

**NOTICE OF MEETING (•) OF THE
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use during Court Session

Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Monday the 8th day of January, 2018 at 10:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

FILED FOR RECORD

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. Payment of Claims;
3. CONSENT AGENDA ITEMS:
 - (a) Approval of Minutes of Meetings for December 27, 2017 and January 4, 2018;
 - (b) Reception of Certificates of Training Hours for Elected/Appointed County Official/Officer: Vanessa James, County Clerk and John Berry, Commissioner Precinct #2;
 - (c) Approval of 2018 Wrecker Rotation List submitted by Sheriff;
 - (d) Approval of 2018 Bail Bonds List submitted by Sheriff;
4. TIMED AGENDA ITEMS: None
5. Discussion of Commissioner Precinct Operations;
6. Update on Courthouse Repair Project 2018 details, if any;
7. Update on LEC Roof Repair Project by Burnett Hunt and action by Court to clarify, modify scope of work and to authorize issuance of a Notice to Proceed;
8. Consider appointment of architect firm for potential courthouse repairs (previously tabled) and discussion following regarding fees for same;
9. Update on status of County activities, if any, under the CTIF Grant, FEMA 2015 Flood Grant, GLO Grant;
10. Update on status of vehicle leases for the Sheriff's Office;
11. Update by County Clerk regarding Secretary of State's letter of approval of modification to allow county-wide voting and appointment of Election Judges and Alternates for new boxes – County Clerk;
12. Reports, if any, by other Department Heads;
13. Review and Ratification of Declaration of Emergency by County Judge, dated January 4, 2018, 17-01 - County Judge;
14. FUTURE AGENDA ITEMS; AND;
15. ADJOURNMENT.

_____ O'CLOCK _____ M

JAN 05 2018

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

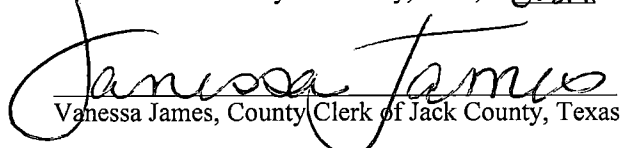
Dated this the 4th day of January, 2018.

Commissioners Court of Jack County, Texas

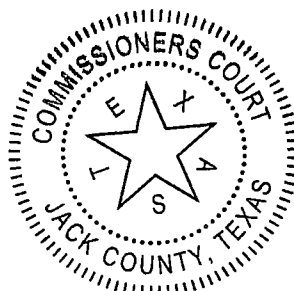

Mitchell G. Davenport, Judge of Commissioners Court

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 4th day of January, 2018, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 4th day of January, 2018, at 8:31 a.m.


Vanessa James, County Clerk of Jack County, Texas

By: _____
Deputy Clerk



**NOTICE OF MEETING (•) OF THE
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use during Court Session

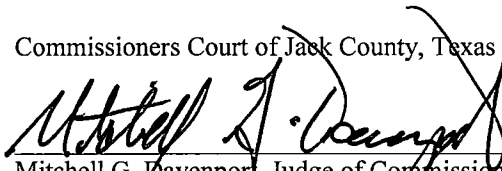
Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Monday the 8th day of January, 2018 at 11:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

1. Action and Documentation on paint color of doors in the Tax Assessor Collector and County Clerk offices.
2. FUTURE AGENDA ITEMS; AND;
3. ADJOURNMENT.

Dated this the 5th day of January, 2018.

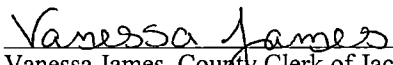
Commissioners Court of Jack County, Texas



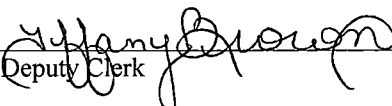
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Dated this the 5th day of January, 2018, at 1050 ^A.m.



Vanessa James, County Clerk of Jack County, Texas

By: 

Deputy Clerk



FILED FOR RECORD

_____ O'CLOCK _____ M

JAN 05 2018

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

MINUTES

On this the 8th day of January, 2018 the Commissioners Court of Jack County, Texas met in Regular session at 10:05 a.m. with the following elected officials present:

John Berry, Commissioner Pct. 1
James L Brock, Commissioner Pct. 2
Henry Birdwell, Jr., Commissioner Pct. 3
Terry Ward, Commissioner Pct. 4
Mitchell G. Davenport, County Judge

FILED FOR RECORD

____ O'CLOCK ____ M

JAN 22 2018

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

PUBLIC FORUM

No members of the public addressed the Court.

