

**NOTICE OF MEETING (•) OF THE
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use during Court Session

Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Friday the 7th day of September, 2018 at 9:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

1. Public Forum (Limited to 5 Minutes per person);
2. Payment of Claims;
3. CONSENT AGENDA ITEMS:
 - (a) Approval of Minutes of Meeting of August 27 and August 29, 2018, if available;
 - (b) Annual Support of Trout Stocking Program at Fort Richardson SHP (\$300);
 - (c) Adopt Tax Roll for FY19;
 - (d) Set Annual Jury Fee for Petit or Grand Jury Service in Jack County for FY19 at \$6.00 for the first day of service and \$40.00 for every day of service thereafter or as may be set hereafter by the State Comptroller (Government Code, §61.001);
 - (e) Setting of Fees for Sheriff and Constable Office for FY19 to remain the same;
 - (f) Contribution to Jack Soil & Water Conservation District (\$1,000);
 - (g) Continuation of Participation in the Texas County & District Retirement System for the Fiscal Year 2019 at the Present Rate of Participation;
 - (h) Adoption of Resolution in Support of County Application for Funds under the Texas Indigent Defense Grant Program;
 - (i) Adoption of Resolution in support of Tx. Dept. of Agriculture grant certifying that the County has made a grant to Concerned Citizens of Jack Co. Inc., an origination that provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability and certifying that the County has approved the organization's accounting system or fiscal agent;
 - (j) Retention of Professional Services by Rylander, Clay, & Optiz to conduct annual independent audit of county funds for year ending September 30 2018 and approval of execution of letter on scope of work;
 - (k) Approval of Performance Bonds for Deputy Sheriffs Cody McGee and Zachary Walley;
 - (l) Approve/Ratify the execution of a Memorandum of Understanding between the County and the Abilene Regional Council on Alcohol and Drug Abuse, Inc., for period of September 1, 2018 through August 31, 2019;
4. **Timed Agenda:**
 - (a) 9:00 A.M. – Public hearing to consider a plan for the District Clerk's and County Clerk's Technology Fund, to fund, under Government Code Chapter 5.1, Subchapter D, for the preservation and restoration of the District Clerk's and County Clerk's records';
 - (b) 9:00 a.m. Public Hearing on Proposed County Budget for FY19;
5. Budget Workshop FY 19;
6. Reports, if any, by other Department Heads;
7. Set County Compensation, Expenses, and Allowances for Elected County and Precinct Officers for FY19;
8. Set Salary Schedules for County Employees for FY19;
9. Adoption of Tax Discounts as Allowed by Law: Homestead (§11.13 Property Tax Code) and Discount for Early Payment (§31.05(b) Property Tax Code);
10. Adjustments in Proposed Budget for FY19 and Adoption of Budget;
11. Adopt Tax Rates to Fund Budget for FY19;
12. Consider ratification of the amount of property taxes collected for FY19 be the decreased/same/increased over those of last year and by the adoption of the proposed tax rate;

FILED FOR RECORD

_____ O'CLOCK _____ M

SEP 04 2018

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

13. Set County Holidays for FY19 as:

Election Day(s)	November 6, 2018
Veteran's Day:	November 11, 2018
Thanksgiving:	November 22-23, 2018
Christmas	December 24 - 25, 2018
New Years	December 31, 2018 & January 1, 2019
Good Friday	April 19, 2019
President's Day	February 18, 2019
Memorial Day	May 27, 2019
Independence Day	July 4, 2019
Labor Day	September 2, 2019
Employee's Birthday	To Be Determined by Dept. Head

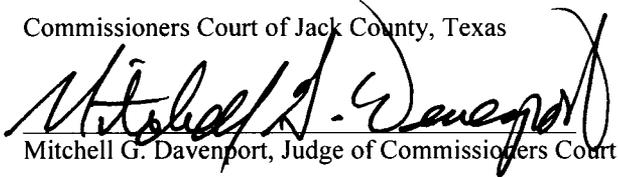
15. Discussion of Commissioner Precinct Operations;

16. FUTURE AGENDA ITEMS; AND;

17. ADJOURNMENT.

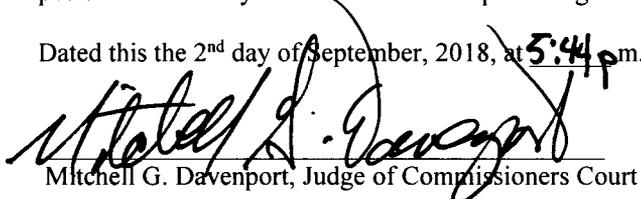
Dated this the 2nd day of September, 2018

Commissioners Court of Jack County, Texas


Mitchell G. Davenport, Judge of Commissioners Court

I, the undersigned County Judge, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 2nd day of September, 2018, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 2nd day of September, 2018, at 5:44 p.m.


