

## NOTICE OF MEETING (•) OF THE

### COMMISSIONERS COURT OF JACK COUNTY, TEXAS

#### • Assistive Listening Devices Available on Request for Use during Court Session

Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Monday the 8th day of October, 2018 at 10:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects\* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. PAYMENT OF CLAIMS;
3. CONSENT AGENDA ITEMS:
  - (a) Approval of Minutes of Meetings for September 24, 2018 and September 27, 2018;
  - (b) Authorize execution of Interlocal agreement with Texas Department of Family and Protective Services regarding County Child Welfare Services;
  - (c) Approval of Letter of Agreement for auditing services by Birdwell, Quinn & Co., P.C. of Jacksboro to (1) review and assist in the approval of the audit adjustments, and (2) review and assist in the approval of the audited financial statements for fiscal year ending September 30, 2018 – County Judge;
  - (c) Approval of annual assistance under Contract for Services or Interlocal Agreement to Farabee HMR Center Local Match (\$3,900);
  - (d) Authorize issuance of County credit card to Frank Hefner as County Internet/Technology Director in the amount of \$5,000;
4. TIMED AGENDA ITEMS: None;
5. Update on Mitigation Action Grant – County Judge;
6. Update, if any, by Frank Hefner, County EMC on status of the Precinct Radio System Study Group and application for frequency with FCC;
7. Discussion of Commissioner Precinct Operations;
8. Update, if any, by Burnett Hunt on LEC roof repairs and regarding roof ventilation projects;
9. Adoption/Approval of County Longevity Policy FY19;
10. Review and Action on Bids to Purchase the Following:
  - (a) Fuel and lubricants for use by the Sheriff/Constable's Department for the County Fiscal Year 2019 (October, 2018 to September 30, 2019);
  - (b) Fuel and lubricants for use by the County Commissioners' Departments for the County Fiscal Year 2019 (October, 2018 to September 30, 2019);
  - (c) Crushed Rock and Road Building Materials for use by the County Commissioners' Departments for the County Fiscal Year 2019 (October, 2018 to September 30, 2019);
11. Discussion of plans for attendance of Extension Service County Commissioners Court Conference in Vernon on November 1, 2018;
12. Discuss request to abandon unopen road or alley way in the Fairmont Addition outside the City limits of Jacksboro north of Chuckwagon Road, and south of U.S. Highway 380 and authorize posting of same for public hearing and action – County Judge;
13. Reports, if any, by other Department Heads;
14. Items for presentation by County Clerk:
  - (a) Review of possible Job Description for the County Elections Administrator;
  - (b) Discussion of possible effective date of Order Creating Elections Administrator;
  - (c) Approve payment of election workers for attending training for election duties of election of November 6, 2018;
  - (d) Action to amend the current Resolution and Order on Appointment of County Election Judges to appoint Suzanne Brooks, Tiffany Brown Martin, and Rebekah Hefner to serve as Central Count Station Personnel until expiration of current slate of appointees;
15. FUTURE AGENDA ITEMS; AND;

16. ADJOURNMENT.

Dated this the 5th day of October, 2018

Commissioners Court of Jack County, Texas

Mitchell G. Davenport  
Mitchell G. Davenport, Judge of Commissioners Court

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

OCT 05 2018

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 5<sup>th</sup> day of October, 2018, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 5th day of October, 2018, at 9:51<sup>A</sup>.m.

Vanessa James By: Tiffany Martin  
Vanessa James, County Clerk of Jack County, Texas



## MINUTES

On this the 8<sup>th</sup> day of October, 2018 the Commissioners Court of Jack County, Texas met in Regular session at 10:08 a.m. with the following elected officials present:

John Berry, Commissioner Pct. 1  
James L Brock, Commissioner Pct. 2  
Henry Birdwell, Jr., Commissioner Pct. 3  
Terry Ward, Commissioner Pct. 4  
Mitchell G. Davenport, County Judge

## PUBLIC FORUM

No members of the general public present. To honor National 4-H week, County Extension Agent/Family Community Health advisor Alinda Cox, Dalton Birdwell, Vice President of the Jack County 4-H chapter, Mason Cox and 4-H leader Sheila Birdwell brought baked goods to the Commissioners and thanked them for the support to the local 4-H chapters.

## PAYMENT OF ACCOUNTS AND CLAIMS

Commissioner Ward made a motion to pay all accounts and claims submitted for approval. Commissioner Birdwell seconded and the motion passed unanimously (5-0).

## CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meetings for September 24, 2018 and September 27, 2018;
- (b) Authorize execution of Interlocal agreement with Texas Department of Family and Protective Services regarding County Child Welfare Services;
- (c) Approval of Letter of Agreement for auditing services by Birdwell, Quinn & Co., P.C. of Jacksboro to (1) review and assist in the approval of the audit adjustments, and (2) review and assist in the approval of the audited financial statements for fiscal year ending September 30, 2018 – County Judge;
- (d) Approval of annual assistance under Contract for Services or Interlocal Agreement to Farabee HMR Center Local Match (\$3,900);
- (e) Authorize issuance of county credit card to Frank Hefner as County Internet/Technology Director in the amount of \$5,000.00;

Judge Davenport made a motion to adopt the consent agenda items. Commissioner Brock seconded and the motion passed (4-0) with Commissioner Birdwell abstaining.

## TIMED AGENDA

None.

## UPDATE ON MITIGATION ACTION GRANT

No updates at this time. The next meeting will be in Jacksboro on October 22, 2018 at 2:00 p.m. in the District Courtroom.

## UPDATE, IF ANY, BY FRANK HEFNER, COUNTY EMC ON STATUS OF THE PRECINCT RADIO SYSTEM STUDY GROUP AND APPLICATION FOR FREQUENCY WITH FCC

Frank Hefner filed an application with the FCC. The Repeater is ordered and should arrive in mid- November. He also filed an application with FCC to transfer Nortex frequency to Jack County.

## COMMISSIONER PRECINCT OPERATIONS

Nothing new to report

## UPDATE, IF ANY, BY BURNETT HUNT ON LEC ROOF REPAIRS AND REGARDING ROOF VENTILATION PROJECTS

Judge Davenport submitted the last two invoices to TAC. Burnett Hunt will call TAC and speak with them about payment.

## ADOPTION/APPROVAL OF COUNTY LONGEVITY POLICY FY19

Judge Davenport made a motion to adopt the County Longevity Policy for FY19 as presented. Commissioner Birdwell seconded and the motion passed unanimously (5-0).

### REVIEW AND ACTION ON BIDS TO PURCHASE THE FOLLOWING:

- (a) Fuel and lubricants for use by the Sheriff /Constable's Department for the County Fiscal Year 2019 (October, 2018 to September 30, 2019);
- (b) Fuel and lubricants for use by the county Commissioners' Departments for the County Fiscal Year 2019 (October, 2018 to September 30, 2019);
- (c) Crushed Rock and Road Building Materials for use by the County commissioners' Departments for the County Fiscal Year 2019 (October, 2018 to September 30, 2019);

Judge Davenport made a motion to table items (a) & (b) and advertise again for bids. Motion dies for lack of a second.

Commissioner Birdwell made a motion to take no action on items (a) & (b). Judge Davenport seconded and the motion passed unanimously (5-0).

One bid was received in a timely manner and with the correct information for item (c) from Zack Burkett.

Commissioner Brock made a motion to accept the rock bid from Zack Burkett. Judge Davenport seconded and the motion passed unanimously (5-0).

### DISCUSSION OF PLANS FOR ATTENDANCE OF EXTENSION SERVICE COUNTY COMMISSIONERS COURT CONFERENCE IN VERNON ON NOVEMBER 1, 2018

Those planning to attend will need to register soon.

### DISCUSS REQUEST TO ABANDON UNOPEN ROAD OR ALLEY WAY IN THE FAIRMONT ADDITION OUTSIDE THE CITY LIMITS OF JACKSBORO NORTH OF CHUCKWAGON ROAD, AND SOUTH OF U.S. HIGHWAY 380 AND AUTHORIZE POSTING OF SAME FOR PUBLIC HEARING AND ACTION – COUNTY JUDGE

Commissioner Ward made a motion to post a notice in the newspaper and have a public hearing to address abandoning the road or alleyway. Commissioner Brock seconded and the motion passed (4-0) with Commissioner Birdwell stepping out for a moment.