PAYMENT OF ACCOUNTS AND CLAIMS

BY _____ DEPUTY

All accounts and claims were submitted to the Court for approval.

Commissioner Birdwell made a motion to pay all accounts and claims submitted. Commissioner Berry seconded and the motion passed unanimously.

Commissioner Brock made a motion to include the lease payment for four 2018 Ford Interceptors leased by the Jack County Sheriff's Office. Judge Davenport seconded and the motion passed unanimously.

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meetings for December 27, 2017 and January 4, 2018;
- (b) Reception of Certificates of Training Hours for Elected/Appointed County Official/Officer: Vanessa James, County Clerk and John Berry, Commissioner Precinct #1;
- (c) Approval of 2018 Wrecker Rotation List submitted by Sheriff;
- (d) Approval of 2018 Bail Bonds List submitted by Sheriff;

Motion was made by Judge Davenport to adopt consent agenda. Motion was seconded by Commissioner Brock and passed unanimously.

TIMED AGENDA

None.

COMMISSIONER PRECINCT OPERATIONS

Nothing new to report.

UPDATE ON COURTHOUSE REPAIR PROJECT 2017

Nothing new to report.

LEC ROOF REPAIR PROJECT BY BURNETT HUNT AND ACTION BY COURT TO CLARIFY, MODIFY SCOPE OF WORK AND TO AUTHORIZE ISSUANCE OF A NOTICE TO PROCEED

Burnett Hunt and Monte Snow were in attendance to address the Commissioners on the LEC roof repair. Burnett Hunt spoke to the Court and told them Mr. Snow has done a lot of work with TAC to get the payment from insurance closer to the cost of repair. The Sheriff's Department has worked with him on this. The original contract from Mr. Snow and addendum 1 are being presented for signatures. Once signed Mr. Snow will be able to start acquiring materials. Problems will be covered by CALL MONTE @ 6 star or a Manufacturer's Warranty. Mr. Snow met with the Sheriff's Department about the roof in 2014 and he would like the opportunity to repair all issues. He knows the importance of keeping things moving along with the roof replacement and will make sure the Manufacturer's Warranty is updated and information accessible for the next 20 years so as to not spend any additional County funds to make unnecessary repairs which are already covered under warranty. Mr. Snow and Frank Hefner are looking at removing the antenna from the roof and placing on the side of the building. The manufacturer will inspect the roof to make sure the work is done properly. 6star will be sending another addendum with a payment schedule.

Commissioner Ward made a motion to execute the contract and sign the addendum. Commissioner Brock seconded and the motion passed unanimously.

CONSIDER APPOINTMENT OF ARCHITECT FIRM FOR POTENTIAL COURTHOUSE REPAIRS (PREVIOUSLY TABLED) AND DISCUSSION FOLLOWING REGARDING FEES FOR SAME

Commissioner Birdwell made a motion to remove this item from being tabled and review. Judge Davenport seconded and the motion carried unanimously.

Judge Davenport recommends using Architexas.

Commissioner Ward made a motion to use Architexas to look at the upcoming projects. Judge Davenport seconded and the motion passed 4-1. Commissioner Birdwell voting against.

CTIF GRANT AND FEMA FLOOD GRANT

Nothing new to report.

UPDATE ON STATUS OF VEHICLE LEASES FOR THE SHERIFF'S OFFICE

Jeff Goins from D&M Leasing was present to address the Court about the current lease. Judge Davenport discussed the leasing agreement and wants it in Word format to be able to fill out the agreement. The vehicles have been covered by our County insurance for the past few weeks. The County will cover the maintenance on the vehicles and D&M has agreed to replace the tires every twenty five thousand miles. The factory warranty covered for one hundred thousand miles. Judge Davenport asked Sheriff Spurlock to wait a day before using the vehicles.

UPDATE BY COUNTY CLERK REGARDING SECRETARY OF STATE'S LETTER OF APPROVAL OF MODIFICATION TO ALLOW COUNTY-WIDE VOTING AND APPOINTMENT OF ELECTION JUDGES AND ALTERNATES FOR NEW BOXES

Commissioner Birdwell made a motion to accept the Election Judges and alternates as proposed. Judge Davenport seconded and the motion passed unanimously.

DEPARTMENT HEADS

County Clerk Vanessa James asked for help moving cabinets and books out of her office to the downstairs room before office repairs begin.

