

NOTICE OF MEETING (•) OF THE

COMMISSIONERS COURT OF JACK COUNTY, TEXAS

• Assistive Listening Devices Available on Request for Use during Court Session

Notice is hereby given that a Meeting of the above named Commissioners Court will be held on Monday the 27<sup>th</sup> day of June, 2016 at 10:00 o'clock a.m., in the County Courthouse, Jacksboro, Texas, at which time the following subjects\* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

FILED FOR RECORD

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

JUN 23 2016

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. PAYMENT OF CLAIMS;
3. CONSENT AGENDA ITEMS:
  - (a) Approval of Minutes of Meetings of June 13, 2016;
  - (b) Review and Acceptance of Treasurer's and Auditor's Monthly Reports for period ending May, 2016;
  - (c) Accept certificate from Texas Department of State Health Services to Vanessa James, County Clerk for 2016 Vital Statistics Regional Conference;
4. TIMED AGENDA ITEMS: None
5. Discussion of Commissioner Precinct Operations;
6. Update on Courthouse Repair Project 2016 details, if any;
7. Update on status of County activities, if any, under the CTIF Grant and FEMA Flood Grant;
8. Reports, if any, by other Department Heads;
9. Update on plan for installation of Grant-Paid Radio Repeater – County Judge;
10. Update on status execution of Maintenance Agreement on Elevator and Chair Lift with Otis Elevator and to provide the Annual No Load Safety Testing and the QEI Inspection for both items;
11. Adoption of Resolution approving appointment of Jimmie Lee to Board of Directors for the NORTEX Housng Finance Corporation;
12. FUTURE AGENDA ITEMS; AND;
13. ADJOURNMENT.

Dated this the 23rd day of June, 2016

Commissioners Court of Jack County, Texas

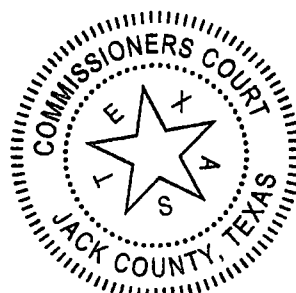
Mitchell G. Davenport, Judge of Commissioners Court

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 23rd day of June, 2016, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 23rd day of June, 2016, at 2:40 pm.

Vanessa James, County Clerk of Jack County, Texas

By: \_\_\_\_\_  
Deputy Clerk



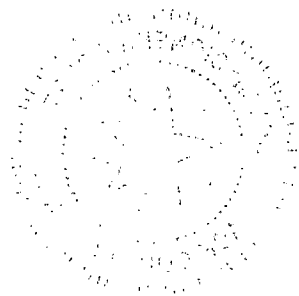
STROGOST FOR OBLER

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MINUTES

On this the 27th day of June, 2016 the Commissioners Court of Jack County, Texas met in Regular session at 10:05 a.m. with the following elected officials present:

Keith Umphress, Commissioner Pct. 1  
James L Brock, Commissioner Pct. 2  
James L. Cozart, Commissioner Pct. 3  
Terry Ward, Commissioner Pct. 4  
Mitchell G. Davenport, County Judge

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M

**JUL 14 2016**

VANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

PUBLIC FORUM

No members of the public present.

PAYMENT OF ACCOUNTS AND CLAIMS

All accounts and claims were submitted to the Court for approval. Those submitted were approved and entered into the computer of the County Treasurer.

Judge Davenport made a motion to pay all the bills. Commissioner Umphress seconded and the motion carried unanimously.

CONSENT AGENDA ITEMS

The following items were taken up under the Consent Agenda:

- (a) Approval of Minutes of Meeting of June 13, 2016;
- (b) Accept certificate from Texas Department of State and Health Services to Vanessa James, County Clerk for 2016 Vital Statistics Regional Conference;

Judge Davenport made a motion to adopt the Consent Agenda items. Commissioner Umphress seconded and the motion carried unanimously.