Mitchell G. Davenport, Judge of Commissioners Court

MINUTES

On this the 7th day of September, 2018 the Commissioners Court of Jack County, Texas met in Regular session at 9:09 a.m. with the following elected officials present:

John Berry, Commissioner Pct. 1
James L Brock, Commissioner Pct. 2
Henry Birdwell, Jr., Commissioner Pct. 3
Terry Ward, Commissioner Pct. 4
Mitchell G. Davenport, County Judge

FILED FOR RECORD

_____ O'CLOCK _____ M

PUBLIC FORUM

SEP 24 2018

No members of the public to address the Court.

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

PAYMENT OF ACCOUNTS AND CLAIMS BY _____ DEPUTY

No claims submitted for approval.

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meetings for August 27, 2018 and August 29, 2018, if available;
- (b) Annual Support of Trout Stocking Program at Fort Richardson SHP (\$300);
- (c) Adopt Tax Roll for FY19;
- (d) Set Annual Jury Fee for Petit or Grand Jury Service in Jack County for FY19 at \$6.00 for the first day of service and \$40.00 for every day of service thereafter or as may be set hereafter by the State Comptroller (Government Code §61.001);
- (e) Setting of Fees for Sheriff and Constable Office for FY19 to remain the same;
- (f) Contribution to Jack Soil & Water Conservation District (\$1,000);
- (g) Continuation of Participation in the Texas County & District Retirement System for the Fiscal Year 2019 at the Present Rate of Participation;
- (h) Adoption of Resolution in Support of County Application for Funds under the Texas Indigent Defense Grant Program;
- (i) Adoption of Resolution in support of Tx. Dept. of Agriculture grant certifying that the County has made a grant to Concerned Citizens of Jack Co. Inc., an organization that provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability and certifying that the county has approved the organization's accounting system or fiscal agent;
- (j) Retention of Professional Services by Rylander, Clay & Optiz to conduct annual independent audit of county funds for year ending September 30, 2018 and approval of execution of letter on scope of work;
- (k) Approval of Performance Bonds for Deputy Sheriff's Cody McGee and Zachary Walley;
- (l) Approve/Ratify the execution of a Memorandum of Understanding between the County and the Abilene Regional Council on Alcohol and Drug Abuse, Inc., for period of September 1, 2018 through August 31, 2019;

Commissioner Brock made a motion to adopt the consent agenda items. Judge Davenport seconded and the motion passed unanimously (5-0).

TIMED AGENDA

- (a) 9:00 A.M.-Public hearing to consider a plan for the District Clerk's and County Clerk's Technology Fund, to fund, under Government Code Chapter 5.1, Subchapter D, for the preservation and restoration of the District Clerk's and County Clerk's records'.

Commissioner Birdwell made a motion to approve the Archive fund plan and collect the fee for the next 2 years. Commissioner Ward seconded and the motion passed unanimously (5-0).

- (b) 9:00 A.M. Public Hearing on Proposed county Budget for FY19;

There were no questions from the public. Judge Davenport gave an overview of the FY19 County budget to the Jacksboro Herald Gazette editor Cherry Rushin.

BUDGET WORKSHOP FY19

Commissioners continued to make adjustments to FY19 budget.

DEPARTMENT HEADS

Nothing new to report.

SET COUNTY COMPENSATION, EXPENSES, AND ALLOWANCES FOR ELECTED COUNTY AND PRECINCT OFFICERS FOR FY19 AND SET SALARY SCHEDULES FOR COUNTY EMPLOYEES FOR FY19

Commissioner Birdwell made a motion to adopt the schedule as compensation for County officials and employees of the County including added positions. Commissioner Ward seconded and the motion passed unanimously (5-0).

