

**NOTICE OF MEETING (•) OF THE  
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

**• Assistive Listening Devices Available on Request for Use during Court Session**

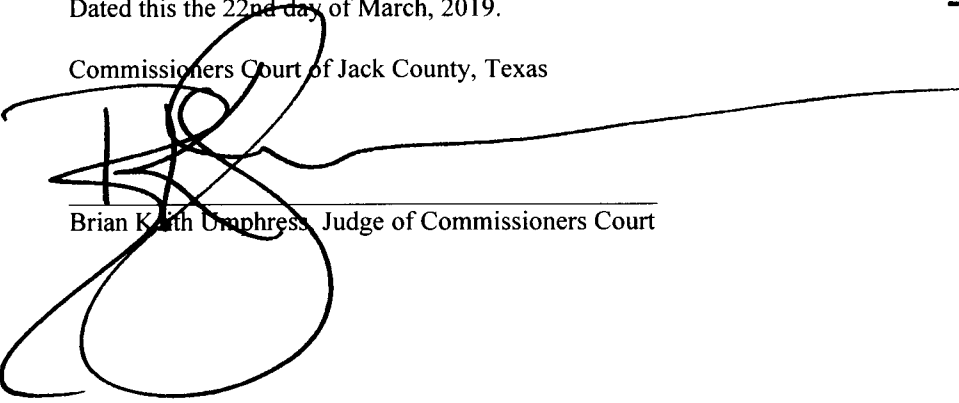
Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Monday the 25th day of March, 2019 at 10:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects\* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. Payment of Claims;
3. CONSENT AGENDA ITEMS:
  - (a) Approval of Minutes of Meetings for March 11, 2019 and March 14, 2019;
  - (b) Review and Acceptance of Treasurer's and Auditor's Monthly Report for period ending December 31, 2018;
4. TIMED AGENDA ITEMS: None;
5. Review and approval of the July 2019 Renewal for Jack County Property Coverage and Liability; including Auto Liability and Physical Damage, General, Public Officials and Law Enforcement Liability;
6. Discussion and consider approval of invitation to Bid/Specifications for the new purchase of a Motor Grader in Precinct #1;
7. Items for presentation by County Clerk/Appointed Election Administrator:
  - (a) Update and report regarding the Election Administrator;
  - (b) Discuss, set and approve the Bond Amount and Term of Bond for said Election Administrator;
  - (c) Consider and discuss the Election Committee's recommendation for office location of Election Administrator;
8. Update on Linebarger, Goggan, Blair and Sampson, LLP activities on Jack County, Trustee, Properties – Judge Umphress;
9. Update on courthouse security and consideration of purchase of second "Garrett Medal Detector" to be placed on 2<sup>nd</sup> floor of courthouse – Constable;
10. Presentation by Matt Bradley-Representative with Otis Elevator regarding current status of courthouse elevator and recommendations for repair;
11. Discussion and take action, if necessary, to support corrective actions addressing Perrin Water Supply, Inc.;
12. Update of communication with Allison, Bass & Magee, Attorneys, regarding the County Landfill – Judge Umphress;
13. Discuss and consider for approval a continuous Mutual Aid or Inter-local Agreement with Jack County Water, Control Improvement District #1;
14. Discuss and consider for approval the purchase of new storage shelving for County Clerk basement storage;
15. Discussion of Commissioner Precinct Operations;
16. Reports, if any, by other Department Heads;
17. FUTURE AGENDA ITEMS; AND;
18. ADJOURNMENT.

Dated this the 22<sup>nd</sup> day of March, 2019.

Commissioners Court of Jack County, Texas

  
\_\_\_\_\_  
Brian Keith Umphress, Judge of Commissioners Court

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

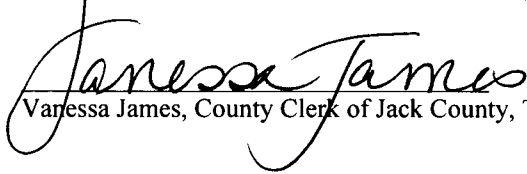
**MAR 22 2019**

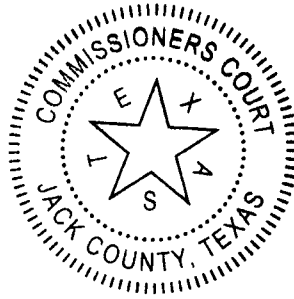
VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 22nd day of March, 2019, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 22nd day of March, 2019, at 9:47 a.m.