REVIEW AND ACCEPTANCE OF TREASURER'S AND AUDITOR'S MONTHLY REPORT

Treasurer Kim Gibby addressed the Court. She reported she has found a discrepancy in her balance compared to the bank balance. She has searched for it but has yet been unable to find it but feels this discrepancy will correct itself by the time the next report needs to be completed. She will bring an updated report to the Court.

Judge Davenport made a motion to accept the Treasurer's and Auditor's monthly report. Motion was seconded by Commissioner Umphress the motion carried unanimously.

TIMED AGENDA ITEMS

None.

PRECINCT OPERATIONS

Commissioner Brock had been asked by an individual living on Shepard Road as to how far down the road does county maintenance extend. Discussion was to the effect that the County maintains only a short distance down Shepard Road.

COURTHOUSE REPAIR PROJECT 2016

Mr. Nash has moved the Auditor's office down to the Assembly Room of the Courthouse and has started repairs in their office.

UPDATE ON CTIF GRANT AND FEMA FLOOD GRANT

Court members discussed among themselves and with the Auditor and Treasurer the status of completion, administration, and billing in the CTIF grant through TxDOT and FEMA Flood Grant (2015).

REPORTS FROM OTHER DEPARTMENT HEADS

Discussion was made regarding budget meetings. Judge Davenport advised that during July and August the members of Commissioner's Court would likely meet two days a week to make sure the budget was adopted by September.

Judge Davenport spoke to the Court about the necessity of computer support in the Law Enforcement Center by the end of the year. Some discussion followed regarding whether an Elections Administrator would be beneficial for the County.

UPDATE ON GRANT-PAID RADIO REPEATER

Judge Davenport advised the Homeland Security grant for FY 2014 has now been completed. In connection with that tower operation, he has ordered the generator previously approved by the Court. When the generator arrives there may be a need for a crane.

UPDATE ON STATUS OF ELEVATORY MAINTENANCE AGREEMENT

A representative from Otis United Technologies came to the County Judge's Office. He looked at the file of information received for the Maintenance agreement and helped to provide the information needed to complete the contract. The contract has been signed and sent to Otis. We are waiting for inspection of the two units in the building for State certification and the return of a signed original from Otis.

RESOLUTION APPOINTING JIMMIE LEE TO BOARD OF DIRECTORS NORTEX

Judge Davenport made a motion to appoint Jimmie Lee to the Board of Directors for the NORTEX Housing Finance Corporation. Motion was seconded by Commissioner Brock and carried unanimously.

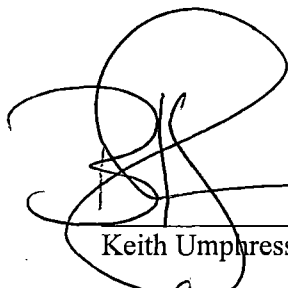
FUTURE AGENDA ITEMS

A need for a communications meeting to be scheduled with involved parties including Emergency Responders to discuss equipment performance and needs.

ADJOURNMENT


There being no further business motion was made by Commissioner Brock to adjourn and seconded by Commissioner Ward. The motion carried unanimously.

Meeting was adjourned at 11:25 a.m.




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Keith Umphress, Commissioner Pct. #1



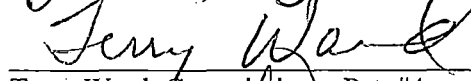
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James Brock, Commissioner Pct. #2



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James L. Cozart, Commissioner Pct #3



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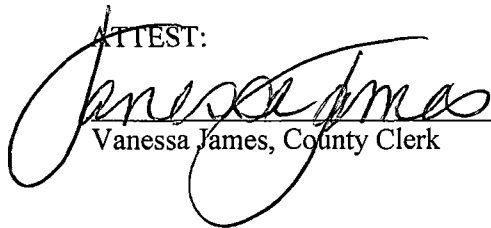
Terry Ward, Commissioner Pct. #4



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Mitchell G. Davenport, County Judge

ATTEST:

