

**NOTICE OF MEETING (•) OF THE
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use during Court Session

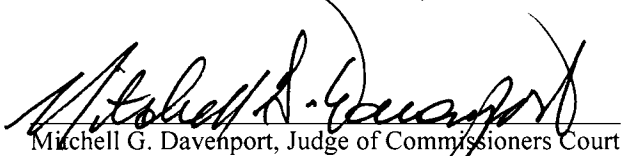
Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Monday the 27th day of November, 2017 at 10:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. PAYMENT OF CLAIMS;
3. CONSENT AGENDA ITEMS:
 - (a) Approval of Minutes of Meetings for November 20, 2017 and November 21, 2017;
 - (b) Review and Acceptance of Treasurer's and Auditor's Monthly Reports for period ending October 31, 2017;
 - (c) Reception of Certificate of Training Hours for Elected County Official Terry Ward, County Commissioner;
4. TIMED AGENDA ITEMS: None
5. Discussion of Commissioner Precinct Operations;
6. Update on Courthouse Repair Project 2017 details, if any;
7. Update on LEC Roof Repair Project;
8. Update on status of County activities, if any, under the CTIF Grant and FEMA Flood Grant;
9. Review of bids for rock for road materials;
10. Review of Proposals received for Architectural Services on courthouse exterior and plumbing repairs;
11. Negotiation of fees for architectural services, if any, regarding courthouse exterior and plumbing repairs;
12. Reports, if any, by other Department Heads;
13. Approval of execution of updated interlocal agreement for Sheriff's Office to house prisoners for Parker County;
14. FUTURE AGENDA ITEMS; AND;
15. ADJOURNMENT.

Dated this the 22nd day of November, 2017

Commissioners Court of Jack County, Texas



Mitchell G. Davenport, Judge of Commissioners Court

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 22nd day of November, 2017, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 22nd day of November, 2017, at 857 a.m.

Vanessa James
Vanessa James, County Clerk of Jack County, Texas

By: Tiffany Quisenberry
Deputy Clerk



FILED FOR RECORD

_____ O'CLOCK _____ M

NOV 22 2017

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

MINUTES

FILED FOR RECORD

On this the 27th day of November, 2017 the Commissioners Court of Jack County, Texas met in Regular session at 10:13 a.m. with the following elected officials present: _____ O'CLOCK _____ M

James L Brock, Commissioner Pct. 2
Henry Birdwell, Jr., Commissioner Pct. 3
Terry Ward, Commissioner Pct. 4
Mitchell G. Davenport, County Judge

DEC 04 2017

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

PUBLIC FORUM

Tammy Mowery came before the Commissioners asking they consider having their own OSSF representative for approval of septic systems and would like to be considered for the position. Jack County is currently using TCEQ which is located in Abilene and Ms. Mowery states that it usually takes a longer time to get the process started. Judge Davenport reported to the Commissioner's this was brought up several years ago and due to more costs to the County it was rejected at that time.

PAYMENT OF ACCOUNTS AND CLAIMS

All accounts and claims were submitted to the Court for approval.

Commissioner Birdwell made a motion to pay all claims submitted. Commissioner Brock seconded and the motion passed unanimously.

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meetings for November 20, 2017 and November 21, 2017;
- (b) Review and Acceptance of Treasurer's and Auditor's Monthly Reports for period ending October 31, 2017;
- (c) Reception of Certificate of Training Hours for Elected County Official Terry Ward, County Commissioner;

Motion was made by Judge Davenport to adopt consent agenda. Motion was seconded by Commissioner Birdwell and passed unanimously.

TIMED AGENDA

None.

COMMISSIONER PRECINCT OPERATIONS

None.

UPDATE ON COURTHOUSE REPAIR PROJECT 2017

Nothing new to report.

LEC ROOF REPAIR PROJECT

Judge Davenport reported to Commissioners that he has been in contact with Burnett Hunt and they are still working on the details.

CTIF GRANT AND FEMA FLOOD GRANT

Judge Davenport informed the Commissioners he is working on this as well.

REVIEW OF BIDS FOR ROCK FOR ROAD MATERIALS

Lisa Perry reported to the Commissioners that only 1 bid was received by the deadline. The bid was received on November 20, 2017 from Zack Burkett [not complete name of company – see bid]. Upon review of the packet, proper documentation was not received.

Commissioner Birdwell made a motion to reject the bid and go out for bids again since the application was incomplete. Commissioner Ward seconded and the motion carried unanimously.

New bids for rock hauling will be due December 18, 2017. Judge Davenport will get totals for rock hauling to date.