ADOPTION OF TAX DISCOUNTS AS ALLOWED BY LAW: HOMESTEAD (§11.13 PROPERTY TAX CODE) AND DISCOUNT FOR EARLY PAYMENT (§31.05(b) PROPERTY TAX CODE)

Commissioner Berry made a motion to continue tax discounts and homestead exemptions per statutes. Commissioner Ward seconded and the motion passed unanimously (5-0).

ADJUSTMENTS IN PROPOSED BUDGET FOR FY19 AND ADOPTION OF BUDGET

Judge Davenport made a motion to make the adjustments that have been added to the proposed budget Commissioner Ward seconded and the motion passed unanimously (5-0).

Commissioner Birdwell made a motion to adopt the current proposed FY19 Budget. Commissioner Berry seconded and the motion passed unanimously (5-0).

ADOPT TAX RATES TO FUND BUDGET FOR FY19

Commissioner Birdwell made a motion to adopt the tax rates to fund the budget for FY19. Commissioner Ward seconded and the motion passed unanimously (5-0) to adopt these property tax rates which are also represented in a separate tax order found in the minutes of this date:

General Tax Rate: \$0.382877 per \$100 of value;
Interest and Sinking Tax Rate: \$0.042970 per \$100 of value; and,
Special Tax Rate (Road & Bridge): \$0.110306 per \$100 of value.

Commissioner Berry-yes
Commissioner Brock-yes
Commissioner Birdwell-yes
Commissioner Ward-yes
Judge Davenport-yes

CONSIDER RATIFICATION OF THE AMOUNT OF PROPERTY TAXES COLLECTED FOR FY19 BE THE DECREASED/SAME/INCREASED OVER THOSE OF LAST YEAR AND BY THE ADOPTION OF THE PROPOSED TAX RATE

Commissioner Birdwell made a motion to increase the taxes collected over those of last year by the adoption of the above rates raising an additional \$301,084, which is a 5% percent increase from last year's budget. Commissioner Ward seconded and the motion passed unanimously (5-0).

Commissioner Berry-yes
Commissioner Brock-yes
Commissioner Birdwell-yes
Commissioner Ward-yes
Judge Davenport-yes

SET COUNTY HOLIDAYS FOR FY19 AS:

Election Day(s)	November 6, 2018
Veteran's Day	November 12, 2018
Thanksgiving	November 22-23, 2018
Christmas	December 24-25, 2018
New Years	December 31, 2018 and January 1, 2019
President's Day	February 18, 2019
Good Friday	April 19, 2019
Memorial Day	May 27, 2019
Independence Day	July 4, 2019
Labor Day	September 2, 2019
Employee's Birthday	To Be Determined by Dept. Head

Commissioner Birdwell made a motion to set the County Holidays for FY19 as listed above with the exception of Veteran's Day being changed to November 12 since the actual holiday is on a Sunday. Judge Davenport seconded and the motion passed unanimously (5-0).

COMMISSIONER PRECINCT OPERATIONS

None.

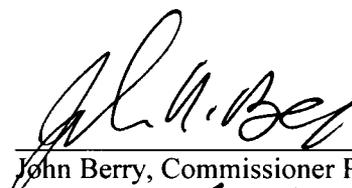
FUTURE AGENDA ITEMS

None.

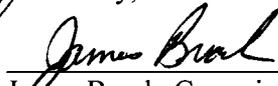
ADJOURNMENT

There being no further business motion was made by Commissioner Brock to adjourn. Commissioner Berry seconded the motion to adjourn and the motion passed unanimously (5-0).

Meeting was adjourned at 11:03 a.m.