REVIEW RATIFICATION OF DECLARATION OF EMERGENCY BY COUNTY JUDGE, DATED JANUARY 4, 2018, 17-01-COUNTY JUDGE

Frank Hefner updated the Commissioners on the water problem in Perrin. Bottled water was donated by many individuals and the Salvation Army donated 22 pallets.

Mr. Hefner has reached out to Sunset, Texas to see if Perrin could tap into their water. Drew Springer has also been monitoring the situation and has called in TECQ for assistance. Perrin-Whitt school has opened up their facility so the community could come in and shower. Water has also come in from Mineral Wells and Weatherford. Any money donated after the water need is met will be donated to the Perrin Volunteer Fire Department to use for their building.

Motion was made by Judge Davenport to ratify and extend the Emergency Declaration for the statutory period then extend if needed. Commissioner Birdwell seconded and the motion passed unanimously.

ACTION AND DOCUMENTATION ON PAINT COLOR OF DOORS IN THE TAX ASSESSOR COLLECTOR AND COUNTY CLERK OFFICES

At 11:08 a.m. the Commissioner began discussing the Tax Assessor Collector and County Clerk's Office doors. Judge Davenport made it clear that he feels the Commissioner's Court should always have the final say. He told the Commissioner's that the Courthouse is listed on the National Treasure list. A committee was chosen by the Court in 2012 for remodel recommendations. He wants it to be up to the Commissioner's as to any color changes. Tax Assessor Collector Sharon Robinson reminded the court that she did not think about needing to ask the court about the change. Judge Davenport does not agree to leave the inside of the door different than the outside. He feels the doors should be left as they are. He suggests letting the

committee function for recommendations and the architect will decide what the color of the doors were originally.

Judge Davenport made a motion to let the committee function and to replace two members who are no longer in Jack County, to let them study this with the architects. He also wants the color left on the doors as they are now until a decision is made. Committee Replacements will be Debbie Wells and Kim Dungan. Commissioner Berry seconded and the motion passed unanimously.


FUTURE AGENDA ITEMS

None.

ADJOURNMENT

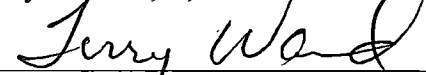
There being no further business motion was made by Commissioner Brock to adjourn. Judge Davenport seconded the motion to adjourn and the motion passed 4 to 1 with Commissioner Birdwell voting against.


Meeting was adjourned at 2:03 p.m.


John Berry, Commissioner Pct. #1


James Brock, Commissioner Pct. #2

Henry Birdwell, Jr, Commissioner Pct. #3

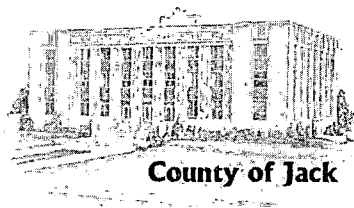

Terry Ward, Commissioner Pct. #4


Mitchell G. Davenport, County Judge

ATTEST:


Vanessa James, County Clerk





Vanessa James
County Clerk of Jack County, Texas
 100 N. Main St., Ste. 208
 Jacksboro, TX 76458
 940.567.2111
 940.567.6441 Fax
 countyclerk@jackcounty.org

Conference History for Vanessa James
 2017 Certificate (JL)

Conference Name	Date	Approved Entered By	Approved By
2017 CDCAT Winter Conference-San Marcos, Texas	02/07/2017	4:00 Vanessa James	Tammy Kneuper
2017 CDCAT Winter Conference-San Marcos, Texas	02/08/2017	7:30 Vanessa James	Tammy Kneuper
2017 CDCAT Winter Conference-San Marcos, Texas	02/09/2017	6:00 Vanessa James	Tammy Kneuper
2017 CDCAT Winter Conference-San Marcos, Texas	02/10/2017	3:30 Vanessa James	Tammy Kneuper
2017 Region II Spring Area Meeting-Graham	04/07/2017	4:45 Vanessa James	Tammy Kneuper
2017 Secretary of State Election Law	07/31/2017	6:45 Vanessa James	Jennifer Lindenzweig
2017 Secretary of State Election Law	08/01/2017	7:30 Vanessa James	Jennifer Lindenzweig
2017 Vital Statistics Annual Conference-Austin	12/06/2017	4:00 Vanessa James	Jennifer Lindenzweig
2017 Vital Statistics Annual Conference-Austin	12/07/2017	7:30 Vanessa James	Jennifer Lindenzweig
2017 Vital Statistics Annual Conference-Austin	12/08/2017	1:30 Vanessa James	Jennifer Lindenzweig

Period Totals: 53:00

CERTIFICATE *of* COURSE COMPLETION

Open Meetings Act

I, **john berry**, certify that I have
completed a course of training on the Texas Open Meetings Act that satisfies the
legal requirements of Government Code, Section 551.005.

