

**NOTICE OF MEETING (•) OF THE
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use during Court Session

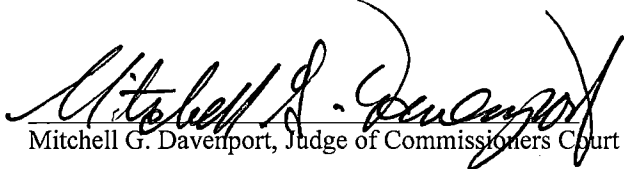
Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Monday the 26th day of March, 2018 at 10:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. PAYMENT OF CLAIMS;
3. CONSENT AGENDA ITEMS:
 - (a) Approval of Minutes of Meetings on February 2, 2018, February 26, 2018, March 12, 2018 and March 15, 2018;
 - (b) Review and Acceptance of Treasurer's and Auditor's Monthly Reports for period ending February 28, 2018;
 - (c) Approval of signing of equipment leases on copiers (Kyocera TA 4002i Digital Copier x 2) to the County Clerk's Office – County Judge;
4. TIMED AGENDA ITEMS: None;
5. Discussion of Commissioner Precinct Operations;
6. Update on Courthouse Repair Project 2018 details, if any;
7. Update, if any, by Burnett Hunt on LEC roof replacement project;
8. Annual Statistical Report by Constable's Office on Racial Profiling per Article 2.132, Texas Code of Criminal Procedure;
9. Discussion about making renovation measures in County Clerk's Office and method; and site view of 4th floor storage for County Clerk;
10. Reports, if any, by other Department Heads;
11. FUTURE AGENDA ITEMS; AND;
12. ADJOURNMENT.

Dated this the 21st day of March, 2018.

Commissioners Court of Jack County, Texas


Mitchell G. Davenport, Judge of Commissioners Court

FILED FOR RECORD

_____ O'CLOCK _____ M

MAR 21 2018

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

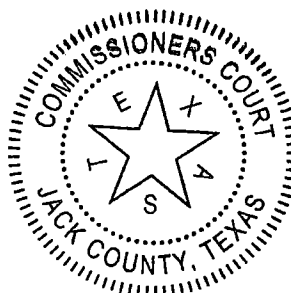
BY _____ DEPUTY

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 21st day of March, 2018, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 21st day of March, 2018, at 10:19 A.m.


Vanessa James, County Clerk of Jack County, Texas

By: _____
Deputy Clerk



MINUTES

On this the 26th day of March, 2018 the Commissioners Court of Jack County, Texas met in Regular session at 10:13 a.m. with the following elected officials present:

John Berry, Commissioner Pct. 1
James L Brock, Commissioner Pct. 2
Henry Birdwell, Jr., Commissioner Pct. 3
Terry Ward, Commissioner Pct. 4
Mitchell G. Davenport, County Judge

FILED FOR RECORD

_____ O'CLOCK _____ M

APR - 9 2018

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

PUBLIC FORUM

No members of the public spoke.

PAYMENT OF ACCOUNTS AND CLAIMS

BY _____ DEPUTY

All accounts and claims were submitted to the Court for approval.

Commissioner Ward made a motion to pay all claims submitted. Commissioner Brock seconded and the motion passed unanimously (5-0).

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meetings for February 2, 2018, February 26, 2018, March 12, 2018 and March 15, 2018;
- (b) Review and Acceptance of Treasurer's and Auditor's Monthly Reports for period ending February 28, 2018;
- (c) Approval of signing of equipment leases on copiers (Kyocera TA 4002i Digital Copier x 2) to the County Clerk's Office;

Motion was made by Judge Davenport to adopt consent agenda items. Motion was seconded by Commissioner Brock and passed unanimously (5-0).

TIMED AGENDA

None.

COMMISSIONER PRECINCT OPERATIONS

Commissioner Brock reported that his men have been busy cutting down limbs from the ice storm.