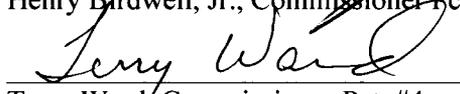
John Berry, Commissioner Pct. #1



James Brock, Commissioner Pct. #2



Henry Birdwell, Jr., Commissioner Pct. #3

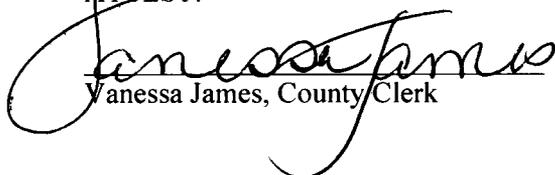


Terry Ward, Commissioner Pct. #4



Mitchell G. Davenport, County Judge

ATTEST:



Vanessa James, County Clerk



**2019 Jack County Resolution
Indigent Defense Grant Program**

WHEREAS, under the provisions of the Texas Government Code Section 79.037 and Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

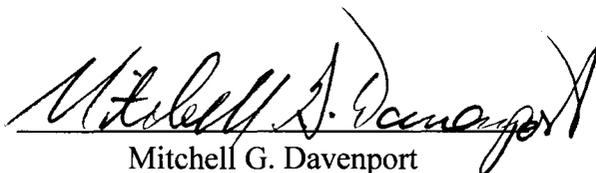
WHEREAS, this grant program will assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

WHEREAS, Jack County Commissioners Court has agreed that in the event of loss or misuse of the funds, Jack County Commissioners assures that the funds will be returned in full to the Texas Indigent Defense Commission.

NOW THEREFORE, BE IT RESOLVED and ordered that the County Judge of this county is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Formula Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that the County Auditor is designated as the Financial Officer for this grant.

Adopted this 7th day of September, 2018.



Mitchell G. Davenport
County Judge

Attest:



County Clerk



FILED FOR RECORD

_____ O'CLOCK _____ M

NOV 09 2018

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY



TEXAS DEPARTMENT OF AGRICULTURE
TEXANS FEEDING TEXANS: HOME-DELIVERED MEAL SEP 25 2018
GRANT PROGRAM

_____ O'CLOCK _____ M
VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS
BY _____ DEPUTY

RESOLUTION AUTHORIZING COUNTY GRANT
PROGRAM YEAR 2019

A resolution of the County of Jack (County) Texas certifying that the county has made a grant to Concerned Citizens of Jack Co., Inc., (Organization) an organization that provides home-delivered meals to homebound persons in the county who are elderly and/or have a disability and certifying that the county has approved the organization's accounting system or fiscal agent.

WHEREAS, the Organization desires to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services for homebound persons in the County who are elderly and/or have a disability, pursuant to the Home-Delivered Meal Grant Program (Program); and

WHEREAS, the Program rules require the County in which an Organization is providing home-delivered meal services to make a grant to the Organization, in order for the Organization to be eligible to receive Program grant funds; and

WHEREAS, the Program rules require the County to approve the Organization's accounting system or fiscal agent, in order for the Organization to be eligible to receive Program grant funds; and

WHEREAS, the County recognizes Russonna Jones-Briscoe, Director (Authorized Official) as an official of the Organization applying for a Home-Delivered Meal Grant from the Texas Department of Agriculture.

BE IT RESOLVED BY THE COUNTY:

SECTION 1: The County hereby certifies that it has made a grant to the Organization in the amount of \$512.25 to be used between the:

01 of 10 2018 and the 30 of 09 2019
Day Month Year Day Month Year

SECTION 2: The County hereby certifies that the Organization provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability.

SECTION 3: The County hereby certifies that it has approved the Organization's accounting system or fiscal agent which meets financial management system requirements as set forth in the Uniform Grant Management Standards promulgated by the Texas Comptroller of Public Accounts.

Introduced, read, and passed by the affirmative vote of the County on this 7th day of September, 2018

Signature of Authorized Official of the County

Mitchell Davenport, County Judge
Typed Name and Title

FILED FOR RECORD

Texas Department of Agriculture

O'CLOCK _____ M

Commissioner Sid Miller

SEP 25 2018

We would like to take a moment to let you know that a revised version of the 2019 HDM Application has been posted to the HDM website. There were some calculation errors on Attachment A in column E, I and J. Please double check those numbers entered before submitting. If you have already submitted your application, the team will contact you to update the paperwork.

MISSY JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

We apologize for any inconvenience this may cause.

2019 Home-Delivered Meal Grant Applications Now Available

As a reminder the postmark deadline for all applications is November 1, 2018. Please remember that ALL required documentation must be submitted by this deadline. LATE APPLICATIONS WILL NOT BE ACCEPTED.