### DEPARTMENT HEADS

Judge Davenport informed Commissioners he will be running an ad in the local newspaper for the sale of property.

Commissioner Berry and incoming County Judge Keith Umphress made a presentation at the Republican Party meeting regarding the County Budget process.

### ITEMS FOR PRESENTATION BY COUNTY CLERK

- (a) Review of possible Job Description for the county Elections Administrator;
- (b) Discussion of possible effective date of Order Creating Elections Administrator;
- (c) Approve payment of election workers for attending training for election duties of election of November 6, 2018;
- (d) Action to amend the current Resolution and Order on Appointment of county Election Judges to appoint Suzanne Brooks, Tiffany Brown Martin, and Rebekah Hefner to serve as Central count Station Personnel until expiration of current slate of appointees;

No action was taken on items (a), (b), or (d).

Commissioner Ward made a motion to approve payment of election workers item (c). Commissioner Brock seconded and the motion passed unanimously (5-0).

### FUTURE AGENDA ITEMS

None.

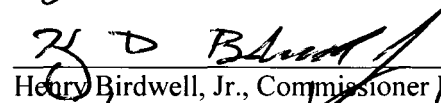
### ADJOURNMENT

There being no further business motion was made by Commissioner Brock to adjourn. Judge Davenport seconded the motion to adjourn and the motion passed unanimously (5-0).

Meeting was adjourned at 12:24 p.m.

  
John Berry, Commissioner Pct. #1

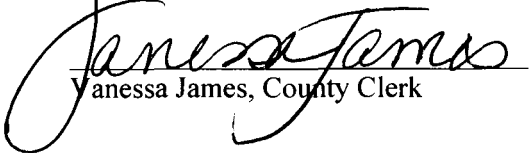
  
James Brock, Commissioner Pct. #2

  
Henry Birdwell, Jr., Commissioner Pct. #3

  
Terry Ward, Commissioner Pct. #4

  
Mitchell G. Davenport, County Judge

ATTEST:

  
Vanessa James, County Clerk



**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

**OCT 29 2018**

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

ALL RECORDS FROM 10/08/2018 TO 10/08/2018 DATE-TO-BE-PAID

APPROVAL PAGE

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED  
AND APPROVED FOR PAYMENT BY COMMISSIONER'S COURT.

CO JUDGE DAVENPORT

COMM #1 BERRY

COMM #2 BROCK

COMM #3 BIRDWELL

COMM #4 WARD

CO TREAS GIBBY

DATE:

10-8-18  
*[Signature]*  
*[Signature]*  
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*[Signature]*  
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FILED FOR RECORD

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

OCT 08 2018

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

## ALL RECORDS FROM 10/08/2018 TO 10/08/2018 DATE-TO-BE-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVOICE NUMBER	AP DATE	PD	PO NO	AMOUNT
JACK CO AUTOMOTIVE SUPPL 514 NORTH MAIN JACKBORO TX 76458	2018 010-510-703	FURNITURE/EQUIPMEN	2859 BELT	002115214	10/04/18	12		50.79 ----- 50.79
JACK COUNTY TAC	2019 010-560-701	AUTO REPAIR/INSPE	REG 2011 GMC #16	1129951 NOV'18	10/04/18	01		7.50 ----- 7.50
JACK COUNTY TAC	2019 013-623-701	AUTO REPAIR/INSPE	REG 2008/GMC/PK	1124356 NOV'18	10/04/18	01		7.50 ----- 7.50
AARON M PRUITT PO BOX 144 JACKSBORO TX 76458	2019 010-435-410	DISTRICT JURY CH	GRAND JURY 10/5/18		10/08/18	01		40.00 ----- 40.00
ALINDA COX	2018 010-665-207	SCHOOL/CONFERENCE	NEA MEAL REIMB		10/04/18	12		78.86
	2018 010-665-207	SCHOOL/CONFERENCE	NEA LODGING REIMB		10/04/18	12		171.65
	2019 010-665-206	TRAVEL ALLOWANCE	TRAVEL EXPENSE	OCT'19	10/04/18	01		412.50 ----- 663.01
AMAZON CAPITAL SERVICES PO BOX 035184 SEATTLE WA 98124	2018 010-401-901	OPERATING SUPPLIE	AQCJNG2X3GG7 PENS	1P1QDGH6C3CP	10/04/18	12		39.18
	2018 010-475-803	FURNITURE/EQUIPMEN	AQCJNG2X3GG27 CART	1P1QDGH6CNND	10/05/18	12		123.99 ----- 163.17
ASAP PO BOX 705 JACKSBORO TX 76458	2018 010-561-705	BUILDING REPAIR	R/R UNIT#8	028560	10/04/18	12		114.16
	2018 010-561-705	BUILDING REPAIR	R/R UNIT#5	028703	10/04/18	12		236.00 ----- 350.16
ASHLYN COX 550 PATTON RD PERRIN TX 76486	2019 010-435-410	DISTRICT JURY CH	GRAND JURY 10/5/18		10/08/18	01		40.00 ----- 40.00
AT&T MOBILITY 2872599573 PO BOX 6463 CAROL STREAM IL 60197	2018 011-621-604	TELEPHONE	PCT 1 287259957395	9262018	10/04/18	12		21.83
	2018 012-622-604	TELEPHONE	PCT 2 287259957395	9262018	10/04/18	12		21.83
	2018 013-623-604	TELEPHONE	PCT 3 287259957395	9262018	10/04/18	12		21.83
	2018 014-624-604	TELEPHONE	PCT 4 287259957395	9262018	10/04/18	12		21.83
	2018 010-401-604	TELEPHONE	JUDGE 287259957395	9262018	10/04/18	12		21.83 ----- 109.15
AUDRA WEBER 909 W DEMPSEY BRYSON TX 76427	2019 010-435-410	DISTRICT JURY CH	GRAND JURY 10/5/18		10/08/18	01		40.00 ----- 40.00
BREAKTHROUGH COMMUNICATI 3620 BYERS AVE FORT WORTH TX 76107	2019 010-661-307	MISCELLANEOUS	CUST#1020000840	80000249	10/04/18	01		195.76 ----- 195.76
BRUCKNER TRUCK SALES INC	2018 013-623-704	HEAVY EQUIPMENT	#80332 PARTS	32057R	10/04/18	12		87.13