UPDATE ON COURTHOUSE REPAIR PROJECT 2018, DETAILS, IF ANY;

No discussion.

UPDATE, IF ANY, BY BURNETT HUNT ON LEC ROOF REPLACEMENT PROJECT

Nothing new to report.

ANNUAL STATISTICAL REPORT BY CONSTABLE'S OFFICE ON RACIAL PROFILING PER ARTICLE 2.132, TEXAS CODE OF CRIMINAL PROCEDURE

Jack County Constable Clyde Watson provided Commissioners with his Annual Racial Profiling report.

Commissioner Birdwell made a motion to accept the Constable's Annual Racial Profiling report as submitted. Commissioner Brock seconded and the motion passed unanimously (5-0).

DISCUSSION ABOUT MAKING RENOVATION MEASURES IN COUNTY CLERK'S OFFICE AND METHOD; AND SITE VIEW OF 4th FLOOR STORAGE FOR COUNTY CLERK

Commissioners took a tour of the County Clerk's Office and the old jail to consider measures for County Clerk's office renovation and storage. Commissioner Brock will have one of his men to come look at the old jail cells to prepare for removal of the metal bunk beds in the old Low Risk

Dorm on the old 4th story jail so the County Clerk can use the cell for storage of old books. County Clerk Vanessa James recommended waiting until January to begin renovations in her office due to all of the elections being held during 2018.

Commissioner Birdwell made a motion to get an estimate of cost to remodel the County Clerk's Office to prepare for construction beginning after January 1, 2019. Commissioner Brock seconded and the motion passed unanimously (5-0).

REPORTS, IF ANY, BY OTHER DEPARTMENT HEADS

County Auditor Lisa Perry told Commissioners that Net Data is here today training Kim Dungan on the new payroll program. They will be here again within the next couple of weeks to train the Auditor and Treasurer.

Judge Davenport discussed moving forward with clarifying the Maintenance Supervisor position and duties and told Commissioners he would have this on the next Commissioner Court agenda.

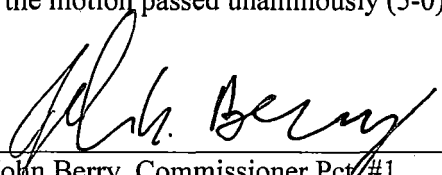
FUTURE AGENDA ITEMS

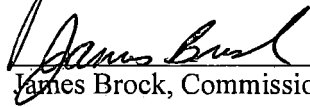
None.

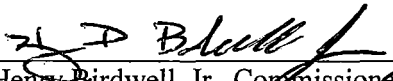
ADJOURNMENT

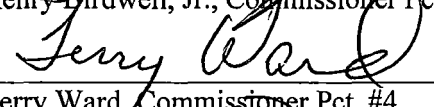
There being no further business motion was made by Commissioner Brock to adjourn. Judge Davenport seconded the motion to adjourn and the motion passed unanimously (5-0).

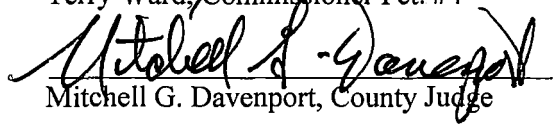
Meeting was adjourned at 11:40 a.m.