REVIEW PROPOSALS RECEIVED FOR ARCHITECTURAL SERVICES ON
COURTHOUSE EXTERIOR AND PLUMBING REPAIRS

Lisa Perry reported that 4 bids were received with only one having the required Form 1295 but it was not notarized. This was received from TMA CHA Architects on 11/22/2017.

Commissioner Birdwell made a motion to reject the bid since it did not have proper forms and go out for bids again. Commissioner Ward seconded and the motion passed unanimously.

NEGOTIATION OF FEES FOR ARCHITECTURAL SERVICES, IF ANY REGARDING
COURTHOUSE EXTERIOR AND PLUMBING REPAIRS

No discussion.

REPORTS BY DEPARTMENT HEADS

Lisa Perry told Commissioners that outside auditors will here December 11, 2017.

APPROVAL OF EXECUTION OF UPDATED INTERLOCAL AGREEMENT FOR
SHERIFF'S OFFICE TO HOUSE PRISONERS FOR PARKER COUNTY

Jack County Sheriff Tom Spurlock discussed the contract presented by Parker County and reported that this will give an opportunity to house approximately 20 inmates.

Commissioner Ward made a motion to approve and execute the interlocal agreement between Jack County and Parker County. Commissioner Brock seconded and the motion carried unanimously.

FUTURE AGENDA ITEMS

Commissioner Brock asked to put the OSSF/TCEQ issue on the next agenda for discussion.

ADJOURNMENT

There being no further business motion was made by Commissioner Brock to adjourn. Judge Davenport seconded the motion to adjourn and the motion passed unanimously.

Meeting was adjourned at 11:39 a.m.

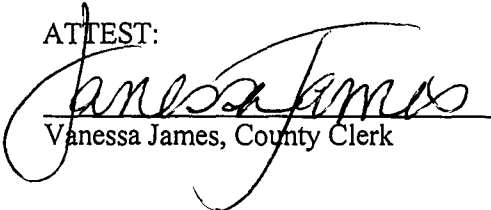

James Brock, Commissioner Pct. #2


Henry Birdwell, Jr., Commissioner Pct. #3


Terry Ward, Commissioner Pct. #4


Mitchell G. Davenport, County Judge

ATTEST:


Vanessa James, County Clerk



FILED FOR RECORD

THE HON. KIM GIBBY
JACK COUNTY TREASURER

_____ O'CLOCK _____ M

NOV 27 2017

DATE: NOV. 27, 2017

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

TO: JACK COUNTY COMMISSIONERS COURT

PLEASE REVIEW AND APPROVE THE ATTACHED _____ DEPUTY

INVOICE NUMBERS: 92130-92213



10	Precinct #1	\$	1,187.48
20	Precinct #2	\$	1,047.07
30	Precinct #3	\$	1,423.98
40	Precinct #4	\$	1,196.03
51	R&B Heavy Equipment		
52	CTIF Fund		
70	Law Library		
71	Appellate Judicial System		
72	County Court RTA		
73	District Court RTA		
78	County Clerk RM&P		
79	District Clerk RM&P		
80	Records Preservation		
82	Guardianship Fund		
84	CH Renovation		
85	CH Renovation I&S fund bal		
90	General Fund	\$	38,675.89
92	Dist. & Co. Court Tech		
93	Probate Education		
94	Records Management		
95	Courthouse Security	\$	270.64
96	Justice Court Tech		
98	Interest & Sinking		
99	State Fines & Fees		
			\$ 43,801.09

APPROVED THIS 27TH DAY OF NOVEMBER, 2017

, COMMISSIONER, PCT. 1

James Brock

JAMES BROCK, COMMISSIONER, PCT. 2

Henry Birdwell Jr.

HENRY BIRDWELL JR., COMMISSIONER, PCT. 3

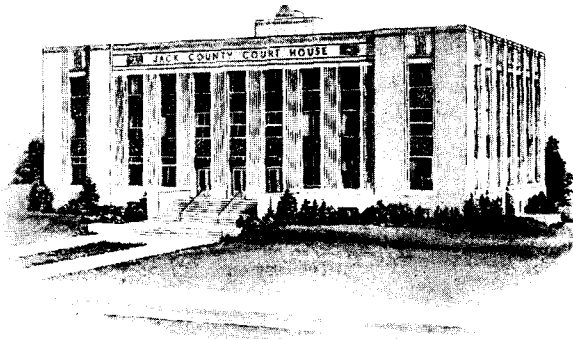
Terry Ward

TERRY WARD, COMMISSIONER, PCT. 4

Mitchell G. Davenport

MITCHELL G. DAVENPORT, COUNTY JUDGE

JACK COUNTY



KIM GIBBY
County Treasurer
100 N. Main St., Ste. 201
Jacksboro, Texas 76458

JACKSBORO, TEXAS

AUDITOR & TREASURER'S CERTIFICATE

I hereby certify that the following constitutes the Jack County Treasurer's Report for the monthly period ending on Oct. 31, 2017.

This report was prepared for the purposes of comparing and reconciling the actual balances of the County's cash accounts and investments, if any, to its general ledger for the period stated.

Respectfully submitted,

Kim Gibby

Kim Gibby, Jack County Treasurer

Agreed:
Lisa Perry

Lisa Perry, Jack County Auditor

FILED FOR RECORD

_____ O'CLOCK _____ M

NOV 27 2017

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

ORDER APPROVING TREASURER'S REPORT

After comparing and examining the Treasurer's Report for the monthly period ending Oct. 31, 2017, and determining that the report is correct, the Court finds that the report should be approved. It is therefore ORDERED that the report is approved.

It is FURTHER ORDERED that the amounts received and paid from each fund, and the cash balance remaining in the Treasurer's custody are as indicated in the report itself.

ORDERED this 27th day of November, 2017.

Keith Umphress

Keith Umphress,
Commissioner, Pct. 1, Jack County

James Brock

James Brock,
Commissioner, Pct. 2, Jack County

Henry D. Birdwell, Jr.

Henry D. Birdwell, Jr.,
Commissioner, Pct. 3, Jack County

Terry Ward

Terry Ward,
Commissioner, Pct. 4, Jack County

Mitchell G. Davenport

Mitchell G. Davenport,
County Judge of Jack County, Texas

ATTEST:

Vanessa James

Vanessa James, County Clerk of Jack County, Texas



TREASURER'S REPORT OCTOBER 2017

UNCLAIMED PROPERTY ACCOUNT				
Date	Description			Balance
10/1/17	BEGINNING BALANCE		\$ 6,939.56	
	Credits		\$ -	
	Debits		\$ -	
	ENDING BALANCE	10/31/2017		\$ 6,939.56
EXTRADITION ACCOUNT				
Date	Description			Balance
10/1/17	BEGINNING BALANCE		\$ 2,339.65	
	Credits		\$ -	
	Debits		\$ -	
	ENDING BALANCE	10/31/2017		\$ 2,339.65
JP FEE ACCOUNT				
Date	Description			
10/1/17	BEGINNING BALANCE		\$ 7,954.01	
	ck#5401 September credit card payments transferred to GF		\$ (6,018.30)	
	Deposits (Bank Card)		\$ 7,551.80	
	Deposit (Interest)		\$ 7.78	Balance
	ENDING BALANCE	10/31/17		\$ 9,495.29
00078 ACCOUNT				
Date	Description			
10/31/17	BALANCE SHOWN ON STATEMENT		\$ 4,347,617.04	
	Outstanding Checks		\$ 211,983.81	Balance
	ENDING BALANCE	10/31/17		\$ 4,135,633.23

RECAP OF MONEY OCTOBER 2017

	Fund Designation	Balance 10/01/17	Transfer Out	Receipts	Accts Payable	Payroll	Transfer In	Balance 10/31/17

10	Precinct #1	\$ 216,385.74	\$ -		\$ 25,227.52	\$ 11,288.53	\$ 42,416.10	\$ 222,285.79
20	Precinct #2	\$ 279,625.53	\$ -	\$ 11.05	\$ 15,102.62	\$ 10,455.60	\$ 34,664.72	\$ 288,743.08
30	Precinct #3	\$ 338,752.42	\$ -		\$ 25,429.74	\$ 12,113.80	\$ 31,054.34	\$ 332,263.22
40	Precinct #4	\$ 347,018.46	\$ -		\$ 22,591.97	\$ 10,391.23	\$ 27,641.52	\$ 341,676.78
50	Road & Bridge	\$ 102,124.52	\$ 114,700.00	\$ 36,466.88			\$ -	\$ 23,891.40
51	R&B Heavy Equipment	\$ 9,548.53	\$ -		\$ 223,397.10		\$ -	\$ (213,848.57)
52	CTIF Fund	\$ (5,007.04)	\$ 21,076.68	\$ 54,792.44	\$ 6,963.35		\$ -	\$ 21,745.37
53	FEMA Fund	\$ -					\$ -	\$ -
60	Lateral Road	\$ 153,543.49	\$ -	\$ 16,700.56			\$ -	\$ 170,244.05
70	Law Library	\$ 36,795.85	\$ -	\$ 595.00	\$ 270.00		\$ -	\$ 37,120.85
71	Appellate Judicial System	\$ -	\$ -	\$ 85.00			\$ -	\$ 85.00
72	County Court RTA	\$ 91,020.95	\$ -	\$ 1,990.00			\$ -	\$ 93,010.95
73	District Court RTA	\$ 5,449.37	\$ -	\$ 200.00			\$ -	\$ 5,649.37
78	County Clerk RM&P	\$ 138,148.14	\$ -	\$ 2,088.14	\$ 11,250.00	\$ 1,953.19	\$ -	\$ 127,033.09
79	District Clerk RM&P	\$ 9,754.63	\$ -	\$ 101.00			\$ -	\$ 9,855.63
80	Records Preservation	\$ 12,951.67	\$ -	\$ 180.00			\$ -	\$ 13,131.67
81	Work Program	\$ 45.17	\$ -				\$ -	\$ 45.17
82	Guardianship Fund	\$ 5,220.00	\$ -	\$ 80.00			\$ -	\$ 5,300.00
83	Emergency Mgmt	\$ (76,411.63)	\$ -				\$ -	\$ (76,411.63)
84	CH Renovation	\$ 355,204.85	\$ -				\$ -	\$ 355,204.85
85	CH Renovation I&S fund bal	\$ 69,696.79	\$ -				\$ -	\$ 69,696.79
90	General Fund	\$ 2,099,390.77	\$ -	\$ 101,335.58	\$ 237,596.05	\$ 183,913.45	\$ -	\$ 1,779,216.85
91	Judge's State Supplement	\$ 3,275.22	\$ -	\$ 102.90			\$ -	\$ 3,378.12
92	Dist. & Co. Court Tech	\$ 7,594.79	\$ -	\$ 52.88			\$ -	\$ 7,647.67
93	Probate Education	\$ 3,517.32	\$ -	\$ 24.00			\$ -	\$ 3,541.32
94	Records Management	\$ 2,499.56	\$ -	\$ 433.89	\$ 4,500.00		\$ -	\$ (1,566.55)
95	Courthouse Security	\$ 139,320.32	\$ -	\$ 633.00	\$ 3,170.10		\$ -	\$ 136,783.22
96	Justice Court Tech	\$ 25,000.24	\$ -	\$ 224.00			\$ -	\$ 25,224.24
98	Interest & Sinking	\$ 344,169.98	\$ -				\$ -	\$ 344,169.98
99	State Fines & Fees	\$ 29,096.37	\$ -	\$ 14,498.32	\$ 33,079.17		\$ -	\$ 10,515.52

	TOTALS	\$ 4,743,732.01	\$ 135,776.68	\$ 230,594.64	\$ 608,577.62	\$ 230,115.80	\$ 135,776.68	\$ 4,135,633.23

	Pct 1	Pct 2	Pct 3	Pct 4	GF	EMG MGMT	Totals
Pct 1 transfer in:	\$ 42,416.10					\$ -	
Pct 2 transfer in:		\$ 34,664.72					
Pct 3 transfer in:			\$ 31,054.34				
Pct 4 transfer in:				\$ 27,641.52			
R&B transfer out:	\$ 28,675.00	\$ 28,675.00	\$ 28,675.00	\$ 28,675.00			\$ 114,700.00
CTIF transfer out:	\$ 13,741.10	\$ 5,989.72	\$ 2,379.34	\$ (1,033.48)			\$ 21,076.68
State Fund transfer out:							\$ -
Budget Amendment Emg Mgmt	\$ -	\$ -	\$ -	\$ -			\$ -

Jack County
Bank Account Reconciliaton
10/31/2017

Bank Balance According to Statement	\$ 4,347,617.04
Outstanding Deposits	\$ -
Outstanding Checks	\$ 211,983.81
Balance	\$ 4,135,633.23

Balance per General Ledger by Fund

10	PCT. 1	\$ 222,285.79
20	PCT. 2	\$ 288,743.08
30	PCT. 3	\$ 332,263.22
40	PCT. 4	\$ 341,676.78
50	ROAD & BRIDGE C.W.	\$ 23,891.40
51	R&B Heavy Equipment	\$ (213,848.57)
52	CTIF Fund	\$ 21,745.37
53	FEMA Fund	\$ -
60	LATERAL ROADS	\$ 170,244.05
70	LAW LIBRARY	\$ 37,120.85
71	Appellate Judicial System	\$ 85.00
72	County Court RTA	\$ 93,010.95
73	District Court RTA	\$ 5,649.37
78	County Clerk RM&P	\$ 127,033.09
79	District Clerk RM&P	\$ 9,855.63
80	Preservation fund	\$ 13,131.67
81	Work Program	\$ 45.17
82	Guardianship Fund	\$ 5,300.00
83	Emergency Management	\$ (76,411.63)
84	Courthouse Renovations	\$ 355,204.85
85	Courthouse Renovations I&S	\$ 69,696.79
90	GENERAL	\$ 1,779,216.85
91	COUNTY JUDGE EXCESS	\$ 3,378.12
92	Dist. & Co. Clerk Tech	\$ 7,647.67
93	PROBATE	\$ 3,541.32
94	RECORDS MANAGEMENT	\$ (1,566.55)
95	COURTHOUSE SECURITY	\$ 136,783.22
96	J.P. TECHNOLOGY	\$ 25,224.24
98	INTEREST & SINKING	\$ 344,169.98
99	State Fines & Fees	\$ 10,515.52
	Balance per General Ledger	\$ 4,135,633.23
	Balance per Bank Statement	\$ 4,135,633.23
	Unlocated difference	\$ (0.00)

**JACK COUNTY
ANNUAL ROCK MATERIAL
OFFICIAL BID FORM
Year: Bid Date to 9-30-18**

NOV 27 2017

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

Bidders Name: Zack Burkett Co.
Address: P.O. Box 40
City/State/Zip: Graham, Texas 76450
Area Code & Phone #: 940.549.0436
Person to Contact: Mark Ellis

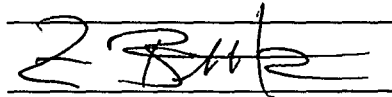
F.O.B.: Quarry yard

Screenings: \$9.00 Per Ton
Size: 1/8 or 3/8 minus
Oversize: \$ 9.00 Per Ton
Size: 1 1/2 X 2 1/2 OR 2X5
Base: Commercial \$ 6.25 Per Ton
Other: 1" Base \$ 6.75 Per Ton

**F.O.B.: Precinct 1
barn, Jacksboro**

Screenings: \$ 12.00
Per Ton
Size: 1/8 OR 3/8 minus
Oversize: \$ 12.00
Per Ton
Size: 1 1/2 X 2 1/2 OR 2 X 5
Base: \$ Per Ton \$9.25
1" Base
Other: \$ Per Ton \$9.75

Signature



Date

11/17/17

Good morning:

My name is Tammie Mowrey

Let me ask you a question. Do any of you own property with a septic system?

I am a licensed On Site Sewer Facility Designated Representative.

Today I am appealing to you the Commissioners of Jack County, to consider becoming an Authorized Agent for OSSF. Currently Jack County applies to TCEQ (Texas Commission of Environmental Quality) out of Abilene, when the local land owners require permits and inspections or have inquiries in regard to OSSF. While effective, it is a time consuming process and detracts from new builds or repairs of outdated systems.

TCEQ has partnered with TEEX to educate and license Septic professionals across the state of Texas.

Trained OSSF professionals offer the counties they work in... expedience and savings; as well as being able to better inform the home owners or potential home buyers about the sewer system associated with their property. When the county keeps the permits in house they potentially offer a wealth of information for the property owners, lending establishments, as well as local and county rescue departments. This change would not cost the local tax payer. It should in effect offer compensation to the department that files the permits.

A Designated Representative would work as a liaison between the county, the installers, the property owners, and the state (TCEQ).

I would like to be considered for the position of Designated Representative should the County change its status to Authorized Agent in the future.

Thank You

Tammie Mowrey OSSF DR

License #0032833

Phone # (940)-550-4061

FILED FOR RECORD

_____ O'CLOCK _____ M

NOV 27 2017

VANESSA JAMES, Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

CERTIFICATE OF PARTICIPATION

The Texas A&M AgriLife Extension Service

Awards This Certificate To

Terry Ward, Jack County

For Successfully Completing Six (6.5) Hours of Educational Training

During the

Rolling Plains County Judges & Commissioners Conference

November 2, 2017

Vernon, Texas

FILED FOR RECORD

_____ O'CLOCK _____ M

NOV 27 2017

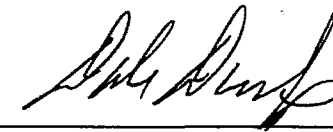
VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

TEXAS A&M
AGRILIFE
EXTENSION



Douglas Steele, Director



Miles Dabovich, District Extension Administrator