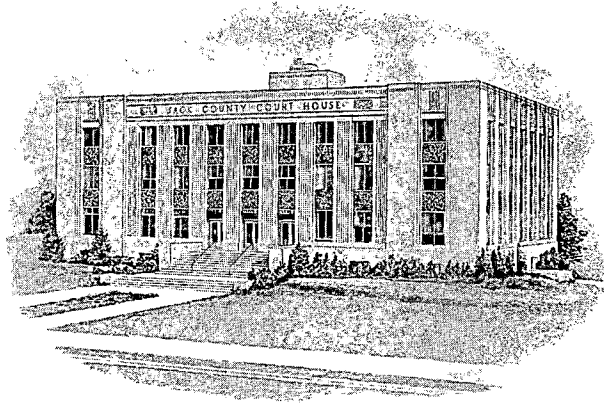


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Vanessa James, County Clerk



# JACK COUNTY



**KIM GIBBY**  
County Treasurer  
100 N. Main St., Ste. 201  
Jacksboro, Texas 76458

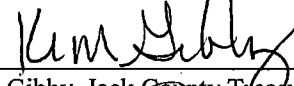
JACKSBORO, TEXAS

## AUDITOR & TREASURER'S CERTIFICATE

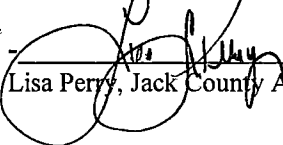
I hereby certify that the following constitutes the Jack County Treasurer's Report for the monthly period ending on May 31, 2016.

This report was prepared for the purposes of comparing and reconciling the actual balances of the County's cash accounts and investments, if any, to its general ledger for the period stated.

Respectfully submitted,

  
\_\_\_\_\_  
Kim Gibby, Jack County Treasurer

Agreed:

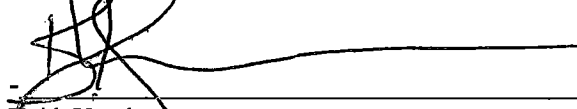
  
\_\_\_\_\_  
Lisa Perry, Jack County Auditor

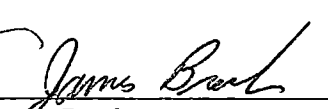
## ORDER APPROVING TREASURER'S REPORT

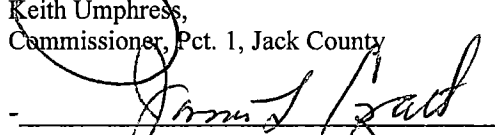
After comparing and examining the Treasurer's Report for the monthly period ending May 31, 2016, and determining that the report is correct, the Court finds that the report should be approved. It is therefore ORDERED that the report is approved.

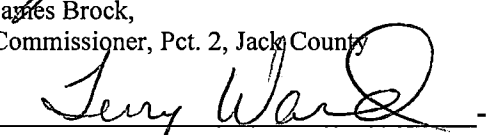
It is FURTHER ORDERED that the amounts received and paid from each fund, and the cash balance remaining in the Treasurer's custody are as indicated in the report itself.

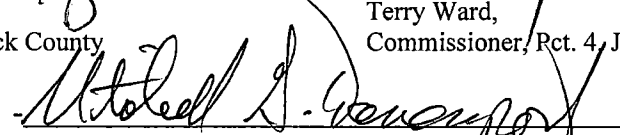
ORDERED this 27<sup>th</sup> day of June, 2016.

  
\_\_\_\_\_  
Keith Umphress,  
Commissioner, Pct. 1, Jack County

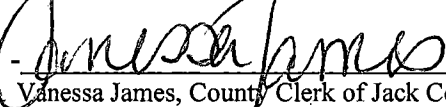
  
\_\_\_\_\_  
James Brock,  
Commissioner, Pct. 2, Jack County

  
\_\_\_\_\_  
James L. Cozart,  
Commissioner, Pct. 3, Jack County

  
\_\_\_\_\_  
Terry Ward,  
Commissioner, Pct. 4, Jack County

  
\_\_\_\_\_  
Mitchell G. Davenport,  
County Judge of Jack County, Texas

ATTEST:

  
\_\_\_\_\_  
Vanessa James, County Clerk of Jack County, Texas



<b>TREASURER'S REPORT MAY 2016</b>				
<b>UNCLAIMED PROPERTY ACCOUNT</b>				
Date		Description		Balance
5/1/16		BEGINNING BALANCE	\$ 6,930.19	
		Credits		
		Debits	\$ -	
		ENDING BALANCE	5/31/2016	\$ 6,930.19
<b>EXTRADITION ACCOUNT</b>				
Date		Description		Balance
5/31/16		BALANCE		\$1,422.90
<b>00078 ACCOUNT</b>				
Date	Rec'd From	Description		
5/31/16		BALANCE SHOWN ON STATEMENT	\$ 5,789,570.60	
		Outstanding Checks	\$ 126,953.42	Balance
		ENDING BALANCE	5/31/16	\$5,662,617.18

# RECAP OF MONEY MAY 2016

Balance	Transfer	Receipts	Accts Payable	Payroll	Transfer	Balance	GL BALANCE
05/01/16	Out				In	05/31/16	5/31/2016
*****							
\$ (68,449.58)	\$ -		\$ 22,213.43	\$ 10,771.10	\$ 38,764.76	\$ (62,669.35)	\$ (62,669.35)
\$ 157,472.40	\$ -		\$ 20,622.79	\$ 11,377.13	\$ 41,151.42	\$ 166,623.90	\$ 166,623.90
\$ 229,851.50	\$ -		\$ 18,369.20	\$ 11,614.08	\$ 39,760.49	\$ 239,628.71	\$ 239,628.71
\$ 212,096.88	\$ -		\$ 28,458.71	\$ 11,952.86	\$ 41,086.92	\$ 212,772.23	\$ 212,772.23
\$ 348,159.86	\$ 117,096.00	\$ 44,510.63			\$ 2,257.16	\$ 277,831.65	\$ 276,214.72
\$ 76,914.74	\$ -	\$ 957.12			\$ -	\$ 77,871.86	\$ 77,871.86
\$ (8,326.94)	\$ 43,667.59	\$ 77,262.21	\$ 36,535.43		\$ -	\$ (11,267.75)	\$ (11,267.75)
\$ 109,923.42	\$ -				\$ -	\$ 109,923.42	\$ 109,923.42
\$ 245,493.93	\$ -				\$ -	\$ 245,493.93	\$ 245,493.93
\$ 33,050.85	\$ -	\$ 245.00	\$ 250.00		\$ -	\$ 33,045.85	\$ 33,045.85
\$ -	\$ -	\$ 35.00	\$ 35.00		\$ -	\$ -	\$ -
\$ 49,080.95	\$ -	\$ 2,960.00			\$ -	\$ 52,040.95	\$ 52,040.95
\$ 3,334.15	\$ -	\$ 65.00			\$ -	\$ 3,399.15	\$ 3,399.15
\$ 10,281.67	\$ -	\$ 80.00			\$ -	\$ 10,361.67	\$ 10,361.67
\$ 45.17	\$ -				\$ -	\$ 45.17	\$ 45.17
\$ 4,140.00	\$ -	\$ 20.00			\$ -	\$ 4,160.00	\$ 4,160.00
\$ (76,187.63)	\$ -				\$ -	\$ (76,187.63)	\$ (76,187.63)
\$ 359,309.85	\$ -				\$ -	\$ 359,309.85	\$ 359,309.85
\$ 66,289.43	\$ -	\$ 1,313.37			\$ -	\$ 67,602.80	\$ 67,602.80
\$ 3,668,708.85	\$ 1,616.93	\$ 87,415.63	\$ 189,771.20	\$ 155,430.19	\$ 5,893.63	\$ 3,415,199.79	\$ 3,416,816.72
\$ 3,275.22	\$ -				\$ -	\$ 3,275.22	\$ 3,275.22
\$ 7,236.30	\$ -	\$ 33.45			\$ -	\$ 7,269.75	\$ 7,269.75
\$ 3,091.32	\$ -	\$ 12.00			\$ -	\$ 3,103.32	\$ 3,103.32
\$ 2,272.63	\$ -	\$ 234.95			\$ -	\$ 2,507.58	\$ 2,507.58
\$ 137,898.27	\$ -	\$ 806.26	\$ 274.44		\$ -	\$ 138,430.09	\$ 138,430.09
\$ 24,512.61	\$ -	\$ 440.00	\$ 1,602.03		\$ -	\$ 23,350.58	\$ 23,350.58
\$ 350,136.84	\$ -	\$ 2,467.10			\$ -	\$ 352,603.94	\$ 352,603.94
\$ 7,183.84	\$ 6,533.86	\$ 15,199.08	\$ 972.00		\$ -	\$ 14,877.06	\$ 14,877.06
*****							
\$ 5,956,796.53	\$ 168,914.38	\$ 234,056.80	\$ 319,104.23	\$ 201,145.36	\$ 168,914.38	\$ 5,670,603.74	\$ 5,670,603.74
Pct 1	Pct 2	Pct 3	Pct 4	GF/R&B	Totals		
\$ 38,764.76	\$ 41,151.42	\$ 39,760.49	\$ 41,086.92	\$ 5,893.63			\$ (0.00)
				\$ 2,257.16			