John Berry, Commissioner Pct. #1

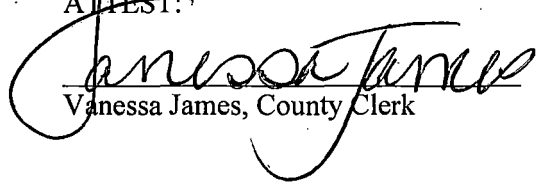

James Brock, Commissioner Pct. #2


Henry Birdwell, Jr., Commissioner Pct. #3


Terry Ward, Commissioner Pct. #4

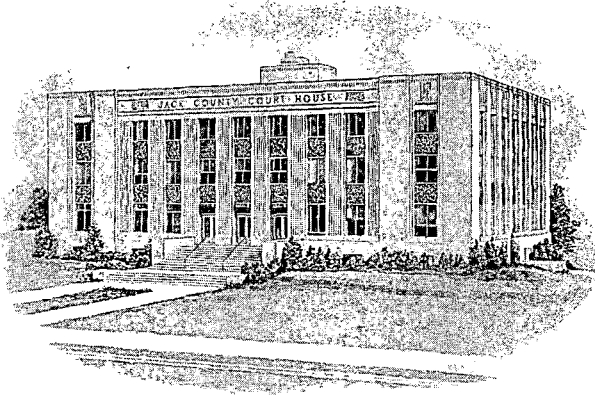

Mitchell G. Davenport, County Judge

ATTEST:


Vanessa James, County Clerk



JACK COUNTY



KIM GIBBY

County Treasurer

100 N. Main St., Ste. 201

Jacksboro, Texas 76458

JACKSBORO, TEXAS

AUDITOR & TREASURER'S CERTIFICATE

I hereby certify that the following constitutes the Jack County Treasurer's Report for the monthly period ending on Feb. 28, 2018.

This report was prepared for the purposes of comparing and reconciling the actual balances of the County's cash accounts and investments, if any, to its general ledger for the period stated.

Respectfully submitted,

- Kim Gibby -
Kim Gibby, Jack County Treasurer

Agreed:

- Lisa Perry -
Lisa Perry, Jack County Auditor

FILED FOR RECORD

_____ O'CLOCK _____ M

MAR 26 2018

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

ORDER APPROVING TREASURER'S REPORT

After comparing and examining the Treasurer's Report for the monthly period ending Feb. 28, 2018, and determining that the report is correct, the Court finds that the report should be approved. It is therefore ORDERED that the report is approved.

It is FURTHER ORDERED that the amounts received and paid from each fund, and the cash balance remaining in the Treasurer's custody are as indicated in the report itself.

ORDERED this 26th day of March, 2018.

- John B. Berry -
John B. Berry,
Commissioner, Pct. 1, Jack County

- James Brock -
James Brock,
Commissioner, Pct. 2, Jack County

- Henry D. Birdwell, Jr. -
Henry D. Birdwell, Jr.,
Commissioner, Pct. 3, Jack County

- Terry Ward -
Terry Ward,
Commissioner, Pct. 4, Jack County

- Mitchell G. Davenport -
Mitchell G. Davenport,
County Judge of Jack County, Texas

ATTEST

- Vanessa James -
Vanessa James, County Clerk of Jack County, Texas

TREASURER'S REPORT FEBRUARY 2018

UNCLAIMED PROPERTY ACCOUNT				
Date		Description		Balance
2/1/18		BEGINNING BALANCE	\$ 6,939.56	
		Credits	\$ -	
		Debits	\$ -	
		ENDING BALANCE	2/28/2018	\$ 6,939.56
EXTRADITION ACCOUNT				
Date		Description		Balance
2/1/18		BEGINNING BALANCE	\$ 2,339.65	
		Credits	\$ -	
		Debits	\$ -	
		ENDING BALANCE	2/28/2018	\$ 2,339.65
JP FEE ACCOUNT				
Date		Description		
2/1/18		BEGINNING BALANCE	\$ 11,162.11	
	ck#5405	January credit card payments transferred to GF	\$ (9,775.40)	
		Deposits (Bank Card)	\$ 7,908.20	
		Deposit (Interest)	\$ 6.82	Balance
		ENDING BALANCE	2/28/18	\$ 9,301.73
00078 ACCOUNT				
Date		Description		
2/28/18		BALANCE SHOWN ON STATEMENT	\$ 6,651,347.83	
		Outstanding Checks	\$ 213,644.17	Balance
		ENDING BALANCE	2/28/18	\$ 6,437,703.66