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CORPORATE BILLING LLC DEPT 100 PO BOX 830604 BIRMINGHAM AL 35283							----- 87.13
BRYSON SENIOR CITIZEN FU BOX 494 BRYSON TX 76427	2019 010-400-486	AID TO CHARITY	MONTHLY CONTRIBUTIO	OCT'18	10/04/18	01	75.00 ----- 75.00
CARD SERVICE CENTER 0015 PO BOX 569100 DALLAS TX 75356	2018 010-475-207	SCHOOL/CONFERENCE	8/28 TDCA CONF REG		10/04/18	12	350.00 ----- 350.00
CARD SERVICE CENTER 0064 PO BOX 569100 DALLAS TX 75356	2018 011-621-604 2018 012-622-604 2018 013-623-604 2018 014-624-604 2018 010-401-604	TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE	8/23 AT&T 8/23 AT&T 8/23 AT&T 8/23 AT&T 8/23 AT&T	TABLET TABLET TABLET TABLET TABLET	10/04/18 10/04/18 10/04/18 10/04/18 10/04/18	12 12 12 12 12	1.07 1.07 1.07 1.07 1.08 ----- 5.36
CARD SERVICE CENTER 0072 PO BOX 569100 DALLAS TX 75356	2018 010-401-901 2018 010-400-486 2018 010-400-486 2018 010-400-486 2018 010-401-207 2018 010-401-207 2018 010-401-207	OPERATING SUPPLIE AID TO CHARITY AID TO CHARITY AID TO CHARITY SCHOOL/CONFERENCE SCHOOL/CONFERENCE SCHOOL/CONFERENCE	8/29 APPLE ITUNES 8/31 SPRINGTOWN FLO 8/31 SPRINGTOWN FLO 9/10 COLES HOUSE FL 8/27 MCDONALDS 8/28 LA TRAVIATA 9/1 FAIRMONT AUSTIN	APP ARRANGMT ARRANGMT ARRANGMT ARRANGMT ARRANGMT ARRANGMT	10/05/18 10/05/18 10/05/18 10/05/18 10/05/18 10/05/18 10/05/18	12 12 12 12 12 12 12	.99 43.29- 39.99 4.54- 8.97 66.67 127.33 ----- 196.12
CARD SERVICE CENTER 0130 PO BOX 569100 DALLAS TX 75356	2018 012-622-705 2018 012-622-803	BUILDING REPAIR FURNITURE/EQUIPMEN	9/7 TRACTOR SUPPLY 9/14 TRACTOR SUPPLY	PAINT ENGINE	10/04/18 10/04/18	12 12	319.92 504.98 ----- 824.90
CARD SERVICE CENTER 0791 PO BOX 569100 DALLAS TX 75356	2018 010-400-486	AID TO CHARITY	9/17 DOLLAR GENERAL	BASKET	10/04/18	12	63.90 ----- 63.90
CARD SERVICE CENTER 0882 PO BOX 569100 DALLAS TX 75356	2018 010-560-901 2018 010-560-702 2018 010-561-702 2018 010-560-901 2018 010-560-901 2018 010-560-901 2018 010-560-905	OPERATING SUPPLIE SERVICE AGREEMENT SERVICE AGREEMENT OPERATING SUPPLIE OPERATING SUPPLIE OPERATING SUPPLIE K-9	8/24 VISTA PRINT 9/12 GO DADDY 9/12 GO DADDY 9/17 TX FACILITIES 9/19 VISTA PRINT 9/19 DOLLAR GENERAL 8/31 RENE BATES	CARDS WEBSITE WEBSITE RADIO CARDS SUPPLIES KENNEL	10/05/18 10/05/18 10/05/18 10/05/18 10/05/18 10/05/18 10/05/18	12 12 12 12 12 12 12	31.99 514.04 514.04 815.00 37.99 4.00 684.00 ----- 2,601.06
CARD SERVICE CENTER 0908 PO BOX 569100 DALLAS TX 75356	2018 010-560-901 2018 010-560-901	OPERATING SUPPLIE OPERATING SUPPLIE	8/25 STRACTOR SUPPL 9/7 WALMART	TOOLBOX SUPPLIES	10/05/18 10/05/18	12 12	10.99 26.41 ----- 37.40
CARD SERVICE CENTER 0924	2018 010-561-904	GROCERIES	8/30 WALMART	GROCERIES	10/04/18	12	83.58



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VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVOICE NUMBER	AP DATE	PD	PO NO	AMOUNT
PO BOX 569100	2018 010-561-904	GROCERIES	9/18 WALMART	GROCERIES	10/04/18	12		14.96
DALLAS TX 75356								98.54
CARD SERVICE CENTER 0940	2018 010-551-901	OPERATING SUPPLIE	8/23 TIGER CAR WASH		10/04/18	12		6.00
PO BOX 569100								6.00
DALLAS TX 75356								
CARLOS ESPINOZA	2019 010-435-410	DISTRICT JURY CH	GRAND JURY 10/5/18		10/08/18	01		40.00
1136 W COLLEGE								40.00
JACKSBORO TX 76458								
CARRILLO/TIBBELS PLLC	2018 010-477-302	DIST JUDGE ATTY FE	TEAVER, DIST, FEL	UNINDICTED	10/05/18	12		887.50
PO BOX 207								887.50
DECATUR TX 76234								
CD HARTNETT COMPANY	2018 010-561-904	GROCERIES	42851 GROCERIES	896202	10/05/18	12		3,966.47
PO BOX 1989	2018 010-561-904	GROCERIES	42851 GROCERIES	896202	10/05/18	12		577.26
	2018 010-561-904	GROCERIES	42851 GROCERIES	900484	10/05/18	12		1,304.78
WEATHERFORD TX 76086	2018 010-561-904	GROCERIES	42851 GROCERIES	900484	10/05/18	12		170.61
								6,019.12
CHARLIE MARTIN	2019 010-665-206	TRAVEL ALLOWANCE	TRAVEL EXPENSE	OCT'18	10/04/18	01		504.16
								504.16
CITY OF JACKSBORO	2018 010-400-602	WATER	#04-0128-00 COURTHO	8/17-9/17/18	10/04/18	12		1,405.92
112 W BELKNAP	2018 010-560-602	WATER	#08-0336-00 LEC SHE	8/17-9/17/18	10/04/18	12		277.18
	2018 010-561-602	WATER	#08-0336-00 LEC JAI	8/17-9/17/18	10/04/18	12		1,108.74
JACKSBORO TX 76458	2018 010-510-602	WATER	#04-0126-00 DAVIS B	8/17-9/17/18	10/04/18	12		90.09
	2018 011-621-602	WATER	#04-0126-00 PCT 1	8/17-9/17/18	10/04/18	12		37.23
								2,919.16
COKER FUNERAL HOME	2018 010-455-302	AUTOPSIES	FIRST CALL CARNAHAN		10/04/18	12		440.00
152 STATE HWY 148	2018 010-400-486	AID TO CHARITY	CREMATION CARNAHAN		10/04/18	12		950.00
JACKSBORO TX 76458								1,390.00
DENISE BECK	2019 010-435-410	DISTRICT JURY CH	GRAND JURY 10/5/18		10/08/18	01		40.00
518 N 7TH ST								40.00
JACKSBORO TX 76458								
EMPIRE PAPER COMPANY	2018 010-561-901	SUPPLIES	#C101081 FUEL CHARG	S0436871	10/04/18	12		3.80
2708 CENTRAL FRWY E								3.80
WICHITA FALLS TX 76301								
FORT BELKNAP ELECTRIC CO	2018 013-623-603	ELECTRICITY	ACCT# 320800100	8/20-9/20/18	10/04/18	12		47.31
PO BOX 486								47.31
OLNEY TX 76374								
FRANK HEFNER	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		105.00

## ALL RECORDS FROM 10/08/2018 TO 10/08/2018 DATE-TO-BE-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVOICE NUMBER	AP DATE	PD	PO NO	AMOUNT
221 MOUNTAIN HOME RD	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		135.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		120.00
JACKSBORO TX 76458	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		285.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		120.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		165.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		105.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		180.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		150.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		105.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		255.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		120.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		135.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		60.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		240.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		60.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		270.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		60.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		225.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		30.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		330.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		195.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		75.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		270.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		135.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		210.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		210.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		75.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		120.00
	2018 010-400-414	INTERNET TECHNOLO	I.T. SVCS	250	10/04/18	12		105.00
								-----
								4,650.00
FRANK TISDALE 701 W THOMPSON JACKSBORO TX 76458	2019 010-435-410	DISTRICT	JURY CH GRAND JURY 10/5/18		10/08/18	01		40.00
								-----
								40.00
GRABLE OIL CO PO BOX 306	2018 011-621-903	GAS/OIL	FUEL/OIL EXPENSE	SEPT'18	10/04/18	12		3,315.00
	2018 010-510-903	GAS/OIL	FUEL/OIL EXPENSE	SEPT'18	10/05/18	12		25.00
	2018 010-560-903	GAS/OIL	FUEL/OIL EXPENSE	SEPT'18	10/05/18	12		4,531.20
JACKSBORO TX 76458	2018 010-561-903	GAS/OIL	FUEL/OIL EXPENSE	SEPT'18	10/05/18	12		369.01
	2018 010-551-903	GAS/OIL	FUEL/OIL EXPENSE	SEPT'18	10/05/18	12		164.18
	2018 013-623-903	GAS/OIL	FUEL/OIL EXPENSE	SEPT'18	10/05/18	12		2,214.38
								-----
								10,618.77
HENDERSHOP EQUIPMENT CO. PO BOX 653	2018 013-623-704	HEAVY EQUIPMENT	JACK65 PARTS	DC62332	10/04/18	12		2,418.59
	2018 013-623-704	HEAVY EQUIPMENT	JACK65 PARTS	DC62478	10/04/18	12		955.87
STEPHENVILLE TX 76401								-----
								3,374.46
IMAGE TEK 1400 WASHINGTON AVENUE WACO TX 76701	2019 078-403-903	COUNTY CLERK RM&	MNTNCE DEC'18-NOV'1	2889	10/04/18	01		1,500.00
								-----
								1,500.00
J-A-C ELECTRIC CO-OP INC	2018 014-624-603	ELECTRICITY	ACCT# 301500-002	8/20-9/20/18	10/04/18	12		31.09

