

**NOTICE OF MEETING (•) OF THE  
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use during Court Session

Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Monday the 22nd day of February, 2016 at 10:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects\* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

**FEB 18 2016**

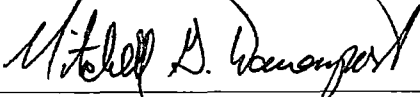
JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. PAYMENT OF CLAIMS;
3. CONSENT AGENDA ITEMS:
  - (a) Approval of Minutes of Meetings of February 8, 2016;
  - (b) Review and Acceptance of Treasurer's and Auditor's Monthly Reports for period ending January 31, 2016;
4. **Timed Agenda:** None.
5. Discussion of Commissioner Precinct Operations;
6. Update on Courthouse Repair Project 2016 details, if any;
7. Update on status of County activities, if any, under the CTIF Grant and FEMA Flood Grant;
8. Reports, if any, by other Department Heads;
9. Update on plan for installation of Grant-Paid Radio Repeater – County Judge;
10. Consider adoption of Jack County Capitalization Policy to be effective October 1, 2015 – County Auditor;
11. Consider temporarily setting a second trash dumpster on the Church Street side of the Davis Building for renovation waste or plant material (Cost: \$135/month) – Danny Nash;
12. Consider purchase of commercial floor scrubber for Courthouse – Danny Nash;
13. FUTURE AGENDA ITEMS; AND;
14. ADJOURNMENT.

Dated this the 18th day of February, 2016

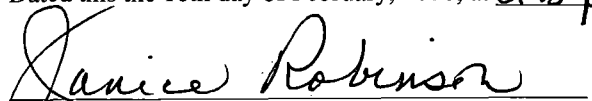
Commissioners Court of Jack County, Texas

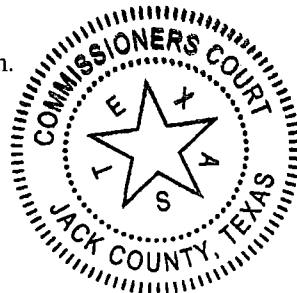


Mitchell G. Davenport, Judge of Commissioners Court

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 18<sup>th</sup> day of February, 2016, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 18th day of February, 2016, at 2:15 p.m.

  
Janice Robinson, County Clerk of Jack County, Texas



MINUTES

On this the 22<sup>nd</sup> day of February, 2016 the Commissioners Court of Jack County, Texas met in Regular session at 10:07 a.m. with the following elected officials present:

Keith Umphress, Commissioner Pct. 1  
James L Brock, Commissioner Pct. 2  
James L. Cozart, Commissioner Pct. 3  
Terry Ward, Commissioner Pct. 4  
Mitchell G. Davenport, County Judge

**FILED FOR RECORD**  
\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.  
**FEB 29 2016**  
JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS  
BY \_\_\_\_\_ DEPUTY

PUBLIC FORUM

No members of the public spoke.

PAYMENT OF ACCOUNTS AND CLAIMS

All accounts and claims were submitted to the Court for approval. Those submitted were approved and entered into the computer of the County Treasurer.

Commissioner Umphress made a motion to pay all the bills. Judge Davenport seconded and the motion carried unanimously.

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting of February 8, 2016;
- (b) Review and Acceptance of Treasurer's and Auditor's Monthly Reports for period ending January 31, 2016;

Judge Davenport made a motion to adopt the Consent Agenda items. Commissioner Ward seconded and the motion carried unanimously.

TIMED AGENDA - None

PRECINCT OPERATIONS

Discussion of Commissioner Precinct Operations;

Commissioner Cozart, Precinct 3 needs a new belly dump truck. He would like to have this on a future agenda for discussion and action.

REPAIR PROJECT 2015

Update on Courthouse Repair Project 2015 details, if any;

District Clerk Tracie Pippin should be moved into her renovated office by the end of this week.

CTIF GRANT

Update on status of County activities, if any, under the CTIF Grant and FEMA Flood Grant;

Nothing new to report.

DEPARTMENT HEAD REPORTS

Reports, if any, by other Department Heads;

Constable Tom Spurlock turned in a report showing his office is EXEMPT from the Racial Profile Reporting. Report is attached.

County Clerk Janice Robinson reported that 303 people have voted in Early Voting as of mid-morning today. As of Court today she has received notice of elections on May 7, 2016 for the City of Bryson, Jacksboro ISD and Perrin Whitt CISD.

Janice Robinson's letter of resignation was presented to the Court by Judge Davenport. Her last day will be March 31, 2016.

GRANT-PAID RADIO REPEATER

Update on plan for installation of Grant-Paid Radio Repeater – County Judge;

Nothing new to report.

JACK COUNTY CAPITALIZATION POLICY

Consider adoption of Jack County Capitalization Policy to be effective October 1, 2015 – County Auditor;

Commissioner Umphress made a motion to approve this item. Commissioner Ward seconded and the motion carried unanimously. See attached recommendation for Auditor Lisa Perry.