New this year:

- The required county resolution was revised effective June 2018. To prevent delays, please verify the resolution form completed by your county is the most current form. Older versions of this form will not be accepted.
- The application and Attachment A are in a PDF form. If you choose, you can submit this form or the online option outlined in the Request for Application document. Please only submit ONE application.
- All applicants will be required to submit an updated Application for Payee ID form. This will not generate a new number for your organization. It simply helps TDA verify that all information is current in the State accounting system and ensures your payment is processed correctly.
- We encourage everyone to sign up for direct deposit. It will help cut processing time and cost for HDM grant payments.



In order to be eligible for funding, the following items are required, along with the signed application:

- Attachment A – Meal Number Worksheet.
- A completed resolution form signed by the county in which funding is being sought, providing the amount of the county grant and approving the applicant organization's accounting system or fiscal agent. The TDA-provided resolution form must be used as it has been updated with revised language.
- Copy of the most recent annual financial statements.
- Copy of most recent health inspection report, food establishment permit or proof of exemption.

- **Non-profits**
 - An IRS determination letter, if the organization is a private nonprofit.
 - List of the organization's Board of Directors and Officers, if the organization is a private nonprofit.

Applications submitted prior to November 1, 2018 will be allowed to submit supplemental information. TDA will accept submissions of the application via online submission, email, mail or hand-delivery. Faxed applications will not be accepted. Electronic submissions must be received by 5:00 p.m. CST on Thursday, November 1, 2018. An electronic version will be accepted as long as Section D of the application is complete. Signatures, notary signature, date, county, and notary seal must be clearly legible during the transmittal.

We look forward to receiving your application. Please contact the grants office at (512) 463-4406 or (512) 463-9932 or Grants@TexasAgriculture.gov if you have any questions or concerns.

Sincerely,
The Grants Office

Version 4.3

Interest & Sinking Payment for FY19: \$464,050 LEC Payment

Effective Tax Rate Total: *

General Rate:	\$0.412704
M&O Rate	\$0.420178
Interest & Sinking Rate:	\$0.042970
Road & Bridge Rate:	\$0.114053

\$0.526757

~~\$0.009321~~

\$0.009321 Combined Rate - Effective Rate

\$110,663 Net Tax Difference

Rollback Rate: *

\$0.558688

* per \$100 of value

Required Rate to Fund Requested Budget

General	\$0.382802
Special	\$0.110306
Interest & Sinking	\$0.042970

Combined

\$0.536078

~~(\$0.7936)~~

~~(\$104,605)~~

Taxes FY 18 \$5,649,124

" FY 19 5,950,208 \$301,084 5%

ABILENE REGIONAL COUNCIL on ALCOHOL AND DRUG ABUSE, INC.

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding is entered into between the Helen Farabee Centers contracting with Abilene Regional Council on Alcohol and Drug Abuse, Inc. (ARCADA) and Jack County for the purpose of providing prevention/intervention/treatment/recovery programs that offer constructive methods designed to prevent and/or interrupt the onset or progression of substance misuse. This Understanding will be submitted to meet the requirements of the community-based process for the Outreach, Screening, Assessment, and Referral program funded by the **Texas Health and Human Services Commission (HHSC)**.

The Abilene Regional Council on Alcohol and Drug Abuse will be responsible for facilitating the following tasks and objectives:

- Attend meetings of community and social service agencies, judicial and/or law enforcement departments, probation/parole departments, mental health and co-occurring psychiatric and substance misuse disorders (COPSD) service providers, Federally Qualified Health Centers, Regional Public Health Centers and the Department of Family and Protective Services to foster networking, service enhancement, regional substance misuse treatment system issue resolution, and community mobilization through the community-based process. These meetings also include quarterly collaborative meetings organized by ARCADA.
- Provide screening, assessment, problem identification, and referral services for adults/youth who have indulged in or are at risk of indulging in the use of ATOD and their families that may include as appropriate: placement into treatment programs such as detoxification, outpatient, and intensive residential; recovery support services; interim services; and follow-ups to determine if the client presented at referral locations.
- Brief interventions including, but not limited to crisis intervention and Motivational Interviewing (MI) will be offered as pre-treatment services to help individuals move through the stages of change to a state of readiness to address substance use problems. Motivational counseling and referrals to other support services will be offered to assist the client in maintaining engagement in the recovery process and while waiting for residential treatment.
- Provide initial interim services through weekly interim services groups in Abilene and Wichita Falls for individuals awaiting residential treatment placement. The Abilene Interim Services Group meets on Mondays at 4:00 p.m. at 104 Pine St., Suite 217. The Wichita Falls Interim Services Group meets on Mondays at 4:00 p.m. at 2910 Kemp Blvd., Suite 214.
- In addition to offering the weekly Interim Services Groups, OSAR Counselors will maintain weekly contact with clients who are on treatment waiting list(s) until they are admitted into treatment.
- When immediate treatment capacity is not available, OSAR Counselors will contact multiple treatment facilities to determine which facility has the shortest wait list and make every effort to ensure the shortest waiting period possible for the client. OSAR Counselors may also contact HHSC OSAR and Treatment Program Specialists to assist in finding treatment placement. OSAR Counselors may also place the client on waitlists at multiple treatment facilities as part of the referral process. Once the client is successfully admitted into a treatment facility, the OSAR Counselor will contact the other facilities to remove the client from their wait list.
- ARCADA will determine and document financial eligibility for services through HHSC, and other funding sources at the time of screening. If the client is not eligible for HHSC funding, ARCADA will provide and document referrals to alternative service providers consistent with the client's needs and financial resources.
- Outreach Program Coordinators will follow screening procedures to identify members of priority populations. HHSC has established priority populations for treatment in accordance with Federal Substance Abuse Block Grant regulations and state designation. Treatment Contractors shall give preference for treatment services in the following order of priority: pregnant injecting drug users; pregnant substance misusers; injecting drug users; parents with children in foster care; and veterans with honorable discharges. Department of Family and Protective Services (DFPS) referrals must receive priority admission behind the priority population. Outreach Program Coordinators will coordinate with the treatment provider to insure that clients on the OSAR waitlist are being admitted in an appropriate and timely manner.
- Conduct and document an Informed Consent for all opioid/opiate dependent individuals seeking treatment. The Informed Consent will include the following options: 1) opioid substitution therapy 2) medically managed detoxification/treatment or 3) no treatment.
- Provide general overdose prevention education to all clients (to include education on naloxone) and specific overdose prevention activities for clients with opioid use disorders and clients that use drugs intravenously.
- Provide referrals to ARCADA's Pregnant Postpartum Intervention (PPI) program for pregnant and postpartum females (adult and youth) with substance use disorders or who are at risk of developing substance use disorders, as appropriate.
- Provide referrals to ARCADA's Recovery Support Services (RSS) program for integrated recovery support for qualified individuals who are motivated to sustain their substance misuse recovery and work toward achieving recovery-oriented personal goals, as appropriate.

- Provide screenings for tuberculosis (TB), hepatitis B and C, sexually transmitted diseases (STDs), and Human Immunodeficiency Virus (HIV). Outreach Program Coordinators will make referrals to community resources for further testing and counseling when appropriate.
- Upon determining that a client has a Co-Occurring Psychiatric and Substance Use Disorder (COPSD), the Outreach Program Coordinator will refer the client to an HHSC-funded Local Mental Health Authority (LMHA), HHSC-funded COPSD provider, or other appropriate community resources.
- Outreach Program Coordinators will assess tobacco use for all clients and provide tobacco cessation assistance for clients who choose to pursue quitting.
- When funding is available, ARCADA shall provide opioid overdose prevention kits (naloxone/Narcan) to individuals, first responders, and community organizations for use and distribution throughout the 30 counties of HHSC Region 2.

Jack County agrees to support and assist in the following tasks:

- Utilize ARCADA presentation and/or information dissemination services for clients and/or staff when appropriate.
- Refer clients and/or staff for ARCADA's OSAR services and programs for prevention, intervention, and recovery support purposes when appropriate.
- Provide consents for release of confidential information to Outreach Program Coordinators and ARCADA in order to insure coordination of services for OSAR clients and assist in the continuum of care process when appropriate.
- Agree to comply with all state and federal laws, regulations, rules, procedures and policies regarding confidentiality and protection of client information and records.
- Offer networking and coalition building assistance for community mobilization, environmental and social policy making, cross referral, and regional substance misuse treatment system issue resolution purposes which includes providing representation at quarterly collaborative meetings organized by ARCADA.