## ALL RECORDS FROM 10/08/2018 TO 10/08/2018 DATE-TO-BE-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVOICE NUMBER	AP DATE	PD PO NO	AMOUNT
1784 FM 172	2018 010-661-603	ELECTRICITY	ACCT# 301500-002	8/20-9/20/18	10/04/18	12	75.07
HENRIETTA TX 76365							----- 106.16
JACK CO AUTOMOTIVE SUPPL	2018 011-621-902	AUTO PARTS/TIRES	2860 BATTERY	002115412	10/04/18	12	208.19
514 NORTH MAIN	2018 012-622-901	OPERATING SUPPLIE	2880 SUPPLIES	002115167	10/04/18	12	62.90
	2018 012-622-902	AUTO PARTS/TIRES	2880 SUPPLIES	002115276	10/04/18	12	56.37
JACKBORO TX 76458	2018 012-622-903	GAS/OIL	2880 OIL	002115276	10/04/18	12	63.79
	2018 012-622-902	AUTO PARTS/TIRES	2880 BEARINGS	002115285	10/04/18	12	59.66
	2018 013-623-901	OPERATING SUPPLIE	2900 SEAFOAM	002114626	10/04/18	12	9.09
	2018 013-623-704	HEAVY EQUIPMENT	2900 LUB PLATE	002114746	10/04/18	12	24.09
	2018 013-623-902	AUTO PARTS/TIRES	2900 FILTERS	002115068	10/04/18	12	20.56
	2018 013-623-901	OPERATING SUPPLIE	2900 SUPPLIES	002115274	10/04/18	12	20.20
	2018 013-623-902	AUTO PARTS/TIRES	2900 OVERPMT	002113293	10/04/18	12	6.00
	2018 014-624-902	AUTO PARTS/TIRES	2920 SPRING BRAKE	002114753	10/04/18	12	45.59
	2018 014-624-903	GAS/OIL	2920 TRUFUEL	002114995	10/04/18	12	18.99
	2018 014-624-901	OPERATING SUPPLIE	2920 SUPPLIES	002115259	10/04/18	12	76.13
	2018 014-624-703	FURNITURE/EQUIPMEN	2920 A/C COMP	002115259	10/04/18	12	285.99
							----- 945.55
JACK COUNTY AUTO SALES	2018 010-560-903	GAS/OIL	OIL CHANGE #22	7313	10/04/18	12	40.00
1465 N MAIN							----- 40.00
JACKSBORO TX 76458							
JACK COUNTY SHERIFF'S OF	2018 010-306-560	SCHOOL ZONE FEE	SCHOOL ZONE FEE (C/	SEPT'18	10/04/18	12	25.00
1432 POST OAK ROAD	2018 010-306-560	SCHOOL ZONE FEE	SCHOOL ZONE FEE (CA	SEPT'18	10/04/18	12	25.00
JACKSBORO TX 76458							----- 50.00
JACK COUNTY TREASURER	2018 088-400-206	EXPENDITURES	CERT PMTS/INT ON AC	SEPT'18	10/04/18	12	10,981.03
							----- 10,981.03
JACKSBORO WELDING SUPPLY	2018 011-621-901	OPERATING SUPPLIE	CYLINDER RENT	86363	10/04/18	12	10.00
421 NORTH MAIN ST	2018 014-624-901	OPERATING SUPPLIE	CYLINDER RENT	86364	10/04/18	12	10.00
JACKSBORO TX 76458							----- 20.00
JAMES LOGAN	2019 010-435-410	DISTRICT JURY	CH GRAND JURY 10/5/18		10/08/18	01	40.00
22371 FM 2127							----- 40.00
BOWIE TX 76230							
JAMES LYONS	2019 010-435-410	DISTRICT JURY	CH GRAND JURY 10/5/18		10/08/18	01	40.00
2800 ERWIN RD							----- 40.00
JACKSBORO TX 76458							
JDR GARAGE	2018 011-621-701	AUTO REPAIR/INSPE	R/R 2008 GMC	1265	10/04/18	12	560.25
976 S MAIN ST							----- 560.25
JACKSBORO TX 76458							
KIM GIBBY	2019 010-435-410	DISTRICT JURY	CH GRAND JURY 10/5/18		10/08/18	01	40.00

## ALL RECORDS FROM 10/08/2018 TO 10/08/2018 DATE-TO-BE-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVOICE NUMBER	AP DATE	PD PO NO	AMOUNT
							-----
							40.00
KYOCERA DOCUMENT SOLUTIO PO BOX 105710	2019 010-660-702	SERVICE AGREEMENT	90136243831	68805858	10/04/18	01	46.15
	2019 010-495-702	SERVICE AGREEMENT	90136714271	68800928	10/04/18	01	99.74
	2019 010-403-702	SERVICE AGREEMENT	90136829473	68804366	10/04/18	01	179.08
ATLANTA GA 30348	2019 010-401-702	SERVICE AGREEMENT	90136829406	68805877	10/04/18	01	120.13
	2019 010-665-702	SERVICE AGREEMENT	90136843023	68802877	10/04/18	01	128.36
	2019 010-475-702	SERVICE AGREEMENT	90136843080	68801361	10/04/18	01	128.36
	2019 010-435-702	SERVICE AGREEMENT	90136843086	68804388	10/04/18	01	128.36
							-----
							830.18
LARRY HOPWOOD 221 S HENSLEY JACKSBORO TX 76458	2018 010-561-705	BUILDING REPAIR	UNCLOG SEWER	796020	10/04/18	12	40.00
							-----
							40.00
LEXIS-NEXIS PO BOX 733106	2018 035-650-907	LAW BOOKS	ACCT#422L5V49C	3091668288	10/04/18	12	270.00
	2018 010-401-907	LAW BOOKS	ACCT#422PWW7Z8	3091674875	10/04/18	12	73.00
							-----
DALLAS TX 75373							343.00
LINDA PRUETT 1016 W PINE JACKSBORO TX 76458	2019 010-435-410	DISTRICT JURY CH	GRAND JURY 10/5/18		10/08/18	01	40.00
							-----
							40.00
LINEBARGER GOGGAN BLAIR ATTN: GAYLENE SMITH 100 THROCKMORTON SUITE 3 FORT WORTH TX 76102	2018 099-406-489	LINEBARGER, GOGGA	DELINQUENT COLLECTI	3RD QTR 2018	10/04/18	12	83.50
							-----
							83.50
MICHAEL FRANCIS	2019 010-560-207	SCHOOL/CONFERENCE	TAPEIT CONF MEALS	5 @ \$30	10/05/18	01	150.00
							-----
							150.00
MICHAEL LEWIS 716 W THOMPSON JACKSBORO TX 76458	2019 010-435-410	DISTRICT JURY CH	GRAND JURY 10/5/18		10/08/18	01	40.00
							-----
							40.00
MOBILE PHONE OF TEXAS IN PO BOX 2247	2019 010-560-702	SERVICE AGREEMENT	ACCT#46995 TOWER RE	220-46995	10/04/18	01	375.00
	2018 010-560-912	RADIO/COMMUNICATIO	45389 BATTERIES,MIC	220-45389	10/05/18	12	1,098.00
							-----
WICHITA FALLS TX 76307							1,473.00
MOTOROLA SOLUTIONS INC PO BOX 404059 ATLANTA GA 30384	2018 010-551-912	RADIO/COMMUNICATIO	APX 4000	16013752	10/04/18	12	4,704.07
							-----
							4,704.07
NASH HARDWARE 128 N CHURCH ST	2018 010-400-901	SUPPLIES	FIRE ANT KILLER	136739	10/04/18	12	13.98
	2018 010-560-901	OPERATING SUPPLIE	SCREWS	136871	10/04/18	12	23.48
	2018 013-623-901	OPERATING SUPPLIE	SUPPLIES	136839	10/04/18	12	66.25
							-----
JACKSBORO TX 76458							103.71
NTJPCA	2019 095-400-207	SCHOOL/CONFERENCE	CONF REG WATSON		10/04/18	01	75.00