DAVIS BUILDING TRASH DUMPSTER

Consider temporarily setting a second trash dumpster on the Church Street side of the Davis Building for renovation waste or plant material (Cost: \$135/month) – Danny Nash;

No action was necessary.

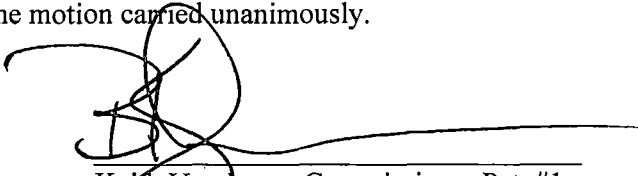
FLOOR SCRUBBER FOR COURTHOUSE

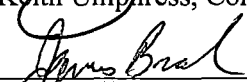
Consider purchase of commercial floor scrubber for Courthouse – Danny Nash;

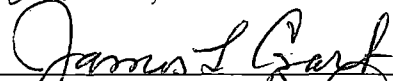
Commissioner Cozart made a motion to approve the purchase of this item as recommended. Commissioner Umphress seconded and the motion carried unanimously.

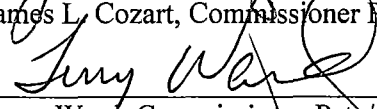
ADJOURNMENT

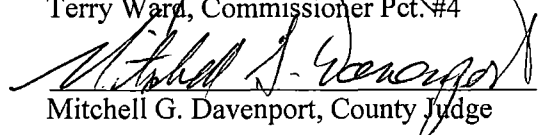
There being no further business motion was made by Commissioner Cozart to adjourn and seconded by Commissioner Brock. The motion carried unanimously. Meeting was adjourned at 11:23 a.m.

  
Keith Umphress, Commissioner Pct. #1

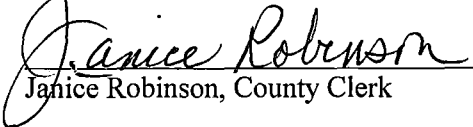
  
James Brock, Commissioner Pct. #2

  
James L. Cozart, Commissioner Pct. #3

  
Terry Ward, Commissioner Pct. #4

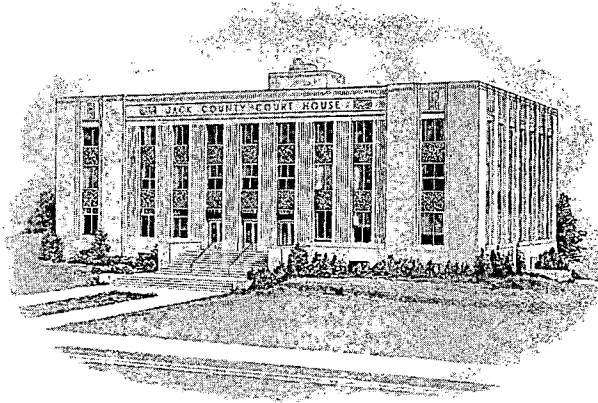
  
Mitchell G. Davenport, County Judge

ATTEST:

  
Janice Robinson, County Clerk



# JACK COUNTY



JACKSBORO, TEXAS

**KIM GIBBY**  
County Treasurer  
100 N. Main St., Ste. 201  
Jacksboro, Texas 76458

FILED FOR RECORD  
CLOCK M.  
FEB 22 2016  
JANICE ROBINSON, County Clerk  
JACK COUNTY TEXAS  
DEPUTY

## AUDITOR & TREASURER'S CERTIFICATE

I hereby certify that the following constitutes the Jack County Treasurer's Report for the monthly period ending on Jan. 31, 2016.

This report was prepared for the purposes of comparing and reconciling the actual balances of the County's cash accounts and investments, if any, to its general ledger for the period stated.

Respectfully submitted,

*Kim Gibby*  
\_\_\_\_\_  
Kim Gibby, Jack County Treasurer

Agreed:

*Lisa Perry*  
\_\_\_\_\_  
Lisa Perry, Jack County Auditor

## ORDER APPROVING TREASURER'S REPORT

After comparing and examining the Treasurer's Report for the monthly period ending Jan. 31, 2016, and determining that the report is correct, the Court finds that the report should be approved. It is therefore ORDERED that the report is approved.

It is FURTHER ORDERED that the amounts received and paid from each fund, and the cash balance remaining in the Treasurer's custody are as indicated in the report itself.

ORDERED this 22nd day of February, 2016.

