation of costs of the trust property fairly compensates the City for the services performed under this Agreement and is in the common interest of both parties.

Whereas, the County and City shall render performance and make payments from current revenues legally available, including but not limited to deduction or offsets from the sale proceeds of trust property.

Whereas, the trust properties shall include and be limited to, those trust properties within the City of JACKSBORO's jurisdictional lines;

Whereas, the proceeds from the re-sale of such properties would best allow the City to recover its costs associated with maintaining trust properties within the City of JACKSBORO and would benefit the community as a whole, including the County;

Whereas, said funds would be used exclusively for marketing, safe-guarding, maintenance, and demolition purposes, including but not limited to Trust Properties, within the city's jurisdictional boundaries.

Whereas, the County and City agree that there is a minimum bid requirement of \$50.00 plus any additional deed and recording fees, for any trust property sold within the city's jurisdictional boundaries.

Whereas, should any successful sale of any individual trust property equal or exceed \$2,500.00, the amount received over \$2,500.00 would be distributed in the manner instructed in Section 34.02 of the Texas Property Tax Code.

2. AGREEMENT

NOW, THEREFORE, for and in consideration of the recitals, agreements and covenants set forth herein, the parties hereby agree that the City of JACKSBORO shall receive all of the County's proceeds from a resale of trust property within the City of JACKSBORO and its jurisdictional boundaries during the City's capacity as trustee for the benefit of the County from tax foreclosure to re-sale.

The County and the City agree that there is a minimum bid requirement of \$50.00 plus any additional deed and recording fees for any trust property sold within the City's jurisdictional boundaries.

The County and the City each has the legal authority to perform and provide the function or service which is the subject matter of this Agreement, but the City is actually doing so; and the allocation of costs of the trust property fairly compensates the City for the services performed under this Agreement and is in the common interest of both parties.

The County and City shall render performance and make payments from current revenues legally available, including but not limited to deduction or offsets from the sale proceeds of trust property.

The City agrees that assigned funds would be used exclusively for marketing, safe-guarding, maintenance, and demolition purposes for properties, including but not limited to Trust Properties, within the city's jurisdictional boundaries.

The County and the City agree that should any resale of trust property in an amount equal to or exceeding \$2,500.00, the amount over \$2,500.00 would be distributed in the manner instructed in Section 34.02 of the Texas Property Tax Code.

The County does not accept any responsibility or liability for the demolition, clean-up or disposal of any structure on said Trust Property.

The County agrees that this agreement extends to any trust property that falls within the City of JACKSBORO and allows the City of JACKSBORO to sell such property pursuant to this agreement.

3. TERMINATION

Either the County or the City may terminate this Agreement at its sole discretion with 30 days written notice to the other party.

4. NOTICES

Any notice authorized or required to be given under this Agreement shall be delivered or sent to the following addresses:

JACK COUNTY
100 N MAIN ST, STE 206
JACKSBORO, TX 76458

CITY OF JACKSBORO
112 WEST BELKNAP
JACKSBORO, TX 76458

5. GOVERNING LAW

This Agreement shall be governed in all respects in accordance with the laws of the State of Texas, and shall be enforceable in Jack County, Texas.

6. COUNTERPARTS

This Agreement is being executed in multiple counterparts, each of which shall constitute an original of which together shall constitute but one and the same instruments.

SIGNED AND APPROVED as of the date shown above.

Jack County

BY: 

Jack County Judge

Date May 26, 2020.

ATTEST: 

County Clerk



City of Jacksboro

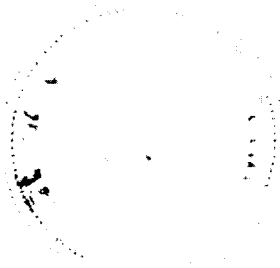
BY: 

Mayor, City of Jacksboro

ATTEST: 

City Secretary

Date June 8, 2020



TO THE CITY OF JACKSBORO

§

LETTER OF APPROVAL

§

§

This letter of approval is given by Jack County ("County") to the City of Jacksboro ("City").

WHEREIN, both the County and the City are co-owners of Trust Property within the jurisdictional boundaries of the City.

BY THIS LETTER, the County gives its approval to the City to demolish and clear any structure on Trust property within the city boundaries, deemed by the City to be dilapidated, substandard, or unfit for human habitation and is a hazard to the public health, safety and welfare; and

THAT the County does not accept any responsibility or liability for the demolition, clean-up, or disposal of any structure on Trust property.

THAT the demolition will take place only after the Redemption Period for the property has elapsed;

THIS approval for demolition is strictly specific to Trust Property within the City; and

THIS approval letter shall stand in perpetuity until or unless otherwise rescinded by the County at the County's discretion with a 30-day written notice to the City.

Signed and approved this the 22nd day of May, 2020.

[Handwritten signature]

County Judge

ATTEST: *[Handwritten signature]*
County Clerk



Interlocal Agreement

For the Assignment of Re-sale Properties

The Interlocal Agreement before you is on behalf of the City of Jacksboro. Jacksboro has hired Texas Communities Group, LLC (TCG) a subsidiary of the Perdue firm to assist them in dealing with vacant and substandard properties.