  
Vanessa James, County Clerk of Jack County, Texas



MINUTES

On this the 25<sup>th</sup> day of March, 2019 the Commissioners Court of Jack County, Texas met in Regular session at 10:03 a.m. with the following elected officials present: **FILED FOR RECORD**

Gary Oliver, Commissioner Pct. 1  
James L Brock, Commissioner Pct. 2  
Henry Birdwell, Jr., Commissioner Pct. 3  
Terry Ward, Commissioner Pct. 4  
Brian Keith Umphress, County Judge

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M  
**APR 08 2019**  
VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS  
BY \_\_\_\_\_ DEPUTY

PUBLIC FORUM

Numerous residents of Perrin attended Commissioner's Court to voice their concerns about the water situation in their community. The water system is old and needs to be replaced in order to serve the community. TCEQ has been notified by many community members and they are putting forth efforts to get involved and get this resolved. Commissioner Brock has a full water tank for residents to use but it is not potable. Frank Hefner has been bringing in pallets of drinking water but supplies are running out. The water system has been in place since the 1960's and lines are deteriorating. The community would like for the county to get involved to see if they can help.

PAYMENT OF ACCOUNTS AND CLAIMS

A Motorola bill from 2017 for the Jack County Sheriff's Office Repeater was presented for payment.

Judge Umphress made a motion to pay all accounts and claims submitted for approval to include the Motorola bill. Commissioner Birdwell seconded and the motion passed unanimously (5-0).

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meetings for March 11, 2019 and March 14, 2019;
- (b) Review and Acceptance of Treasurer's and Auditor's Monthly report for period ending December 31, 2018;

Judge Umphress made a motion to adopt the consent agenda items with the exception of item (b). Commissioner Birdwell seconded and the motion passed (5-0).

TIMED AGENDA

None.

REVIEW AND APPROVAL OF THE JULY 2019 RENEWAL FOR JACK COUNTY PROPERTY COVERAGE AND LIABILITY; INCLUDING AUTO LIABILITY AND PHYSICAL DAMAGE, GENERAL, PUBLIC OFFICIALS AND LAW ENFORCEMENT LIABILITY

Kim Dungan suggests covering the District Judge and District Attorney with the public official liability, she also recommends raising the coverage for the contents at the Sheriff's Office and adding coverage to the tower contents. Frank Hefner asked about coverage on items we own in locations that we do not own. Commissioners asked that her to obtain cost information.

Commissioner Ward made a motion to approve the 2019 policy renewal for coverage and liability with the changes as presented. Commissioner Brock seconded and the motion passed unanimous (5-0).

DISCUSSION AND CONSIDER APPROVAL OF INVITATION TO BID/SPECIFICATIONS FOR THE NEW PURCHASE OF A MOTOR GRADER IN PRECINCT #1

Judge Umphress had maintainer specifications from Precincts 3 and 4 purchases for review and discussion.

Commissioner Oliver made a motion to go ahead and put specifics out for bids. Commissioner Ward seconded and the motion passed (5-0).

11:15 A.M TOOK A 15 MINUTE BREAK  
11:30 A.M BACK IN SESSION

ITEMS FOR PRESENTATION BY COUNTY CLERK/APPOINTED ELECTION ADMINISTRATOR

- (a) Update and report regarding the Election Administrator;

Newly appointed Election Administrator Lynn Casteel reported to Commissioners that she has been working alongside Vanessa James and Ronda Lewis training for the upcoming election. Everything is going great!

- (b) Discuss, set and approve the Bond Amount and Term of Bond for said Election Administrator;

The Election Committee made a recommendation to set the EA bond in the amount of \$20,000 for a term of 4 years.

Commissioner Birdwell made a motion to set the bond for \$20,000 for a 4 year term. Commissioner Brock seconded and the motion carried (5-0).