(one time only to correct CVE)							
\$ 29,274.00	\$ 29,274.00	\$ 29,274.00	\$ 29,274.00	\$ 117,096.00			
\$ 9,490.76	\$ 11,877.42	\$ 10,486.49	\$ 11,812.92	\$ 43,667.59			
			\$ 640.23	\$ 5,893.63	\$ 6,533.86		
(one time only to correct CVE-1st qtr)							
		\$ 1,616.93	\$ 1,616.93	\$ 1,616.93			

**Jack County**  
**Bank Account Reconciliation**  
5/31/2016

Bank Balance According to Statement	\$	5,789,570.60
Outstanding Deposits	\$	-
Outstanding Checks	\$	126,953.42
Balance	\$	<u>5,662,617.18</u>

Balance per General Ledger by Fund

10	PCT. 1	\$	(62,669.35)
20	PCT. 2	\$	166,623.90
30	PCT. 3	\$	239,628.71
40	PCT. 4	\$	212,772.23
50	ROAD & BRIDGE C.W.	\$	277,831.65
51	R&B Heavy Equipment	\$	77,871.86
52	CTIF Fund	\$	(11,267.75)
53	FEMA Fund	\$	109,923.42
60	LATERAL ROADS	\$	245,493.93
70	LAW LIBRARY	\$	33,045.85
71	Appellate Judicial System	\$	-
72	County Court RTA	\$	52,040.95
73	District Court RTA	\$	3,399.15
80	Preservation fund	\$	10,361.67
81	Work Program	\$	45.17
82	Guardianship Fund	\$	4,160.00
83	Emergency Management	\$	(76,187.63)
84	Courthouse Renovations	\$	359,309.85
85	Courthouse Renovations I&S	\$	67,602.80
90	GENERAL	\$	3,415,199.79
91	COUNTY JUDGE EXCESS	\$	3,275.22
92	Dist. & Co. Clerk Tech	\$	7,269.75
93	PROBATE	\$	3,103.32
94	RECORDS MANAGEMENT	\$	2,507.58
95	COURTHOUSE SECURITY	\$	138,430.09
96	J.P. TECHNOLOGY	\$	23,350.58
98	INTEREST & SINKING	\$	352,603.94
99	State Fines & Fees	\$	14,877.06
	Balance per General Ledger	\$	5,670,603.74
	Balance per Bank Statement	\$	5,662,617.18
	Unlocated difference	\$	(7,986.56)



<b>TREASURER'S REPORT MAY 2016</b>				
<b>UNCLAIMED PROPERTY ACCOUNT</b>				
Date		Description		Balance
5/1/16		BEGINNING BALANCE	\$ 6,930.19	
		Credits		
		Debits	\$ -	
		ENDING BALANCE	5/31/2016	\$ 6,930.19
<b>EXTRADITION ACCOUNT</b>				
Date		Description		Balance
5/31/16		BALANCE		\$1,422.90
<b>00078 ACCOUNT</b>				
Date	Rec'd From	Description		
5/31/16		BALANCE SHOWN ON STATEMENT	\$ 5,789,570.60	