RECAP OF MONEY FEBRUARY 2018

	Fund	Balance	Transfer	Receipts	Accts Payable	Payroll	Transfer	Balance
	Designation	02/01/18	Out				In	02/28/18

10	Precinct #1	\$ 229,185.01	\$ -		\$ 14,822.58	\$ 6,159.92	\$ 28,675.00	\$ 236,877.51
20	Precinct #2	\$ 294,280.44	\$ -		\$ 18,098.98	\$ 6,629.48	\$ 28,675.00	\$ 298,226.98
30	Precinct #3	\$ 336,213.03	\$ -	\$ 1,000.00	\$ 20,569.75	\$ 8,241.22	\$ 28,675.00	\$ 337,077.06
40	Precinct #4	\$ 321,530.86	\$ -		\$ 23,665.70	\$ 7,254.95	\$ 28,675.00	\$ 319,285.21
50	Road & Bridge	\$ 401,896.33	\$ 114,700.00	\$ 190,334.43			\$ -	\$ 477,530.76
51	R&B Heavy Equipment	\$ (57,968.78)	\$ -	\$ 27,587.33	\$ 7.00		\$ -	\$ (30,388.45)
52	CTIF Fund	\$ 10,882.45	\$ -	\$ 199.03			\$ -	\$ 11,081.48
53	FEMA Fund	\$ -					\$ -	\$ -
60	Lateral Road	\$ 170,244.05	\$ -		\$ 2,553.70		\$ -	\$ 167,690.35
70	Law Library	\$ 37,255.85	\$ -	\$ 280.00	\$ 270.00		\$ -	\$ 37,265.85
71	Appellate Judicial System	\$ -	\$ -	\$ 40.00	\$ 40.00		\$ -	\$ -
72	County Court RTA	\$ 99,550.95	\$ -	\$ 2,310.00			\$ -	\$ 101,860.95
73	District Court RTA	\$ 5,949.37	\$ -	\$ 80.00			\$ -	\$ 6,029.37
78	County Clerk RM&P	\$ 129,650.46	\$ -	\$ 2,347.23		\$ 1,257.21	\$ -	\$ 130,740.48
79	District Clerk RM&P	\$ 10,013.19	\$ -	\$ 44.72			\$ -	\$ 10,057.91
80	Records Preservation	\$ 13,401.67	\$ -	\$ 80.00			\$ -	\$ 13,481.67
81	Work Program	\$ 45.17	\$ -	\$ -			\$ -	\$ 45.17
82	Guardianship Fund	\$ 2,056.67	\$ -	\$ 80.00			\$ -	\$ 2,136.67
83	Emergency Mgmt	\$ (76,411.63)	\$ -				\$ -	\$ (76,411.63)
84	CH Renovation	\$ 355,204.85	\$ -				\$ -	\$ 355,204.85
85	CH Renovation I&S fund bal	\$ (173,063.21)	\$ -				\$ -	\$ (173,063.21)
90	General Fund	\$ 3,645,750.84	\$ -	\$ 530,638.46	\$ 316,568.82	\$ 124,918.12	\$ -	\$ 3,734,902.36
91	Judge's State Supplement	\$ 3,378.12	\$ -				\$ -	\$ 3,378.12
92	Dist. & Co. Court Tech	\$ 7,727.34	\$ -	\$ 16.85			\$ -	\$ 7,744.19
93	Probate Education	\$ 3,560.32	\$ -	\$ 22.00			\$ -	\$ 3,582.32
94	Records Management	\$ (940.10)	\$ -	\$ 164.83			\$ -	\$ (775.27)
95	Courthouse Security	\$ 137,349.13	\$ -	\$ 657.38	\$ 9,755.15		\$ -	\$ 128,251.36
96	Justice Court Tech	\$ 26,015.33	\$ -	\$ 364.00			\$ -	\$ 26,379.33
98	Interest & Sinking	\$ 235,523.00	\$ -	\$ 58,281.72	\$ 500.00		\$ -	\$ 293,304.72
99	State Fines & Fees	\$ 4,961.64	\$ -	\$ 11,245.91			\$ -	\$ 16,207.55