FISCAL YEAR 2019 GRANT PERIOD (September 1, 2018-August 31, 2019)

Signature:

Karla Rose

Karla Rose
Executive Director
ARCADA

8-27-18
Date

Signature:

Mitchell G. Davenport *9-7-18*

Mitchell G. Davenport
Printed Name

County Judge - Jack County
Title

Same
Key Contact Person

940.567.2240
Telephone Number

ARCADA Contact Person:
Misty Ross, LMFT-A, LCDC
OSAR Program Director
940-224-6200

**PROPOSED
COUNTY CLERK – JACK COUNTY, TEXAS
PRESERVATION AND RESTORATION RECORDS PLAN
FY 2019**

EXECUTIVE SUMMARY

The purpose of this document is to define the restoration and preservation, digital capture, storage, retention and management of archived records belonging to the County Clerk's Office. Records maintained in the County Clerk's office have been identified to fall under the category of "Preservation and Restoration Plan" that will provide reproduction and archiving of such records and assist in maximizing storage space and making records readily available for optimum viewing . It is the intent of the County Clerk to follow guidelines set by the Texas State Library and Archives Commissioner for preservation of such records.

GOAL

The goal is to reproduce and archive all documents, regardless of type, as efficiently as possible. The County Clerk's Office is also looking at restoring records, suspending or reducing deterioration of public records, improving the public access to these documents in a manner that reduces the risk of deterioration, and possible reducing or eliminating paper documents.

SCOPE

The scope of this document includes the following:

- *All County Clerk records filed at the Jack County Courthouse
- *Plans to restore and preserve records with significant historical value
- *Future plans are to improve public and governmental access and provide an archive for records that have or will be imaged.

This document addresses the restoration and preservation needs of the County Clerk Records Archive. No other departments are addressed.

FUNDS

Currently the funds available for projects are:

- Records Management Account - \$143,585.86 – 8/9/2018
- Records Archive Account - \$116,850.95 – 8/9/2018

SECTION ONE: RECORDS CURRENTLY IN REPOSITORY

INVENTORY

Currently the County Clerk's office has many docket books and files that are related to civil and criminal actions which have occurred throughout the years. Vital statistic files dating back many years include birth, death, and marriage records.

SECTION TWO: RESTORATION AND PRESERVATION

PERMANENT RECORDS

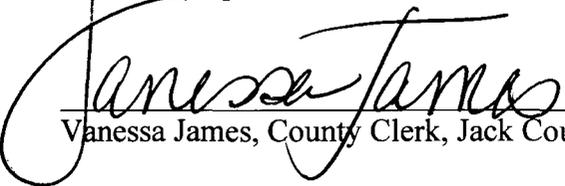
After reducing and/or reproducing these records, the County Clerk plans to utilize the space for the growing number of cases occurring daily. The reproduction will allow better access to the records and will alleviate over crowding of storage rooms and archive facilities by assisting in eliminating items that are not required to be maintained permanently. Historical Records will be imaged and made available on-line when applicable.

SECTION THREE: FUTURE PLANS

Records are currently imaged by case file and stored off-site by our software provider. This assists in archiving the imaged records and provides the capability of viewing them on-line 24/7 for approved users. At this time we have over 75,000 images of records dating back to 1995. With our software through i-Docket we have an ongoing service that makes available case files and images for judges, court staff and the public.

PUBLIC AND GOVERNMENTAL ACCESS

It is the intent of the County Clerk's Office to make older public records more accessible on the computer and by index, at a future date. This will allow additional access to County Clerk records, and provide an archive method to back-up our imaging system.



Vanessa James, County Clerk, Jack County, Texas



**IN THE COMMISSIONERS COURT
OF JACK COUNTY, TEXAS**

ORDER SETTING TAX RATES AND LEVYING TAXES

On the 7th day of September, 2018, at a regular meeting of the Commissioners' Court of Jack County, Texas, the Court considered setting tax rates for, the 2018 tax year, for both the general operating fund, debt service, and county special fund.