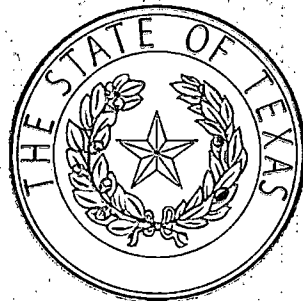
# Certificate of Attendance

IS HEREBY GIVEN TO

*Vanessa James*

for your effort in improving vital registration in the State of Texas  
through your participation in the 2016 Vital Statistics Regional Conference

Awarded June of 2016



*Geraldine L. Harris*

State Registrar



# COUNTY OF JACK

JUL 11 2016

ANESSA JAMES, County Clerk  
JACK COUNTY, TEXAS

## STATE OF TEXAS

BY \_\_\_\_\_ DEPUTY

### PROCLAMATION

#### RESOLUTION OF JACK COUNTY AUTHORIZING AND APPROVING THE APPOINTMENT AND REAPPOINTMENT OF INDIVIDUALS TO THE BOARD OF DIRECTORS OF THE NORTEX HOUSING FINANCE CORPORATION.

**WHEREAS**, pursuant to the Texas Housing Finance Corporation Act, Chapter 394, Texas Local Government Code, as amended, the Texas counties of Archer, Baylor, Clay, Cottle, Foard, Hardeman, Jack, Montague, Wichita, Wilbarger, and Young, Texas (collectively, the "Sponsoring Entities") have formed a joint housing finance corporation named the Nortex Housing Finance Corporation (the "Corporation") to provide a means of financing the cost of residential ownership and development that will provide decent, safe and sanitary housing for persons and families of low and moderate income; and

**WHEREAS**, Jack County is a member of the Corporation and has authorized the Corporation to act on its behalf and on behalf of the other Sponsoring Entities for the purposes set forth in the previous paragraph; and

**WHEREAS**, in accordance with the Articles of Incorporation and the Bylaws of the Corporation, a majority of the Sponsoring Entities must approve the appointment and/or reappointment of members of the Board of Directors of the Corporation; and

**WHEREAS**, in accordance with the Articles of Incorporation and the Bylaws of the Corporation, Jack County together with the Sponsoring Entities desires to appoint/reappoint existing members of the Board of Directors of the Corporation upon resignation or expiration of their current terms.

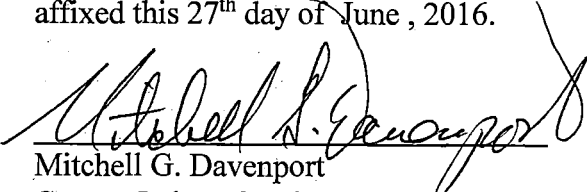
**NOW, THEREFORE**, Be It Resolved By the Commissioner Court of Jack County that:

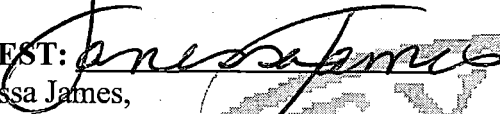
*Section 1. Board of Directors.* That the following appointment and reappointment for the Board of Directors of the Corporation and the length of the term thereof are hereby authorized and approved;

<u>DIRECTOR</u>	<u>CURRENT TERM EXPIRES</u>	<u>NEWLY APPOINTED TERM EXPIRES</u>
Jimmie Lee	New Appointment	August 1, 2021

*Section 2. Effective Date.* That this Resolution shall be in full force and effect from and upon its adoption.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused this seal to be affixed this 27<sup>th</sup> day of June, 2016.

  
\_\_\_\_\_  
Mitchell G. Davenport  
County Judge of Jack County, Texas

**ATTEST:**   
\_\_\_\_\_  
Vanessa James,  
County Clerk of Jack County, Texas