## ALL RECORDS FROM 10/08/2018 TO 10/08/2018 DATE-TO-BE-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVOICE NUMBER	AP DATE	PD	PO NO	AMOUNT
PO BOX 1135	2019 010-455-207	SCHOOL/CONFERENCE	CONF REG SPURLOCK		10/04/18	01		75.00
	2019 010-455-207	SCHOOL/CONFERENCE	CONF REG MAHLER		10/04/18	01		75.00
GRANBURY TX 76048	2019 010-455-207	SCHOOL/CONFERENCE	CONF REG MCLEMORE		10/04/18	01		75.00
								-----
								300.00
O'REILLY AUTOMOTIVE INC	2018 010-551-902	AUTO PARTS/TIRES	443604 WIPERS	5783-115019	10/04/18	12		35.11
PO BOX 9464	2018 010-551-902	AUTO PARTS/TIRES	443604 TAIL LAMP	5783-116525	10/04/18	12		64.99
	2018 014-624-901	OPERATING SUPPLIE	443604 BLUE DEF	5783-114752	10/04/18	12		30.47
								-----
SPRINGFIELD MO 65801								130.57
OMNIBASE SERVICES OF TEX	2018 099-400-457	OMNI BASE SERVIC	FTA COLLECTIONS	3RD QTR 2018	10/04/18	12		318.00
PO BOX 421449								-----
HOUSTON TX 77242								318.00
PERRIN WATER SYSTEM	2018 012-622-602	WATER	ACCT#50 UTILITIES	SEPT'18	10/05/18	12		19.70
1030 E HWY 377								-----
STE 110 PMB272								
GRANBURY TX 76048								19.70
PRITCHARD ABBOTT INC	2019 010-499-304	TAX COMPUTER	ACCT#1-0241 INSTALL	OCT'18	10/04/18	01		9,287.50
4900 OVERTON COMMONS COU								-----
FORT WORTH TX 76132								9,287.50
QUILL CORPORATION	2018 010-475-901	OPERATING SUPPLIE	C202145 TONER	1556972	10/04/18	12		90.09
PO BOX 37600	2018 010-400-414	INTERNET TECHNOLO	C202145 TONER	1556972	10/04/18	12		112.19
	2019 010-495-901	OPERATING SUPPLIE	C202145 SUPPLIES	1636729	10/05/18	01		66.57
								-----
PHILADELPHIA PA 19101								268.85
SOUTHERN TIRE MART	2018 012-622-902	AUTO PARTS/TIRES	#135773 TIRES	59112549	10/04/18	12		1,288.50
PO BOX 1000 DEPT 143	2018 012-622-902	AUTO PARTS/TIRES	#135773 STUDS	59112716	10/04/18	12		79.00
								-----
MEMPHIS TN 38148								1,367.50
SPILLER & SPILLER	2019 086-400-303	COUNTY CLERK CLAIM	UNCLAIMED PROPERTY	2001-2006	10/04/18	01		247.00
PO BOX 447								-----
JACKSBORO TX 76458								247.00
STACY SPURLOCK	2018 010-455-206	TRAVEL ALLOWANCE	MAG/INQUEST MILEAGE	3RD QTR'18	10/04/18	12		227.27
								-----
								227.27
STERICYCLE INC	2019 010-561-702	SERVICE AGREEMENT	CUST#2060902	4008112187	10/04/18	01		76.96
PO BOX 6575								-----
CAROL STREAM IL 60197								76.96
SUSAN DAMRON	2018 010-560-911	UNIFORMS/BADGES	ATTACH PATCHES		10/04/18	12		36.00
PO BOX 250								-----
JACKSBORO TX 76458								36.00
SUSHIL B CHOKSHI MDPA	2019 010-400-486	AID TO CHARITY	CONTRACT SVCS	OCT'18	10/04/18	01		500.00

## ALL RECORDS FROM 10/08/2018 TO 10/08/2018 DATE-TO-BE-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVOICE NUMBER	AP DATE	PD	PO NO	AMOUNT
5931 BELLAIRE DRIVE SOUT BENBROOK TX 76132								500.00
T&S AUTO SERVICE 627 N MAIN	2018 010-560-701	AUTO REPAIR/INSPE	INSPECT #12	91239	10/04/18	12		7.00
	2018 010-560-701	AUTO REPAIR/INSPE	1 FLAT #2	36816	10/04/18	12		12.00
JACKSBORO TX 76458								19.00
TAPEIT 1231 TAMU COLLEGE STATION TX 77843	2019 010-560-207	SCHOOL/CONFERENCE	TAPEIT CONF REG #27	INV#2664	10/05/18	01		350.00
								350.00
TEXAS ASSOCIATION OF ASS 2028 E BEN WHITE BLVD SUITE 305 AUSTIN TX 78741	2019 010-499-404	DUES	DUES ROBINSON	24734	10/04/18	01		90.00
	2019 010-455-404	DUES	DUES LOW	24734	10/04/18	01		90.00
								180.00
TEXAS ASSOCIATION OF COU UNEMPLOYMENT FUND PO BOX 487 SAN ANTONIO TX 78292	2018 010-400-204	UNEMPLOYMENT INSUR	3RD QUARTER 2018	D-2018-4-1190	10/05/18	12		230.41
								230.41
TEXAS COMPTROLLER OF PUB PO BOX 13186 AUSTIN TX 78711	2019 010-400-702	SERVICE AGREEMENT	CO-OP PARTICIPATION	ACCT#C1190	10/05/18	01		100.00
								100.00
TEXAS PARKS AND WILDLIFE 4822 KEMP BLVD STE 1300 WICHITA FALLS TX 76308	2018 099-400-456	TEXAS P&W	GAME WARDEN FEES	3RD QTR 2018	10/04/18	12		1,518.37
								1,518.37
TEXAS PHA PO BOX 201540 AUSTIN TX 78720	2019 010-403-207	SCHOOL/CONFERENCE	PHA PARTICIPANT JAM	200002071	10/05/18	01		300.00
								300.00
TEXAS STATE UNIVERSITY 1701 DIRECTORS BLVD SUITE 530 AUSTIN TX 78744	2019 010-455-207	SCHOOL/CONFERENCE	FY19 JP SEM SPURLOC	44029	10/04/18	01		150.00
								150.00
THERESA Y COPELAND LAW OFFICE OF THERESA Y 1602 WEST BUS 380 SUITE DECATUR TX 76234	2018 010-477-302	DIST JUDGE ATTY FE	ITIO WARD/HESS,CPS	17-06-078	10/05/18	12		402.50
								402.50
TIFFANY N BRANSON 107 N ALAMO	2018 010-477-302	DIST JUDGE ATTY FE	ITIO,WILSON,CPS	17-03-028	10/05/18	12		422.48
	2018 010-477-302	DIST JUDGE ATTY FE	ITIO,SPARKS,CPS	16-01-009	10/05/18	12		287.50
WEATHERFORD TX 76086								709.98
TINA WARD 4950FM 2190 JACKSBORO TX 76458	2019 010-435-410	DISTRICT JURY	CH GRAND JURY 10/5/18		10/08/18	01		40.00
								40.00
VERIZON WIRELESS	2018 010-403-914	ELECTION EXPENSES	#342051871-00001	9815196509	10/04/18	12		109.07



CONTRACT NO. \_\_\_\_\_  
AGENCY ID. 24734854

FILED FOR RECORD

NS02 FORM-4510NFCWS  
July 2018

OCT 08 2018

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

## COUNTY CHILD WELFARE SERVICES NON-FINANCIAL AGREEMENT

BY \_\_\_\_\_ DEPUTY

### I. PURPOSE.

The Texas Department of Family and Protective Services (DFPS) , and the Commissioners' Court of Jack County (County) agree to enter this Agreement to establish and maintain a child welfare board to administer a county wide, jointly financed, state administered, and regionally operated child welfare program to meet the needs of children in the county who are in need of protective services.

