

**NOTICE OF MEETING (•) OF THE
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use during Court Session


Notice is hereby given that a Meeting of the above named Commissioners Court will be held on Monday the 23rd day of October, 2017 at 10:00 o'clock a.m., in the County Courthouse, Jacksboro, Texas, at which time the following subjects* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. PAYMENT OF CLAIMS;
3. CONSENT AGENDA ITEMS:
 - (a) Approval of Minutes of Meeting of October 16, 2017;
 - (b) Review and Acceptance of Treasurer's and Auditor's Monthly Reports for period ending September 30, 2017;
 - (c) Approval/Renewal of New Performance Bond for County Judge per SB 40, effective September 1, 2017;
4. TIMED AGENDA ITEMS: None
5. Discussion of Commissioner Precinct Operations;
6. Update on Courthouse Repair Project 2017 details, if any;
7. Update on LEC Roof Repair Project;
8. Update on status of County activities, if any, under the CTIF Grant and FEMA Flood Grant;
9. Reconsider adoption of policy on disposal of unclaimed funds (stale-dated checks) of others in county accounts – Treasurer Kim Gibby;
10. Review of estimate to repair remainder sewer lines on Courthouse (estimate: \$52,000 minimum);
11. Authorization of County Judge to issue a Request for Proposals/Qualifications for architects to complete plumbing repairs and cleaning of courthouse exterior;
12. Reports, if any, by other Department Heads;
13. FUTURE AGENDA ITEMS; AND;
14. ADJOURNMENT.

Dated this the 19th day of October, 2017

Commissioners Court of Jack County, Texas



Mitchell G. Davenport, Judge of Commissioners Court

FILED FOR RECORD

_____ O'CLOCK _____ M

OCT 19 2017

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

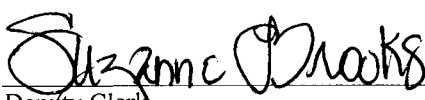
BY _____ DEPUTY

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 19th day of October, 2017, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

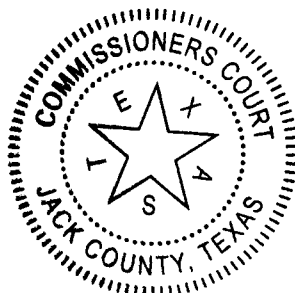
Dated this the 19th day of October, 2017, at 10:23 a.m.



Vanessa James, County Clerk of Jack County, Texas

By: 

Deputy Clerk



MINUTES

On this the 23rd day of October, 2017 the Commissioners Court of Jack County, Texas met in Regular session at 9:11 a.m. with the following elected officials present:

FILED FOR RECORD

Keith Umphress, Commissioner Pct. 1
James L Brock, Commissioner Pct. 2
Henry Birdwell, Jr., Commissioner Pct. 3
Terry Ward, Commissioner Pct. 4
Mitchell G. Davenport, County Judge

_____ O'CLOCK _____ M

OCT 30 2017

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

PUBLIC FORUM

BY _____ DEPUTY

Mike Strawn, Risk Management Consultant from Texas Association of Counties wanted to thank the Commissioner's Court for participating in the TAC Risk Pool Management Conference. He brought safety kits for all road and bridge employees.

PAYMENT OF ACCOUNTS AND CLAIMS

All accounts and claims were submitted to the Court for approval.

Judge Davenport made a motion to pay all bills submitted. Commissioner Birdwell seconded and the motion carried unanimously.

CONSENT AGENDA ITEMS

- Approval of Minutes of Meeting of October 16, 2017;
- Review and acceptance of Treasurer's and Auditor's Monthly Reports for period ending September 30, 2017;
- Approval/Renewal of New Performance Bond for County Judge per SB40, effective September 1, 2017;

Motion was made by Judge Davenport to adopt consent agenda. Motion was seconded by Commissioner Birdwell and passed 4 yes votes and 1 absent.

TIMED AGENDA ITEMS

No timed agenda items.

COMMISSIONER PRECINCT OPERATIONS

Jack County received a little rain last week and some slight wind damage.

UPDATE ON COURTHOUSE REPAIR PROJECT 2017

Danny is still currently working in the Tax Assessor's Office.

UPDATE ON LEC ROOF REPAIR PROJECT

The Judge reported that the bids on this item is currently out for bids. There should be more information to present soon the deadline for proposals is Friday.

CTIF GRANT AND FEMA FLOOD GRANT

Treasurer, Kim Gibby advised she is awaiting the last payment from the CTIF grant for work done in August.

RECONSIDER ADOPTION OF POLICY ON DISPOSAL OF UNCLAIMED FUNDS (STALE-DATED CHECKS) OF OTHERS IN COUNTY ACCOUNTS

Commissioner Umphress made a motion to table this item until a plan is brought in by Treasurer Kim Gibby for review.

Judge Davenport amended the Motion to table the item until the November 13th meeting. Motion was seconded by Commissioner Birdwell and passed unanimously.

REVIEW ESTIMATE TO REPAIR REMAINING SEWER LINES ON COURTHOUSE (ESTIMATE \$52,000 MINIMUM);

No action taken.

AUTHORIZATION OF COUNTY JUDGE TO ISSUE A REQUEST FOR
PROPOSALS/QUALIFICATIONS FOR ARCHITECTS TO COMPLETE PLUMBING
REPAIRS AND CLEANING OF COURTHOUSE EXTERIOR

Discussion was made regarding repairs that need to be made in the Courthouse and the cleaning and sealing the exterior. Because of the historical building certain guidelines must be followed to hire and architect to oversee these projects.

Motion was made by Commissioner Ward to authorize the County Judge to take steps to issue a request for proposals to include exterior cleaning, plumbing repairs and any other matters needed. Motion was seconded by Commissioner Umphress and passed unanimously.

DEPARTMENT HEADS

Brian Smith from the Jacksboro Newspaper reported that Perrin-Whitt accepted the proposal from Worsham Steed.

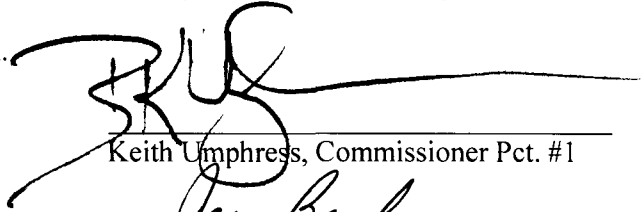
FUTURE AGENDA ITEMS

No future agenda items.

ADJOURNMENT

There being no further business motion was made by Commissioner Birdwell to adjourn. Commissioner Umphress seconded the motion to adjourn and the motion passed unanimously.

Meeting was adjourned at 12:08 p.m.



Keith Umphress, Commissioner Pct. #1



James Brock, Commissioner Pct. #2



Henry Birdwell, Jr, Commissioner Pct. #3

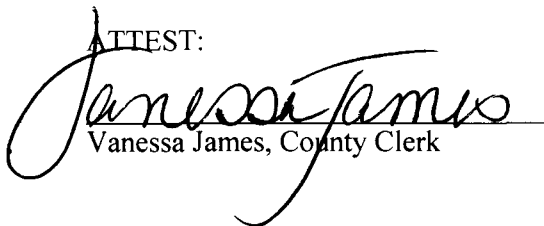


Terry Ward, Commissioner Pct. #4



Mitchell G. Davenport, County Judge

ATTEST:


Vanessa James, County Clerk

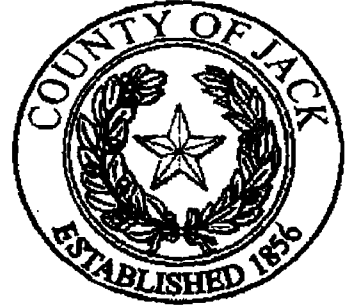


_____ O'CLOCK _____ M

**THE HON. KIM GIBBY
JACK COUNTY TREASURER**

OCT 23 2017

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS



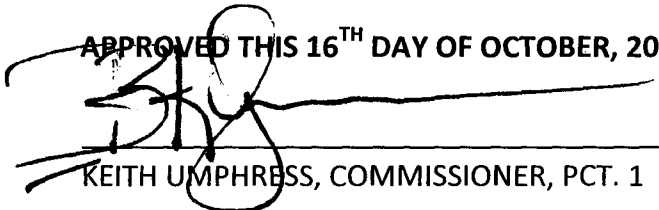
DATE: OCT. 16, 2017

TO: JACK COUNTY COMMISSIONERS COURT _____ DEPUTY

PLEASE REVIEW AND APPROVE THE ATTACHED INVOICES,
INVOICE NUMBERS: 91558-91649

10	Precinct #1	\$	1,213.59
20	Precinct #2	\$	572.83
30	Precinct #3	\$	869.07
40	Precinct #4	\$	26.32
51	R&B Heavy Equipment		
52	CTIF Fund		
70	Law Library		
71	Appellate Judicial System		
72	County Court RTA		
73	District Court RTA		
78	County Clerk RM&P		
79	District Clerk RM&P		
80	Records Preservation		
82	Guardianship Fund		
84	CH Renovation		
85	CH Renovation I&S fund bal		
90	General Fund	\$	23,558.69
92	Dist. & Co. Court Tech		
93	Probate Education		
94	Records Management		
95	Courthouse Security	\$	270.64
96	Justice Court Tech		
98	Interest & Sinking		
99	State Fines & Fees		
		\$	26,511.14

APPROVED THIS 16TH DAY OF OCTOBER, 2017



KEITH UMPHRESS, COMMISSIONER, PCT. 1



JAMES BROCK, COMMISSIONER, PCT. 2



HENRY BIRDWELL JR., COMMISSIONER, PCT. 3

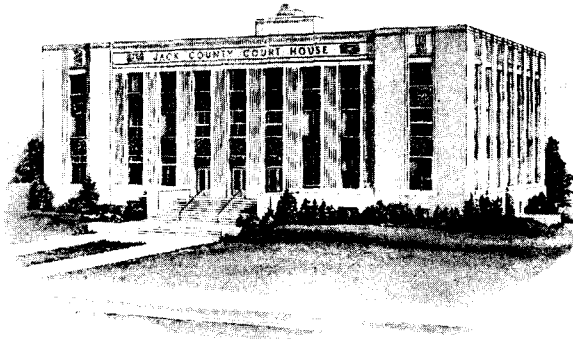


TERRY WARD, COMMISSIONER, PCT. 4



MITCHELL G. DAVENPORT, COUNTY JUDGE

JACK COUNTY



KIM GIBBY
County Treasurer
100 N. Main St., Ste. 201
Jacksboro, Texas 76458

JACKSBORO, TEXAS

AUDITOR & TREASURER'S CERTIFICATE

I hereby certify that the following constitutes the Jack County Treasurer's Report for the monthly period ending on Sept. 30, 2017.

This report was prepared for the purposes of comparing and reconciling the actual balances of the County's cash accounts and investments, if any, to its general ledger for the period stated.

Respectfully submitted,

Kim Gibby, Jack County Treasurer

Agreed:

Lisa Perry, Jack County Auditor

FILED FOR RECORD

_____ O'CLOCK _____ M

OCT 23 2017

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

ORDER APPROVING TREASURER'S REPORT

After comparing and examining the Treasurer's Report for the monthly period ending Sept. 30, 2017, and determining that the report is correct, the Court finds that the report should be approved. It is therefore ORDERED that the report is approved.

It is FURTHER ORDERED that the amounts received and paid from each fund, and the cash balance remaining in the Treasurer's custody are as indicated in the report itself.

ORDERED this 23rd day of October, 2017.

Keith Umphress,
Commissioner, Pct. 1, Jack County

James Brock,
Commissioner, Pct. 2, Jack County

Henry D. Birdwell, Jr.,
Commissioner, Pct. 3, Jack County

Terry Ward,
Commissioner, Pct. 4, Jack County

Mitchell G. Davenport,
County Judge of Jack County, Texas

ATTEST:

Vanessa James, County Clerk of Jack County, Texas



TREASURER'S REPORT SEPTEMBER 2017

UNCLAIMED PROPERTY ACCOUNT				
Date		Description		Balance
9/1/17		BEGINNING BALANCE	\$ 6,939.56	
		Credits	\$ -	
		Debits	\$ -	
		ENDING BALANCE	9/30/2017	\$ 6,939.56
EXTRADITION ACCOUNT				
Date		Description		Balance
9/1/17		BEGINNING BALANCE	\$ 2,339.65	
		Credits	\$ -	
		Debits	\$ -	
		ENDING BALANCE	9/30/2017	\$ 2,339.65
JP FEE ACCOUNT				
Date		Description		Balance
9/1/17		BEGINNING BALANCE	\$ 13,163.56	
	ck#5399	August credit card payments transferred to GF	\$ (10,896.85)	
		Deposits (Bank Card)	\$ 5,680.50	
		Deposit (Interest)	\$ 6.80	
		ENDING BALANCE	9/30/17	\$ 7,954.01
00078 ACCOUNT				
Date		Description		Balance
9/30/17		BALANCE SHOWN ON STATEMENT	\$ 4,993,432.75	
		Outstanding Checks	\$ 249,700.74	
		ENDING BALANCE	9/30/17	\$ 4,743,732.01

Jack County
Bank Account Reconciliation
 9/30/2017

Bank Balance According to Statement	\$ 4,993,432.75
Outstanding Deposits	\$ -
Outstanding Checks	\$ 249,700.74
Balance	\$ 4,743,732.01

Balance per General Ledger by Fund

10	PCT. 1	\$ 216,385.74
20	PCT. 2	\$ 279,625.53
30	PCT. 3	\$ 338,752.42
40	PCT. 4	\$ 347,018.46
50	ROAD & BRIDGE C.W.	\$ 102,124.52
51	R&B Heavy Equipment	\$ 9,548.53
52	CTIF Fund	\$ (5,007.04)
53	FEMA Fund	\$ -
60	LATERAL ROADS	\$ 153,543.49
70	LAW LIBRARY	\$ 36,795.85
71	Appellate Judicial System	\$ -
72	County Court RTA	\$ 91,020.95
73	District Court RTA	\$ 5,449.37
78	County Clerk RM&P	\$ 138,148.14
79	District Clerk RM&P	\$ 9,754.63
80	Preservation fund	\$ 12,951.67
81	Work Program	\$ 45.17
82	Guardianship Fund	\$ 5,220.00
83	Emergency Management	\$ (76,411.63)
84	Courthouse Renovations	\$ 355,204.85
85	Courthouse Renovations I&S	\$ 69,696.79
90	GENERAL	\$ 2,099,390.77
91	COUNTY JUDGE EXCESS	\$ 3,275.22
92	Dist. & Co. Clerk Tech	\$ 7,594.79
93	PROBATE	\$ 3,517.32
94	RECORDS MANAGEMENT	\$ 2,499.56
95	COURTHOUSE SECURITY	\$ 139,320.32
96	J.P. TECHNOLOGY	\$ 25,000.24
98	INTEREST & SINKING	\$ 344,169.98
99	State Fines & Fees	\$ 29,096.37
	Balance per General Ledger	\$ 4,743,732.01
	Balance per Bank Statement	\$ 4,743,732.01
	Unlocated difference	\$ (0.00)