- (c) Consider and discuss the Election Committee's recommendation for office location of Election Administrator;

There was much discussion of a location for the EA's office. Several offices have been considered, however the County Election Committee made a recommendation to move the Auditor to the 3<sup>rd</sup> floor and use that office for the Election Administrator. There is potential for flooding on the basement level which could damage to the election equipment and the EA needs to be easily accessible to the public. Judge Umphress recommended that Commissioners put together a Courthouse based Committee to make a recommendation as well before the final decision is made.

Judge Umphress made a motion to table the item at this time for a future hearing. Commissioner Ward seconded and the motion carried (5-0).

UPDATE ON LINEBARGER, GOGGAN, BLAIR AND SAMPSON, LLP ACTIVITIES ON JACK COUNTY, TRUSTEE, PROPERTIES-JUDGE UMPHRESS

Judge Umphress reported to Commissioners that Linebarger has put signs on the properties that the County is the trustee of. Bids will come in writing to the Judges's office. He would like to set a deadline to receive bids. He also wants to make sure that the animal shelter location which was deeded to the City is not included in the list of properties to sell.

County Treasurer Brad Campsey provided the Court with information regarding Linebarger, Goggan, Blair and Sampson LLP. They will be sending periodic reports to keep the Court informed on the sale of properties.

Commissioner Birdwell made a motion to set the bid deadline for April 22, 2019 at 9 a.m. Commissioner Oliver seconded and the motion passed (5-0).

UPDATE ON COURTHOUSE SECURITY AND CONSIDERATION OF PURCHASE OF SECOND "GARRETT METAL DETECTOR" TO BE PLACED ON 2<sup>nd</sup> FLOOR OF COURTHOUSE-CONSTABLE

County Constable Clyde Watson updated the Commissioner's on the use of the new metal detection equipment. It was very effective but the machine was hard to move up and down the stairs so he would like to see the county purchase an additional one for the 3<sup>rd</sup> floor.

Commissioner Birdwell made a motion to purchase another metal detector for the 3<sup>rd</sup> floor of the Courthouse. Commissioner Oliver seconded and the motion passed unanimous (5-0).

PRESENTATION BY MATT BRADLEY-REPRESENTATIVE WITH OTIS ELEVATOR REGARDING CURRENT STATUS OF COURTHOUSE ELEVATOR AND RECOMMENDATIONS FOR REPAIR

Matt Bradley submitted information to the Commissioners regarding the Courthouse elevator. His proposal is to update the elevator since it was installed in 1963 and the last major modification was in 1993. Everything except the actual platform and the rails have been replaced. In 2018 the County was written up due to the smoke detector not working on the 1<sup>st</sup> floor. If they modernize the work with HVAC, Fire & Electric, they will have a 16 week lead time from the signing. There was discussion of keeping it historically accurate. The expected

cost of HVAC is usually \$10,000, Fire approximately \$15,000 and he does not have current costs for the Electrical. When the rewrite happens and nothing is repaired there could be fines assessed. Typically there are no fines if you are taking steps for correction. If the elevator is renovated the monthly maintenance will decrease by \$100 per month and if modernized the warranty could be for 1 to 2 years depending on what is negotiated. Otis can make recommendations of outside companies needed to assist in the repairs. No action was taken at the time.

DISCUSSION AND TAKE ACTION, IF NECESSARY, TO SUPPORT CORRECTIVE ACTIONS ADDRESSING PERRIN WATER SUPPLY, INC.

Commissioner's discussed the water crisis in Perrin. A Declaration of Emergency was made in 2018 which brought more attention to the issue. Any resources the County has will be made available and Judge Umphress reported that he has been in contact with TECQ. TECQ is actively pursuing all of the ramifications possible for Mr. David Fegوليو who is the owner of the system. Texas Rain manages his plant in Sunset, Texas which has had the same issues. A default judgement was awarded on March 11, 2019 holding the company accountable therefore they have a limited amount of time to correct the issues before ramifications begin. Sharon Van Baale attended on behalf of State Representative Drew Springer's Office. Mr. Springer became involved last year trying to speed the process along. They too have been in contact with TECQ and the Attorney General. They are working on legislation to prevent these situations from becoming a common occurrence. The process will take time, however, TECQ has authority to act due to having the correct permits. Texas Rain has been served but failed to respond, therefore if TECQ takes over after the judgement they could appoint a receiver to seize and manage the property. Judge Umphress would ask the Court to sign another Emergency Declaration.