The County and DFPS are referred to collectively herein as the "Parties."

### II. AGREEMENT TERM.

This Agreement starts on October 1, 2018, and ends on September 30, 2025 unless renewed or terminated as provided for in this Agreement. The Parties agree to review this Agreement when one of the Parties identifies a possible modification to the Agreement and provide written notice to the other Party of the possible modification in order for the Parties to address.

### III. COUNTY RESPONSIBILITIES.

The County agrees:

- A. To establish and/or maintain a Child Welfare Board (the Board) as set out by statute in the Texas Family Code Section 264.005.
- B. That the Board will have at least seven, but not more than 15 members appointed by the County Commissioners' Court. Each member will serve a three-year term on a rotating basis.
  1. Initially members will be appointed to serve the following terms:
    - a. Third of the members to three-year terms;
    - b. Third of the members to two-year terms; and
    - c. Third of the members to one-year terms.
  2. In successive years, from two to five new members will be appointed.
  3. Members will serve at the pleasure of the Commissioners Court and without compensation.
- C. To provide funding at the County's discretion for the care of any child in need of protective placement who is under the conservatorship of the DFPS, and who is ineligible for Title IV-E foster care or state-paid foster care and/or Medicaid.
- D. To provide funding at the County's discretion for medical care not covered by Title XIX (Medicaid) and for children not Medicaid eligible.

### IV. BOARD RESPONSIBILITIES.

DFPS and the County agree that the Board will have the following responsibilities.

- A. Assist the DFPS in identifying and meeting the needs of the children in the County.
- B. Explain the child welfare program and needs to the County and explain to DFPS staff the County's conditions and attitudes on policy, services, and priorities.



## **COUNTY CHILD WELFARE SERVICES NON-FINANCIAL AGREEMENT**

- C. Serve in an advisory capacity to the County in the development of local policy to meet the needs of the children in the County covered under this Agreement.

### **V. DFPS RESPONSIBILITIES.**

DFPS agrees:

- A. To seek Title XIX Medicaid coverage within the amount, duration, and scope of the Medicaid program as defined by the state agency responsible for administration of these funds, for any child eligible for AFDC-foster care or state-paid foster care and who is eligible for Medicaid benefits.
- B. To receive and expend children's personal funds (SSI, SSA, child support, etc.), in accordance with the needs of each child and state and federal laws and regulations, for children in the DFPS conservatorship.

### **VI. GENERAL TERMS AND CONDITIONS.**

DFPS, County and the Board agree to comply with the following.

#### **A. Amendments.**

Any change to this Agreement must be in writing and signed by authorized representatives of both Parties.

#### **B. Termination.**

Either party may terminate this Agreement by providing 30 days' written notice of termination. Any written notice of termination must provide the date of termination, and the Party that receives the termination notice will confirm receipt of the notice by notifying the sending Party.

#### **C. Background Checks and Removal.**

1. For the purposes of background checks, members are considered volunteers.
2. If members have regular access to DFPS clients, a background check is required and the County will submit information necessary for DFPS to conduct background checks on its volunteers according to DFPS Background Checks Handbook under the applicable policy section at [http://www.dfps.state.tx.us/handbooks/Background\\_Checks/default.asp](http://www.dfps.state.tx.us/handbooks/Background_Checks/default.asp), including any required disclosures. Furthermore, before the volunteer can have regular access to DFPS clients, the County must receive notice from DFPS that the background check has been approved.
3. If while providing direct services, having direct client contact and/or access to client records, the County becomes aware of any new arrest or investigation of abuse or neglect conducted by any federal, state or local agency or board of an employee, subcontractor or volunteer, then the County will notify DFPS within ten business

## **COUNTY CHILD WELFARE SERVICES NON-FINANCIAL AGREEMENT**

days of them becoming aware of it. DFPS will determine if and when the employee, subcontractor or volunteer can have direct contact with clients.

### **D. Confidential Information.**

1. County agrees to only use DFPS confidential information for the purpose of this Agreement and comply with all applicable state and federal laws when it receives and stores DFPS confidential information, including, but not limited to, the following enumerated. This includes any communication or record regardless of form or format provided or made available through any means and includes records or information that identifies DFPS children or clients.
  - a. Section 106 of the Child Abuse Prevention and Treatment Act (CAPTA), codified at 42 U.S.C. 5106a;
  - b. Section 471 of Title IV-E of the Social Security Act, codified at 42 U.S.C. 671(a)(8), and related federal rules at 45 CFR 1355.30 & 45 CFR 205.50;
  - c. Social Security Administration Data, including, without limitation, Medicaid information (The Social Security Act, 42 U.S.C. Chapter 7);
  - d. Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g; 34 CFR Part 99;
  - e. Protected Health Information, including Electronic Protected Health Information or Unsecured Protected Health Information under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), 42 U.S.C. Chapter 7, Subchapter XI, Part C; 45 CFR Parts 160 and 164;
  - f. Confidentiality of Alcohol and Drug Abuse Patient Records, 42 U.S.C. § 290dd-2; 42 CFR Part 2;
  - g. Federal Tax Information, Internal Revenue Code, Title 26 of the United States Code including IRS Publication 1075;
  - h. The Privacy Act of 1974, as amended by the Computer Matching and Privacy Protection Act of 1988, 5 U.S.C. § 552a;
  - i. Personal Identifying Information defined by Texas Business and Commerce Code Chapter 521, and OMB Memorandum 07-16, Safeguarding Against and Responding to the Breach of Personally Identifiable Information;
  - j. Texas Family Code § 261.201 and related provisions in Chapters 261 and 264;
  - k. Texas Health and Safety Code § 81.046 and Chapters 181 and 611;
  - l. Texas Human Resources Code § 12.003, § 40.005, and Chapter 48;
  - m. Texas Public Information Act, Texas Government Code Chapter 552;
  - n. 19 TAC Chapter 702 Subchapter F (Child Protective Services), and Chapter 705 Subchapter M (Adult Protective Services); and
  - o. Criminal History Record Information guidelines in the FBI's Criminal Justice Information Services (CJIS) Security Policy.
2. County will notify DFPS immediately, but not later than 24 hours, after County discovers any possible or actual unauthorized disclosure or breach of DFPS confidential information.
3. County will fully cooperate with DFPS in investigating, mitigating to the extent practicable and issuing notifications directed by DFPS in the manner determined by DFPS.

## **COUNTY CHILD WELFARE SERVICES NON-FINANCIAL AGREEMENT**

4. County will only disclose information according to applicable law and will notify DFPS as required by the applicable law, when it makes a disclosure.
5. The County may, without prior DFPS approval, provide access to records and/or information concerning children receiving services under this Agreement by the DFPS to properly identified individuals appointed by a court of competent jurisdiction that are volunteers or employees of Court Appointed Special Advocates (CASA), guardians ad litem, and/or attorneys ad litem in accordance with Texas Family Code Section 107.006. In order to confirm that an individual who is accessing records and information is appointed by a court of competent jurisdiction, the County should:
  - a. If such individual is an employee of the CASA, guardian ad litem, or attorney ad litem, review for a valid court order;
  - b. If such individual is a CASA volunteer, review for a valid court order and a notification letter of volunteer assignment and acceptance, that clarifies the individual's appointment to the child for whom records or information is sought; or
  - c. If County cannot readily determine the identity or authority of an individual appointed by a court of competent jurisdiction, then County should obtain written approval from DFPS prior to granting access to records or information.