Certificate is issued effective this 17th day of December, 2017.



NOTICE TO CERTIFICATE HOLDER: You are responsible for the safekeeping of this document as evidence that you have completed this open government training course. The Office of the Attorney General does not maintain a record of course completion for you and is unable to issue duplicate certificates. Government Code Section 551.005(c) requires the governmental body with which you serve to maintain this Certificate of Course Completion and make it available for public inspection.

Certificate No.: 17-240596M

2018
Election Judges and Alternate Judges

Precinct 1: Fair Barn: Judge - Carolyn Nichols
Alternate Judge - Barbara Adams

Precinct 2: Judge - Becky Fowler
Alternate Judge - Jo Brumfield

Precinct 3: Judge - Jason Robinson
Alternate Judge - Angela Fields

Precinct 4: Judge - Marianne Myers
Alternate Judge - Linda Aston

Early Voting Ballot Board Judge - Sara Easter
Alternate Judge - John Barry, IV

Counting Station Judge - Janice Robinson
Alternate Judge - John Barry, IV

Residential Care Facility Judge - Janice Robinson
Alternate Judge - Linda Aston

The State of Texas



Elections Division
P.O. Box 12060
Austin, Texas 78711-2060
www.sos.state.tx.us

Phone: 512-463-5650
Fax: 512-475-2811
Dial 7-1-1 For Relay Services
(800) 252-VOTE (8683)

Rolando B. Pablos
Secretary of State

January 3, 2018

The Honorable Mitchell G. Davenport
Jack County Judge
100 N. Main St., Ste. 206
Jacksboro, Texas 76458

Dear Judge Davenport:

The Secretary of State has reviewed Jack County's past participation in the countywide polling place program to determine whether or not the program can be certified as "successful" under Section 43.007(k) of the Texas Election Code.

We hereby certify that, after a review of Jack County's reports and other comments received by our office, Jack County is hereby designated as having conducted a successful countywide precinct polling place program and is now authorized to continue to hold its elections using countywide precinct polling places subject to the approval of the county commissioners court. Please note that the Office of the Secretary of State reserves the right to revoke the county's "successful" designation, if such revocation is warranted in the future.

We appreciate the role Jack County has played in developing methods and procedures for conducting elections using countywide precincts. If you need any assistance or information, please feel free to contact the Elections Division toll-free at 1-800-252-2216.

Sincerely,

A handwritten signature in black ink, appearing to read "Keith Ingram".

Keith Ingram
Director of Elections

KI:AM

CC: Ms. Vanessa James
Jack County Elections Administrator
100 N. Main St., Ste. 208
Jacksboro, Texas 76458

To: VANETTA James, County Clerk

I would like to address that the feed back of using county wide voting has all been positive. I do agree with county wide voting and like the polling locations used in the last election. Everyone is so busy now and we need to make it as easy as possible for them to vote.

Thank you

Alton W. Morris Jr.
Chairman of the
Ind. County Republican Party.

John Barry IV
Jack County Democratic Party
PO Box 380 Jacksboro TX 76458

November 28, 2017

Vanessa James
County Clerk
Jack County
100 N Main St Suite 208
Jacksboro, TX 76458

To whom it may concern:

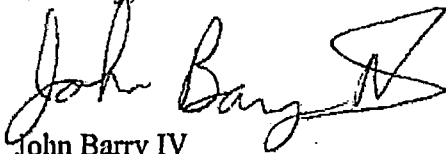
The Jack County Democratic Party hereby formally requests and approves that we hold a Joint County-Wide Election for the March 2018 primary and any runoff if needed.

We also request and approve of the use of the following polling places.

- Jack County Youth Fair Barn
- Perrin Church of Christ
- Bryson Senior Center
- Jack County Courthouse, Clerk's Basement Suite 106

We feel these polling places will best serve the citizens of Jack County.

Sincerely,

A handwritten signature in black ink, appearing to read "John Barry IV", with a stylized flourish at the end.

John Barry IV
Chairman
Jack County Democratic Party