Commissioner Brock made a motion for Judge Umphress to Declare a State of Emergency at his discretion. Commissioner Ward seconded and the motion passed unanimously (5-0).

11:15 A.M. TOOK A 15 MINUTE BREAK, BACK IN SESSION AT 11:30 A.M.

UPDATE OF COMMUNICATION WITH ALLISON, BASS & MAGEE, ATTORNEYS, REGARDING THE COUNTY LANDFILL-JUDGE UMPHRESS

Judge Umphress told Commissioners he has spoken with Allison, Bass and Magee and the information he was given shows 2 options for the cost of a landfill. County Attorney Brad Dixon reports that he agrees with the retainer agreement. He favors the lump sum option in case the process takes time. The Perrin group does not want the county to designate the area there as the location available, they are currently fighting a landfill coming in. Judge Umphress has received a letter showing plans of opening the landfill in 2020.

Commissioner Brock made a motion to table the matter for further discussion at a later date. Commissioner Oliver seconded and the motion passed (4-1). Commissioner voted against.

DISCUSS AND CONSIDER FOR APPROVAL A CONTINUOUS MUTUAL AID OR INTER-LOCAL AGREEMENT WITH JACK COUNTY WATER CONTROL IMPROVEMENT DISTRICT #1

Judge Umphress made a motion to make a standard inter-local agreement with Jack County Water Control Improvement District #1. Commissioner Birdwell seconded and the motion passed (5-0).

DISCUSS AND CONSIDER FOR APPROVAL THE PURCHASE OF NEW STORAGE SHELVING FOR COUNTY CLERK BASEMENT STORAGE

Commissioner Birdwell made a motion to approve the purchase of new storage shelving for the County Clerk's basement storage room. Commissioner Oliver seconded and the motion carried unanimously (5-0).

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS

Judge Umphress discussed the audits from TAC.

DEPARTMENT HEADS

Judge Umphress reported to Commissioners that an interested party would like to purchase the Davis Building from the County. Discussion but no action taken.

FUTURE AGENDA ITEMS

None.


ADJOURNMENT

There being no further business motion was made by Commissioner Brock to adjourn.  
Commissioner Oliver seconded the motion to adjourn and the motion passed unanimously (5-0).

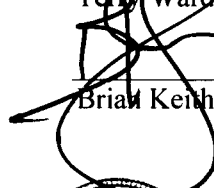
Meeting was adjourned at 2:54 p.m.

  
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Gary Oliver, Commissioner Pct. #1

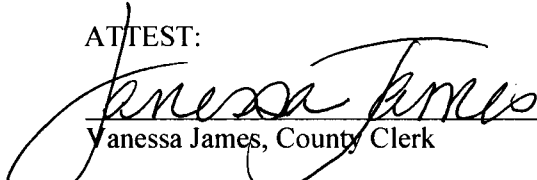
  
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James Brock, Commissioner Pct. #2

  
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Henry Birdwell, Jr., Commissioner Pct. #3

  
\_\_\_\_\_  
Terry Ward, Commissioner Pct. #4

  
\_\_\_\_\_  
Brian Keith Umphress, County Judge

ATTEST:

  
\_\_\_\_\_  
Vanessa James, County Clerk



## Jack County Clerk

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**From:** Lindy Stull <lindystull@aol.com>  
**Sent:** Wednesday, March 20, 2019 11:38 AM  
**To:** countyclerk@jackcounty.org  
**Subject:** Storage Shelvin Quote

Hi Vanessa,

Here is your quote for the new storage shelving in your basement.

17 Sections heavy duty shelving for your boxed books is \$8,115.00 (includes freight)

6 Sections Roller Shelving is \$7,616.00 + \$1,260.00 for freight = \$8,876.00

1 Removal of Boxed Books and Current Shelving then building new shelves and reloading Boxed Books on to new shelves. This also includes moving up to 192 volumes from 2nd basement room onto new Roller Shelves. \$1,777.00

This brings your turn key price to \$18,768.00. If you have any questions or concerns let me know and thanks again for the opportunity.

Lindy Stull  
Southwest Filing & Storage

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This message has been scanned for viruses and dangerous content by **MailScanner**, and is believed to be clean.