### **E. Records Retention.**

1. County will maintain legible copies of this Agreement and all related documentation for a minimum of seven years after the termination of this Agreement or seven years after the completion of any litigation or dispute involving the Agreement, whichever is longer.
2. **COUNTY WILL NOT DISPOSE OF RECORDS BEFORE PROVIDING THE DFPS AGREEMENT MANAGER WRITTEN NOTICE OF ITS INTENT TO DISPOSE OF RECORDS AND RECEIVE WRITTEN APPROVAL FROM THE DFPS AGREEMENT MANAGER.**

### **F. Anti-Discrimination.**

1. County agrees to comply with state and federal anti-discrimination laws, including:
  - a. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.);
  - b. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794);
  - c. Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.);
  - d. Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-6107);
  - e. Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681-1688);
  - f. Food and Nutrition Act of 2008 (7 U.S.C. § 2011 et seq.); and
  - g. DFPS's administrative rules, as set forth in the Texas Administrative Code, to the extent applicable to this Agreement.
2. County agrees to comply with all amendments to these laws, and all requirements imposed by the regulations issued pursuant to these laws. These laws provide in part that no persons in the United States will, on the grounds of race, color, national origin, sex, age, disability, political beliefs, or religion, be excluded from

## **COUNTY CHILD WELFARE SERVICES NON-FINANCIAL AGREEMENT**

participation in or denied any service or other benefit provided by Federal or State funding or otherwise be subjected to discrimination.

3. County agrees to comply with Title VI of the Civil Rights Act of 1964, and its implementing regulations found at 45 C.F.R. Part 80 or 7 C.F.R. Part 15, prohibiting a County from adopting and implementing policies and procedures that exclude or have the effect of excluding or limiting the participation of clients in its programs, benefits, or activities on the basis of national origin. Civil rights laws require Counties to provide alternative methods for ensuring access to services for applicants and recipients who cannot express themselves fluently in English. County agrees to take reasonable steps to provide services and information, both orally and in writing and electronically, in appropriate languages other than English to ensure that persons with limited English proficiency are effectively informed and can have meaningful access to government funded programs, benefits, and activities.
4. County agrees to post applicable civil rights posters in areas open to the public informing clients of their civil rights and including contact information for the HHSC Civil Rights Office. The posters are available on the HHSC website at: <http://hhscx.hhsc.texas.gov/system-support-services/civil-rights/publications>.
5. County agrees to comply with Executive Orders 13279 and 13559, and their implementing regulations at 45 C.F.R. Part 87 or 7 C.F.R. Part 16. These provide in part that any organization that participates in programs funded by direct financial assistance from the United States Department of Agriculture or the United States Department of Health and Human Services will not discriminate against a program beneficiary or prospective program beneficiary on the basis of religion or religious belief. County must provide written notice to beneficiaries of these rights.
6. Upon request, County will provide Texas Health and Human Services Commission (HHSC) Civil Rights Office with copies of the County's civil rights policies and procedures.
7. County must notify HHSC's Civil Rights Office of any civil rights complaints received relating to its performance under this Agreement. This notice must be delivered no more than ten calendar days after receipt of a complaint. This notice must be directed to:

HHSC Civil Rights Office  
701 W. 51st Street, Mail Code W206  
Austin, Texas 78751  
Phone Toll Free: (888) 388-6332  
Phone: (512) 438-4313  
TTY Toll Free: (877) 432-7232  
Fax: (512) 438-5885

**COUNTY CHILD WELFARE SERVICES  
NON-FINANCIAL AGREEMENT**

By signing below, the following signatories certify that they have the requisite legal authority to bind their respective Party

**Texas Department of Family  
and Protective Services**



Signature

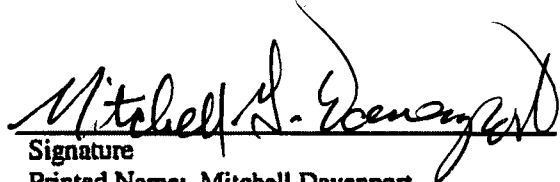
Printed Name: Kristene Blackstone

Printed Title: Associate Commissioner CPS

9.27.18

Date

**Jack County**



Signature

Printed Name: Mitchell Davenport

Printed Title: County Judge

10-1-18

Date

**Longevity Increment Policy  
FY19 (2018 - 2019)**

**WHEREAS**, the Commissioners Court of Jack County desires this year to express its appreciation to its personnel who have been faithful, long-term employees of the County;

**WHEREAS**, the Commissioners Court desires to express that appreciation in a measurable form and may do so by the paying of a longevity increment to its qualified employees;


**THEREFORE**, it is Ordered for the Fiscal Year 2019 (2018 - 2019) that a longevity increment will be paid to qualified employees and under the following terms:

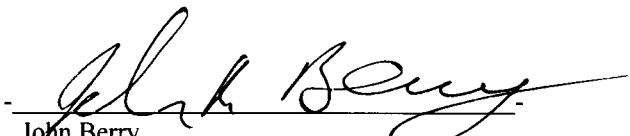
1. This increment is for this year only and in no means sets a precedent of such increment in any future years;
2. This increment will be paid to all eligible county employees and elected or appointed county officials;
3. An employee of the County is not eligible to participate in this increment unless on October 31, 2018 that the employee shall have been employed continuously by the County for the five (5) preceding years;
4. Only full-time employees are eligible for the longevity increment;
5. If eligible, the employee shall receive for this year a longevity increment equal to \$5 per month for each month of employment with the County up to a maximum of 20 years of service;
6. If any employee has left the County's employment in the time of their service, their time of service and eligibility herein shall be calculated from the starting date of their most recent date of employment with the County;
7. Any employee having left the County's employ loses all time of service for the purpose of the calculation of this longevity increment;
8. Any amount paid under this policy shall be paid to the employee with the last salary check in November and shall be subject to all Federal deductions and contributions to the Texas County and District Retirement System.

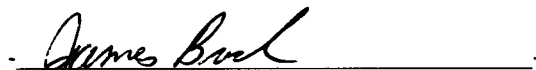
**PASSED, APPROVED AND ADOPTED** on the 8<sup>th</sup> day of October, A.D. 2018.

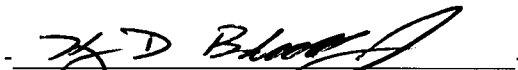
**COUNTY OF JACK**

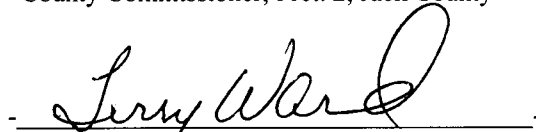
By:

  
\_\_\_\_\_  
Mitchell G. Davenport,  
County Judge of Jack County, Texas

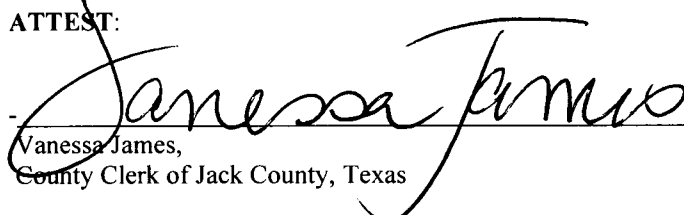
  
\_\_\_\_\_  
John Berry,  
County Commissioner, Prct. 1, Jack County

  
\_\_\_\_\_  
James Brock,  
County Commissioner, Prct. 2, Jack County

  
\_\_\_\_\_  
Henry D. Birdwell, Jr.,  
County Commissioner, Prct. 3, Jack County

  
\_\_\_\_\_  
Terry Ward,  
County Commissioner, Prct. 4, Jack County

ATTEST:

  
\_\_\_\_\_  
Vanessa James,  
County Clerk of Jack County, Texas



**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

**OCT 08 2018**

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY



P.O. Box 40  
Graham, TX 76450

FILED FOR REC

\_\_\_\_\_ O'CLOCK

OCT 08 2018

VANESSA JAMES, Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_

*Opened 10/08/2018  
9:05 am lp*

**JACK COUNTY  
OFFICIAL BID RETURN FORM  
Year: Bid Date to 9-30-19**

**BID FOR ROCK & ROAD MATERIALS  
COMMISSIONERS DEPARTMENTS**

**This form should be pasted to the outside of each official bid and appropriately marked.**

ORIGIN ID:SPSA (940) 549-0436  
ANDREA MUNOZ  
ZACK BURKETT COMPANY  
105 INDUSTRIAL BLVD.