The following motion was offered by Commissioner Henry D. Birdwell, Jr. and seconded by Commissioner Terry Ward: "I move that property taxes be increased by the adoption of a tax rate of \$0.536153 per \$100 of evaluation for the 2018 tax year."

Adopted by the following vote:

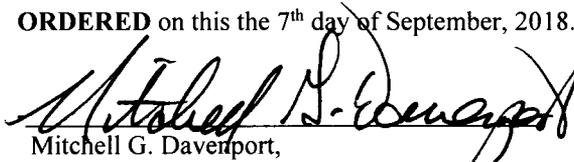
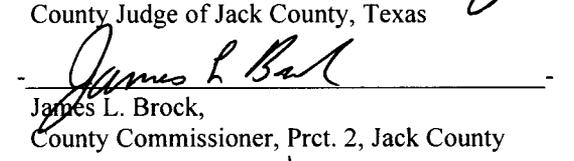
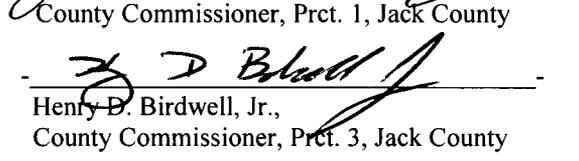
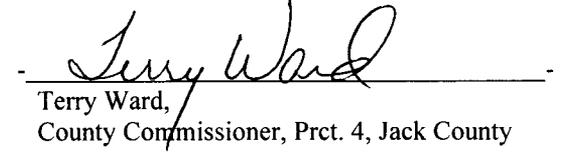
Aye	Nay
_____ John Berry	_____
_____ James L. Brock	_____
_____ Henry D. Birdwell, Jr.	_____
_____ Terry Ward	_____
_____ Mitchell G. Davenport	_____

The Court found that the FY19 rates should be at 100% of evaluation and 38.2877 cents for the general operating fund, 4.2970 cents for the debt service, and 11.0306 cents for the county special fund; all per \$100 value of evaluation.

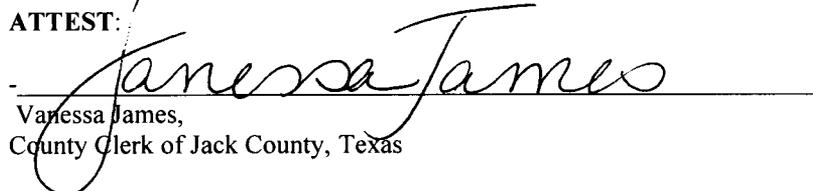
IT IS THEREFORE ORDERED that the tax rates for the FY19 (2018) tax year are 38.2877 cents for the general operating fund, 4.2970 cents for debt service, and 11.0306 cents for the county special fund; all per \$100 value evaluation and on 100% of evaluated value.

IT IS FURTHER ORDERED that taxes are accordingly levied for the 2018 tax year.

ORDERED on this the 7th day of September, 2018.

 Mitchell G. Davenport, County Judge of Jack County, Texas	 John Berry, County Commissioner, Prct. 1, Jack County
 James L. Brock, County Commissioner, Prct. 2, Jack County	 Henry D. Birdwell, Jr., County Commissioner, Prct. 3, Jack County
 Terry Ward, County Commissioner, Prct. 4, Jack County	

ATTEST:


 Vanessa James,
 County Clerk of Jack County, Texas



FILED FOR RECORD

_____ O'CLOCK _____ M

SEP 10 2018

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

Version 4.3

Interest & Sinking Payment for FY19: \$464,050 LEC Payment

Effective Tax Rate Total: *

	\$0.526757
General Rate:	\$0.412704
M&O Rate:	\$0.420178
Interest & Sinking Rate:	\$0.042970
Road & Bridge Rate:	\$0.114053

\$0.009321
\$0.009321 Combined Rate - Effective Rate
\$110,663 Net Tax Difference

Rollback Rate: *

\$0.558688

* per \$100 of value

Required Rate to Fund Requested Budget

General	\$0.382802
Special	\$0.110306
Interest & Sinking	\$0.042970
Combined	\$0.536078

Item # 10

~~(\$0,000,000)~~

~~(\$104,605)~~

Taxes	FY 18	\$5,649,124		
"	FY 19	5,950,208	\$301,084	5%