One of our tools to provide revenue to manage dilapidated properties is the use of re-sale proceeds. TCG markets and manages a city's inventory of trust property. Since its inception in 2014, TCG has sold over 1,500 parcels and generated over \$1.3M that has been put back into our communities for clean-up purposes.

The Tax Code allows for the use of re-sale proceeds to offset costs of Marketing, safe-guarding, demolition and maintenance of trust properties off the top of re-sale dollars in Section 34.06 (c) of the Texas Property Tax Code.

Section 34.06(c) of the Texas Property Tax Code

(c) The purchasing taxing unit shall first retain an amount from the proceeds to reimburse the unit for reasonable costs, as defined by Section 34.21, incurred by the unit for: (1) maintaining, preserving, and safekeeping the property; (2) marketing the property for resale;

This Interlocal Agreement simply puts this ability in written form so all entities understand that the City of Jacksboro is taking steps to improve its community and the use of re-sale proceeds is a part of it. We, TCG, believe this use of funds best serves the need of the entire community. The City of Jacksboro will retain re-sale proceeds in a dedicated fund for clean-up use only.

- **Should any parcel sell for over \$2,500, then the proceeds over that amount will be divided as provided by the Tax Code. This addition to the Interlocal allows for each entity to receive proceeds of a high-value re-sale.**
- **Additionally, entities benefit from trust properties sold are back on the tax roll as trust properties are exempt from taxation.**
- **The entity retains its right for approval of each sale. Should any entity deny the bid for any reason other than prejudice, there is no sale. We must have approval of all entities before a sale is finalized.**

The **Letter of Approval** simply states that if Trust Property is deemed unsafe and substandard by the City of Jacksboro and the property is located within its City Limits, the County gives its approval for the demolition without any liability.

RESOLUTION R-09-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS, AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE JACK COUNTY (COUNTY) AND THE CITY OF JACKSBORO (CITY) TO RECEIVE THE COUNTY'S PROCEEDS FROM A RESALE OF TRUST PROPERTY FROM TAX FORECLOSURE TO RESALE AS SPECIFIED IN THE ATTACHED AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County and the City are authorized to enter into an interlocal agreement pursuant to Section 791.001, Texas Government Code; and

WHEREAS, the taxing entities with tax jurisdiction in the CITY OF JACKSBORO hold in trust certain properties that have passed through foreclosure for delinquent ad valorem taxes and do not sell at the courthouse; and

WHEREAS, the City recognizes the subject of this Agreement is necessary for the benefit of the public and pursuant to the Tax Code, each entity has the local authority to perform and provide the function or service which is the subject matter of this Agreement, but the City is actually doing so; and the allocation of costs of the trust property fairly compensates the City for the services performed under this Agreement and is in common interest of both parties; and

WHEREAS, the City and the County shall render performance and make payments from current revenues legally available, including but not limited to deduction or offsets from the sale proceeds of trust property; and

WHEREAS, the trust properties shall include and be limited to, those trust properties within the City's jurisdictional lines; and

WHEREAS, the proceeds from the re-sale of such properties would best allow the City to recover its costs associated with maintaining trust properties within the CITY OF JACKSBORO, and would benefit the community as a whole, to include the County; and

WHEREAS, said funds would be used exclusively for marketing, safe-guarding, maintenance, and demolition purposes, including but not limited to Trust Properties, within the City's jurisdictional boundaries; and

WHEREAS, the County and City agree that there is a minimum bid requirement of \$50.00 plus any additional deed and recording fees, for any trust property sold within the city's jurisdictional boundaries; and

WHEREAS, should any successful sale of any individual trust property equal or exceed \$2,500.00, the amount received over \$2,500.00 would be distributed in the manner instructed in Section 34.02 of the Texas Property Tax Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS, THAT:

SECTION 1. The terms and conditions of the agreement having been reviewed by the City Council of the City of Jacksboro, Texas, is attached as Exhibit A, and is found to be acceptable and in the best interests of the City of Jacksboro and its citizens and are hereby in all things approved.

SECTION 2. The City Manager, Michael Smith of the City of Jacksboro, Texas under the direction of the City of Jacksboro City Council, is hereby designated to act for the City of Jacksboro in all matters related to the INTERLOCAL AGREEMENT BETWEEN JACK COUNTY AND CITY OF JACKSBORO, TEXAS, as specified in the attached Exhibit A.

SECTION 3. This Resolution shall become effective immediately upon adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JACKSBORO, TEXAS ON THE 8th DAY OF JUNE, 2020.

CITY OF JACKSBORO



ALTON MORRIS, JR.
MAYOR

ATTEST:



BRENDA TARPLEY
CITY SECRETARY

APPROVED AS TO FORM:



SPILLER & SPILLER
P. O. Drawer 447
Jacksboro, Texas 76458
Telephone: (940) 567-6644
Facsimile: (940) 567-3999

By:

David Spiller
State Bar No. 18934950
Email: david@spillerlaw.net
Mason Spiller
State Bar No. 24095168
Email: mason@spillerlaw.net
Reid Spiller
State Bar No. 24111067
Email: reid@spillerlaw.net

Attorneys for the City of Jacksboro

RESOLUTION R-09-2020
CITY OF JACKSBORO

EXHIBIT A

**RESOLUTION R-09-2020
CITY OF JACKSBORO**