GRAHAM, TX 76450  
UNITED STATES US

SHIP DATE: 04OCT18  
ACTWGT: 1.00 LB  
CAD: 4502681/NET4040

BILL SENDER

TO LISA PERRY-AUDITOR  
JACK COUNTY AUDITORS OFFICE  
100 MAIN STREET  
ROOM 202  
JACKSBORO TX 76458

(940) 567-2663

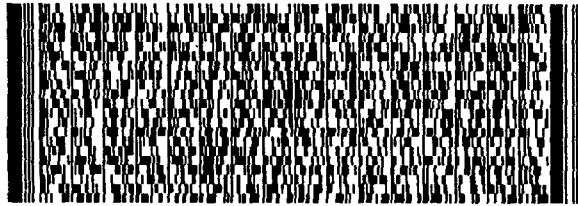
REF. BID-2018-2019

INV:

PO:

DEPT:

552J148F-BIDCA5



FedEx  
Express

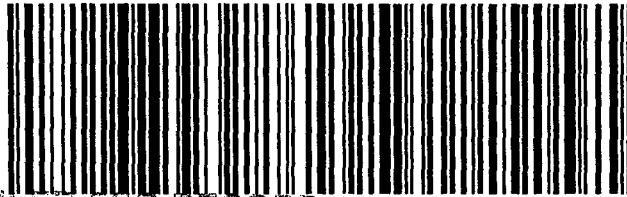


FRI - 05 OCT 4:30P  
PRIORITY OVERNIGHT

TRK# 7734 0012 1625  
0201

AD SPSA

76458  
TX-US DFW



FILED FOR RECORD

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

OCT 08 2018

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

3:30 pm



**JACK COUNTY  
ANNUAL ROCK MATERIAL  
OFFICIAL BID FORM  
Year: Bid Date to 9-30-19**

**Bidders Name:** Zack Burkett Co.  
**Address:** P. O. Box 40  
**City/State/Zip:** Graham, TX 76450  
**Area Code & Phone #:** 940-549-7355  
**Person to Contact:** Mark Ellis

**F.O.B.: Quarry yard**

**Screenings:** \$ 9.00 Per Ton  
**Size:** 1/8 or 3/8 Minus  
**Oversize:** \$ 9.00 Per Ton  
**Size:** 1½ x 2 or 2 x 5  
**Base: Commercial** \$ 6.65 Per Ton  
**Other: 1" Base** \$ 7.15 Per Ton


**F.O.B.: Precinct 1  
barn, Jacksboro**

**Screenings:** \$ 12.00  
**Per Ton**  
**Size:** 1/8 or 3/8 Minus  
**Oversize:** \$ 12.00  
**Per Ton**  
**Size:** 1½ x 2 or 2 x 5  
**Base:** \$ 9.65 Per Ton  
**Other:** \$ 10.15 Per Ton  
**1" Base**

**Signature**

**Date**

Zack Burkett Co.



10-04-18

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

**OCT 08 2018**

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

**JACK COUNTY  
ANNUAL ROCK MATERIAL  
OFFICIAL BID FORM  
Year: Bid Date to 9-30-19**

**Bidders Name:** Zack Burkett Co.  
**Address:** P. O. Box 40  
**City/State/Zip:** Graham, TX 76450  
**Area Code & Phone #:** 940-549-7355  
**Person to Contact:** Mark Ellis

**F.O.B.: Quarry yard**

**Screenings:** \$ 9.00 Per Ton  
**Size:** 1/8 or 3/8 Minus  
**Oversize:** \$ 9.00 Per Ton  
**Size:** 1½ x 2 or 2 x 5  
**Base: Commercial** \$ 6.65 Per Ton  
**Other: 1" Base** \$ 7.15 Per Ton

**F.O.B.: Precinct 2**

~~barn, Jackboro~~  
Perrin

**Screenings:** \$ 13.00  
**Per Ton**  
**Size:** 1/8 or 3/8 Minus  
**Oversize:** \$ 13.00  
**Per Ton**  
**Size:** 1½ x 2 or 2 x 5  
**Base:** \$ 10.65 Per Ton  
**Other:** \$ 11.15 Per Ton  
**1" Base**

**Signature**

**Date**

Zack Burkett Co.



10-24-18

**FILED FOR RECORD**

       O'CLOCK        M

**OCT 08 2018**

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY                                  DEPUTY

**JACK COUNTY  
ANNUAL ROCK MATERIAL  
OFFICIAL BID FORM  
Year: Bid Date to 9-30-19**

<b>Bidders Name:</b>	Zack Burkett Co.
<b>Address:</b>	P. O. Box 40
<b>City/State/Zip:</b>	Graham, TX 76450
<b>Area Code &amp; Phone #:</b>	940-549-7355
<b>Person to Contact:</b>	Mark Ellis

**F.O.B.: Quarry yard**

Screenings: \$ 9.00 Per Ton  
Size: 1/8 or 3/8 Minus

<b>Oversize:</b>	<u>\$ 9.00</u>	Per Ton
<b>Size:</b>	1½ x 2 or 2 x 5	

**Base:** Commercial      \$ 6.65      Per Ton

**Other:** 1" Base      \$ 7.15      Per Ton

**F.O.B.: Precinct 3  
barn, Jacksboro**

**Screenings: \$ 12.00**  
**Per Ton**

**Size:** 1/8 or 3/8 Minus

**Oversize: \$ 12.00**  
**Per Ton**

**Size:** 1½ x 2 or 2 x 5

**Base: \$ 9.65 Per Ton**

**Other: \$10.15 Per Ton**

1" Base

**Signature**

Date \_\_\_\_\_

Zack Burkett Co

2 Bal

10-04-18

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

OCT 08 2018

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

**JACK COUNTY  
ANNUAL ROCK MATERIAL  
OFFICIAL BID FORM  
Year: Bid Date to 9-30-19**

**Bidders Name:** Zack Burkett Co.  
**Address:** P. O. Box 40  
**City/State/Zip:** Graham, Texas 76450  
**Area Code & Phone #:** 940-549-7355  
**Person to Contact:** Mark Ellis

**F.O.B.: Quarry yard**

**Screenings:** \$ 9.00 Per Ton  
**Size:** 1/8 or 3/8 Minus  
**Oversize:** \$ 9.00 Per Ton  
**Size:** 1½ x 2 or 2 x 5  
**Base: Commercial** \$ 6.65 Per Ton  
**Other: 1"** \$ 7.15 Per Ton

**F.O.B.: Precinct 4  
barn, Jacksboro**

**Screenings:** \$ 12.50  
**Per Ton**  
**Size:** 1/8 or 3/8 Minus  
**Oversize:** \$ 12.50  
**Per Ton**  
**Size:** 1½ x 2 or 2 x 5  
**Base:** \$ 10.15 Per Ton  
**Other:** \$ 10.65 Per Ton  
1" Base

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

**OCT 08 2018**

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

**Signature**

**Date**

Zack Burkett Co.



10-04-18

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Zack Burkett Co.  
Graham, TX United States

Certificate Number:  
2018-411119

Date Filed:  
10/04/2018

Date Acknowledged:

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Jack County, Texas

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

20181002  
Rock and Road Materials

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Burkett, Jim	Graham, TX United States	X	
Burkett III, Zack	Graham, TX United States	X	
	<b>FILED FOR RECORD</b>		
	_____ O'CLOCK _____ M		
	<b>OCT 08 2018</b>		
	VANESSA JAMES, County Clerk JACK COUNTY, TEXAS		
	BY _____ DEPUTY		

**5 Check only if there is NO Interested Party.** ☐

### 6 UNSWORN DECLARATION

My name is Zack T Burkett IV, and my date of birth is 7-23-79.

My address is 105 Industrial Blvd, Graham, TX, 76450, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Young County, State of Texas, on the 4<sup>th</sup> day of October, 2018.  
(month) (year)

Z Burkett  
Signature of authorized agent of contracting business entity  
(Declarant)