	TOTALS	\$ 6,173,242.35	\$ 114,700.00	\$ 825,773.89	\$ 406,851.68	\$ 154,460.90	\$ 114,700.00	\$ 6,437,703.66

	Pct 1	Pct 2	Pct 3	Pct 4	GF	EMG MGMT	Totals
Pct 1 transfer in:	\$ 28,675.00				\$ -	\$ -	
Pct 2 transfer in:		\$ 28,675.00					
Pct 3 transfer in:			\$ 28,675.00				
Pct 4 transfer in:				\$ 28,675.00			
R&B transfer out:	\$ 28,675.00	\$ 28,675.00	\$ 28,675.00	\$ 28,675.00			\$ 114,700.00
CTIF transfer out:							\$ -
State Fund transfer out:					\$ -		\$ -
Budget Amendment Emg Mgmt	\$ -	\$ -	\$ -	\$ -			\$ -

Jack County
Bank Account Reconciliaton
2/28/2018

Bank Balance According to Statement	\$ 6,651,347.83
Outstanding Deposits	\$ -
Outstanding Checks	\$ 213,644.17
Balance	<u>\$ 6,437,703.66</u>

Balance per General Ledger by Fund

10	PCT. 1	\$ 236,877.51
20	PCT. 2	\$ 298,226.98
30	PCT. 3	\$ 337,077.06
40	PCT. 4	\$ 319,285.21
50	ROAD & BRIDGE C.W.	\$ 477,530.76
51	R&B Heavy Equipment	\$ (30,388.45)
52	CTIF Fund	\$ 11,081.48
53	FEMA Fund	\$ -
60	LATERAL ROADS	\$ 167,690.35
70	LAW LIBRARY	\$ 37,265.85
71	Appellate Judicial System	\$ -
72	County Court RTA	\$ 101,860.95
73	District Court RTA	\$ 6,029.37
78	County Clerk RM&P	\$ 130,740.48
79	District Clerk RM&P	\$ 10,057.91
80	Preservation fund	\$ 13,481.67
81	Work Program	\$ 45.17
82	Guardianship Fund	\$ 2,136.67
83	Emergency Management	\$ (76,411.63)
84	Courthouse Renovations	\$ 355,204.85
85	Courthouse Renovations I&S	\$ (173,063.21)
90	GENERAL	\$ 3,734,902.36
91	COUNTY JUDGE EXCESS	\$ 3,378.12
92	Dist. & Co. Clerk Tech	\$ 7,744.19
93	PROBATE	\$ 3,582.32
94	RECORDS MANAGEMENT	\$ (775.27)
95	COURTHOUSE SECURITY	\$ 128,251.36
96	J.P. TECHNOLOGY	\$ 26,379.33
98	INTEREST & SINKING	\$ 293,304.72
99	State Fines & Fees	\$ 16,207.55
	Balance per General Ledger	\$ 6,437,703.66
	Balance per Bank Statement	\$ 6,437,703.66
	Unlocated difference	\$ (0.00)

Organizations | JACK CO. CONST. PCT.

1

[Applications/Forms](#)
[Forms List | Reports](#)
[Profile](#)

Previously submitted forms

From name	Submitted by	Date submitted	Actions
Racial Profiling Form Exempt	Michael Pavelich	03/16/2017	Download PDF Launch form app Download supplemental material
Racial Profiling Form Exempt	Michael Pavelich	01/10/2018	Download PDF Launch form app Download supplemental material
Racial Profiling Form Exempt	clyde watson	03/14/2018	Download PDF Launch form app Download supplemental material

FILED FOR RECORD

_____ O'CLOCK _____ M

MAR 26 2018

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY