

**NOTICE OF MEETING (•) OF THE
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use during Court Session

Notice is hereby given that a Meeting of the above named Commissioners Court will be held on Monday the 10th day of July, 2017 at 10:00 o'clock a.m., in the County Courthouse, Jacksboro, Texas, at which time the following subjects* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the titled "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

FILED FOR RECORD

_____ O'CLOCK _____ M

JUL 06 2017

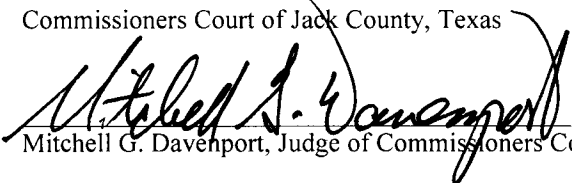
VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. PAYMENT OF CLAIMS;
3. CONSENT AGENDA ITEMS:
 - (a) Approval of Minutes of Meeting of June 26, 2017;
 - (b) Receive Continuing Education Certificates for Lisa Perry, County Auditor; and Kim Dungan, Assistant County Auditor;
4. TIMED AGENDA ITEMS: *None*;
5. Discussion of Commissioner Precinct Operations;
6. Update on Courthouse Repair Project 2017 details, if any;
7. Update on status of County activities, if any, under the CTIF Grant and FEMA Flood Grant;
8. Reports, if any, by other Department Heads;
9. Update by County Judge on recent sale of easement in Precinct 4;
10. Discussion of possible auction of county surplus property;
11. Update on delivery of new Hart Voting Equipment and measures proposed in connection with County Application for Countywide Voting on November 7, 2017, including the appointment of a citizens committee for review and comment – County Clerk;
12. Approval of Budget Amendment FY17 regarding General Fund Emergency Management Dept. and Fund 83 Emergency Management – County Auditor;
13. Approval of renewal of County Employee Health Insurance Plan with Texas Association of Counties Health and Employee Benefits Pool for FY18;
14. FUTURE AGENDA ITEMS; AND;
15. ADJOURNMENT.

Dated this the 6th day of July, 2017

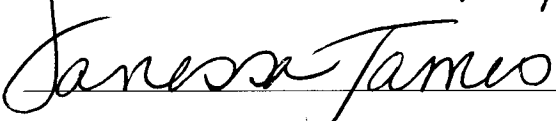
Commissioners Court of Jack County, Texas



Mitchell G. Davenport, Judge of Commissioners Court

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 6th day of July, 2017, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 6th day of July, 2017, at 4:44 pm



Vanessa James, County Clerk of Jack County, Texas

By: _____
Deputy Clerk



MINUTES

On this the 10th day of July, 2017 the Commissioners Court of Jack County, Texas met in Regular session at 10:22 a.m. with the following elected officials present:

James L Brock, Commissioner Pct. 2
Henry Birdwell, Jr., Commissioner Pct. 3
Terry Ward, Commissioner Pct. 4
Mitchell G. Davenport, County Judge

FILED FOR RECORD

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JUL 24 2017

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

PUBLIC FORUM

Frank Hefner, Emergency Management Coordinator, gave the Commissioners information regarding a radio repeater that Sheriff's Department uses in the Southeast part of the County. The tower may have been struck by lightning and at this point the repeater is going down and having to be reset several times for it to come back into service. This equipment could go out at any time. He will be meeting with some radio vendors to get an estimate of the cost to replace the repeater.

PAYMENT OF ACCOUNTS AND CLAIMS

All accounts and claims were submitted to the Court for approval. Those submitted were approved and entered into the computer of the County Treasurer.

Commissioner Birdwell made a motion to pay all the bills. Judge Davenport seconded and the motion carried unanimously.

CONSENT AGENDA ITEMS

The following items were taken up under the Consent Agenda:

- (a) Approval of Minutes of June 26, 2017;
- (b) Receive Continuing Education Certificates for Lisa Perry, County Auditor, and Kim Dungan, Assistant County Auditor;

Judge Davenport made a motion to adopt the consent agenda items. Commissioner Brock seconded and the motion carried unanimously.

TIMED AGENDA ITEMS

No timed agenda items.

DISCUSSION OF PRECINCT OPERATIONS

Discussion was made by Commissioners over projects in their precincts and information they have to share with the Court. Commissioner Brock has had calls about a lot of speeding on Henderson Ranch Road. He has spoken to a DOT officer and feels the officer will help with this problem.

UPDATE ON COURTHOUSE REPAIR PROJECT 2017

Danny is still currently working in the County Judge's Office / Conference Room. Furniture for the office should arrive later this week and the office will be completed.

CTIF GRANT AND FEMA FLOOD GRANT

Treasurer Kim Gibby provided the Court with the latest information she has. Court members discussed among themselves and with the Auditor and Treasurer the status of completion, administration, and billing in the CTIF grant through TxDOT and FEMA Flood Grant (2015). Discussed how much is left on the CTIF reimbursement to date and the division of funds.

REPORTS FROM DEPARTMENT HEADS

County Auditor, Lisa Perry has two software companies coming this week for demonstrations of their financial software.

UPDATE BY COUNTY JUDGE ON RECENT SALE OF EASEMENT IN PRECINCT 4

Judge Davenport advised the Court that the sale of the easement in Precinct 4 was complete. Cal Rater purchased the property and will likely pick up the deed today.

DISCUSSION OF POSSIBLE AUCTION OF COUNTY SURPLUS PROPERTY

Judge Davenport has sent out a message to Department heads to start preparing a list of items to be added to the auction. A majority of the offices have reported they have no surplus items to be auctioned. He urged Commissioners to make a list of the property they have to be added to the auction.

UPDATE ON DELIVERY OF NEW HART VOTING EQUIPMENT AND MEASURES PROPOSED IN CONNECTION WITH COUNTY APPLICATION FOR COUNTYWIDE VOTING ON NOVEMBER 7, 2017, INCLUDING THE APPOINTMENT OF A CITIZENS COMMITTEE FOR REVIEW AND COMMENT-COUNTY CLERK

County Clerk, Vanessa James informed the Court that the new Hart voting equipment has been delivered and is currently in the Clerk's Office basement. Discussion was made regarding the Countywide Polling Place Advisory Committee.

Commissioner Ward made a motion to appoint the suggested individuals/entities to serve on the Advisory Committee to get input on polling locations. Motion was seconded by Judge Davenport and passed unanimously.

APPROVAL OF BUDGET AMENDMENT FY17 REGARDING GENERAL FUND EMERGENCY MANAGEMENT DEPARTMENT AND FUND 83 EMERGENCY MANAGEMENT-COUNTY AUDITOR

Auditor, Lisa Perry is trying to fix part of the budget. In 2011 an Emergency Management Fund 83 was set up when Jack County received grant money because of fires. Money was never put into this account, instead it was put into another Emergency Management account but the grant funds were paid out of the fund 83 and left a deficit. She requests the Court to approve her moving the money from the Emergency Management budget over to the Fund 83 to make the fund balance.

Commissioner Birdwell made a motion to move the funds from the Emergency Management fund into the Emergency Management Fund 83. Motion was seconded by Commissioner Ward and passed unanimously.

APPROVAL OF RENEWAL OF COUNTY EMPLOYEE HEALTH INSURANCE PLAN WITH TEXAS ASSOCIATION OF COUNTIES HEALTH AND EMPLOYEE BENEFITS POOL FOR FY18

Discussion was made regarding insurance coverage county employees have now through TAC. Most opinions given have been positive that the coverage was good.

Motion was made by Commissioner Birdwell to renew the County Employee Health Insurance Plan with Texas Association of Counties Health and Benefits Pool for FY18. Motion was seconded by Commissioner Ward and passed unanimously.

ADJOURNMENT

There being no further business motion was made by Commissioner Brock to adjourn. Judge Davenport seconded the motion to adjourn. The motion carried unanimously.

Meeting was adjourned at 12:23 p.m.


James Brock, Commissioner Pct. #2


Henry Birdwell, Jr, Commissioner Pct. #3

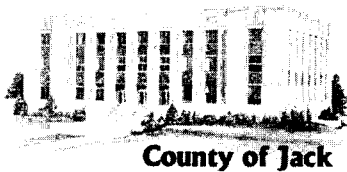
Terry Ward
Terry Ward, Commissioner Pct. #4

Mitchell G. Davenport
Mitchell G. Davenport, County Judge

ATTEST:

Vanessa James
Vanessa James, County Clerk





Vanessa James
County Clerk of Jack County, Texas
100 N. Main St., Ste. 208
Jacksboro, TX 76458
940.567.2111
940.567.6441 Fax
countyclerk@jackcounty.org

Appointment of Members of the Countywide Voting Advisory Committee

Sheila Birdwell – Bryson Mayor
John Barry – Democratic Chair
Alton Morris – Republican Chair/ Jacksboro Mayor
David Stout – Bryson ISD Superintendent
Becky Fowler – Perrin Community
Faye Lewis – Jacksboro Community
Frank Beaman – CEO Faith Community Hospital
Dwain Milam – Jacksboro ISD Superintendent
Cliff Gilmore - Perrin-Whitt CISD Superintendent
Mike Smith - Jacksboro City Manager
Frank Hefner – Bryson City Secretary / Emergency Management Coordinator
Mitchell Davenport – County Judge
Janice Robinson – Former Jack County Clerk
Claudia Torres – Jacksboro Community



COUNTY OF JACK
Budget Amendments 07/10/2017

Account	Department	Original Budget Amt	Proposed Amendment	Variance	Explanation
83-200-100	EMERGENCY MANAGEMENT	\$ -	\$ 76,411.63	\$ 76,411.63	Transfer funds from General Fund Emergency Management Department to eliminate carryover deficit in Fund 83 Emergency Management .
90-422-803	GENERAL FUND EMERGENCY MGMT (FURN/EQUIP)	\$ 200,000.00	\$ 123,588.37	\$ (76,411.63)	

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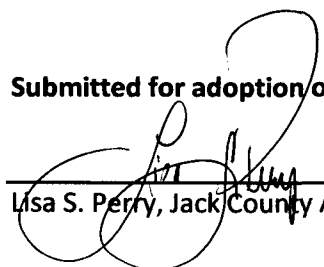
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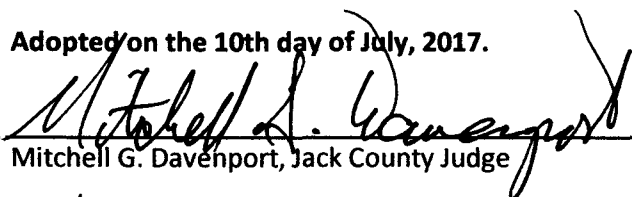
VANESSA JAMES, County Clerk
 JACK COUNTY, TEXAS

BY _____ DEPUTY

Submitted for adoption on the 10th day of July, 2017.


 Lisa S. Perry, Jack County Auditor

Adopted on the 10th day of July, 2017.

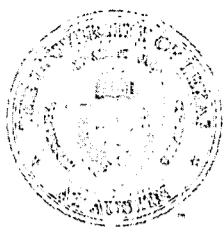

 Mitchell G. Davenport, Jack County Judge

Absent
 Brian K. Umphress, Jack County Commissioner, Precinct 1


 Henry D. Birdwell, Jr., Jack County Commissioner, Precinct 3


 James L. Brock, Jack County Commissioner, Precinct 2


 Terry Ward, Jack County Commissioner, Precinct 4



The University of Texas at Austin
Lyndon B. Johnson School of Public Affairs

This is to certify that

Lisa Perry

has completed the continuing education program

59th County Auditors Institute

held on

May 2-5, 2017

A handwritten signature in black ink, reading "Tracy L. Roman", written over a solid horizontal line.

Director, Conferences & Training
Office of Professional Development

CPE CREDIT HOUR DOCUMENTATION FORM
59th County Auditors Institute
 May 2-5, 2017, The University of Texas at Austin
 LBJ School of Public Affairs, Sponsor ID #00628, Course #PA17017a, #PA17017b or #PA17017c

Please print legibly:

Name Lisa Perry Address 100 N Main, Suite 202
 City/State/Zip Jackboro, TX 76458
 Telephone (940) 507-2663 e-mail lperry@jackcounty.org

Turn in the **back copy** of this form at the registration desk at the end of the conference. Retain the original top copy and submit it to the Texas State Board of Public Accountancy upon receipt of your renewal form.

<u>Educational Program</u>	<u>Time</u>	<u>Credit Hrs</u>	<u>Your Initials</u> <u>Verifying Attendance</u>	<u>Hours</u> <u>Earned</u>
Tuesday, May 2				
Am I a Good County Auditor...?	1:00-1:50 pm	1.0	<u>lp</u>	<u>1.0</u>
Legal Responsibilities of Auditors	2:00-2:50 pm	1.0	<u>lp</u>	<u>1.0</u>
GASB Update	3:10-4:00 pm	1.0	<u>lp</u>	<u>1.0</u>
Auditor's Monthly Report...	4:10-5:00 pm	1.0	<u>lp</u>	<u>1.0</u>
Wednesday, May 3				
Workplace Motivation...	8:50-9:40 am	1.0	<u>lp</u>	<u>1.0</u>
Tax Office Audits – Part 1	9:40-10:30 am	1.0	<u>lp</u>	<u>1.0</u>
Tax Office Audits – Part 2	10:50-11:45 am	1.1	<u>lp</u>	<u>1.1</u>
Concurrent Session I	1:00-1:50 pm	1.0	<u>lp</u>	<u>1.0</u>
Concurrent Session II	2:00-2:50 pm	1.0	<u>lp</u>	<u>1.0</u>
Concurrent Session III	3:10-4:00 pm	1.0	<u>lp</u>	<u>1.0</u>
Concurrent Session IV	4:10-5:00 pm	1.0	<u>lp</u>	<u>1.0</u>
Thursday, May 4				
Legislative Update	8:30-9:20 am	1.0	<u>lp</u>	<u>1.0</u>
FEMA (The Ideal)	9:20-10:10 am	1.0	<u>lp</u>	<u>1.0</u>
Fraud Management & Public...	10:30-11:20 am	1.0	<u>lp</u>	<u>1.0</u>
FEMA (The Real Deal)	11:20 am -12:10 pm	1.0	<u>lp</u>	<u>1.0</u>
Common Sense Presentation	1:30-3:10 pm	2.0	<u>lp</u>	<u>2.0</u>
County Pop. Size Roundtable...	3:40-4:30 pm	1.0	<u>lp</u>	<u>1.0</u>
Friday, May 5				
ETR, Revenue Certification...	8:30-10:10 am	2.0	<u>lp</u>	<u>2.0</u>
5 Keys to Feel Better, Lose Weight...	10:30-11:20 am	1.0		

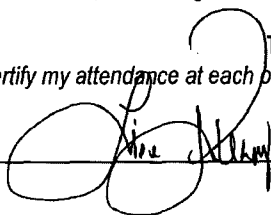
Total possible credit hours: 21.1

Total Credit Hours Claimed:

20.1

I hereby certify my attendance at each of the sessions as indicated above.

Signature



Date

05/05/2017



The University of Texas at Austin
Lyndon B. Johnson School of Public Affairs

This is to certify that

Kim Dungan

has completed the continuing education program

59th County Auditors Institute

held on

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A handwritten signature in cursive script, reading "Kristy L. Thomas", written over a solid horizontal line.

Director, Conferences & Training
Office of Professional Development

CPE CREDIT HOUR DOCUMENTATION FORM
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Please print legibly:

Name Kim Dungan Address P.O. Box 885
 City/State/Zip Jacksboro TX 76450
 Telephone (940) 229-9969 e-mail kdungan@jackCounty.org

Turn in the **back copy** of this form at the registration desk at the end of the conference. Retain the original top copy and submit it to the Texas State Board of Public Accountancy upon receipt of your renewal form.

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I hereby certify my attendance at each of the sessions as indicated above.

Kim Dungan
 Signature

5-5-17
 Date