*Kevin Umphress*  
\_\_\_\_\_  
Kevin Umphress,  
Commissioner, Pct. 1, Jack County

*James Brock*  
\_\_\_\_\_  
James Brock,  
Commissioner, Pct. 2, Jack County

*James L. Cozart*  
\_\_\_\_\_  
James L. Cozart,  
Commissioner, Pct. 3, Jack County

*Terry Ward*  
\_\_\_\_\_  
Terry Ward,  
Commissioner, Pct. 4, Jack County

*Mitchell G. Davenport*  
\_\_\_\_\_  
Mitchell G. Davenport,  
County Judge of Jack County, Texas

ATTEST:

*Janice Robinson*  
\_\_\_\_\_  
Janice Robinson, County Clerk of Jack County, Texas



<b>TREASURER'S REPORT JANUARY 2016</b>				
<b>UNCLAIMED PROPERTY ACCOUNT</b>				
Date		Description		Balance
11/1/16		BEGINNING BALANCE	\$ 6,930.19	
		Credits		
		Debits	\$ -	
		ENDING BALANCE	1/31/2016	\$ 6,930.19
<b>EXTRADITION ACCOUNT</b>				
Date		Description		Balance
1/31/16		BALANCE		\$1,422.90
<b>00078 ACCOUNT</b>				
Date	Rec'd From	Description		
1/31/16		BALANCE SHOWN ON STATEMENT	\$ 5,623,093.39	
		Outstanding Checks	\$ 121,738.61	Balance
		ENDING BALANCE	1/31/16	\$5,501,354.78

## RECAP OF MONEY JANUARY 2016

	Fund	Balance	Transfer	Receipts	Accts Payable	Payroll	Transfer	Balance
	Designation	01/01/16	Out				In	01/31/16
*****								
10	Precinct #1	\$ 152,486.95	\$ -		\$ 120,418.66	\$ 8,334.65	\$ 29,274.00	\$ 53,007.64
20	Precinct #2	\$ 178,456.11	\$ -		\$ 24,663.12	\$ 7,405.24	\$ 29,274.00	\$ 175,661.75
30	Precinct #3	\$ 333,704.41	\$ -	\$ 2,000.00	\$ 21,829.91	\$ 7,103.63	\$ 29,274.00	\$ 336,044.87
40	Precinct #4	\$ 298,882.04	\$ -	\$ 7.50	\$ 24,799.57	\$ 7,941.94	\$ 29,274.00	\$ 295,422.03
50	Road & Bridge	\$ 277,452.04	\$ 117,096.00	\$ 42,861.03			\$ -	\$ 203,217.07
51	R&B Heavy Equipment	\$ 6,619.53	\$ -	\$ 10,292.91	\$ 800.00		\$ -	\$ 16,112.44
52	CTIF Fund	\$ (74,510.27)	\$ -	\$ 129,618.63			\$ -	\$ 55,108.36
53	FEMA Fund	\$ 109,923.42	\$ -				\$ -	\$ 109,923.42
60	Lateral Road	\$ 245,493.93	\$ -				\$ -	\$ 245,493.93
70	Law Library	\$ 32,475.85	\$ -	\$ 455.00			\$ -	\$ 32,930.85
71	Appellate Judicial System	\$ -	\$ -	\$ 65.00	\$ 65.00		\$ -	\$ -
72	County Court RTA	\$ 105,358.26	\$ -	\$ 2,600.00			\$ -	\$ 107,958.26
73	District Court RTA	\$ 2,882.46	\$ -	\$ 110.00			\$ -	\$ 2,992.46
80	Records Preservation	\$ 9,789.98	\$ -	\$ 150.00			\$ -	\$ 9,939.98
81	Work Program	\$ 45.17	\$ -	\$ -			\$ -	\$ 45.17
82	Guardianship Fund	\$ 4,020.00	\$ -	\$ 40.00			\$ -	\$ 4,060.00
83	Emergency Mgmt	\$ (76,187.63)	\$ -	\$ -			\$ -	\$ (76,187.63)
84	CH Renovation	\$ 359,309.85	\$ -	\$ -			\$ -	\$ 359,309.85
85	CH Renovation I&S fund bal	\$ 202,078.89	\$ -	\$ 13,007.35	\$ 232,370.00		\$ -	\$ (17,283.76)
90	General Fund	\$ 3,384,430.72	\$ -	\$ 222,166.10	\$ 280,771.26	\$ 111,896.75	\$ 5,181.34	\$ 3,219,110.15
91	Judge's State Supplement	\$ 3,275.22	\$ -	\$ -			\$ -	\$ 3,275.22
92	Dist. & Co. Court Tech	\$ 7,147.71	\$ -	\$ 29.61			\$ -	\$ 7,177.32
93	Probate Education	\$ 3,042.32	\$ -	\$ 15.00			\$ -	\$ 3,057.32
94	Records Management	\$ 1,471.25	\$ -	\$ 271.32			\$ -	\$ 1,742.57
95	Courthouse Security	\$ 135,842.16	\$ -	\$ 912.41	\$ 270.64		\$ -	\$ 136,483.93
96	Justice Court Tech	\$ 23,264.95	\$ -	\$ 172.00			\$ -	\$ 23,436.95
98	Interest & Sinking	\$ 593,232.92	\$ -	\$ 24,433.79	\$ 424,518.75		\$ -	\$ 193,147.96
99	State Fines & Fees	\$ 16,271.43	\$ 5,181.34	\$ 11,797.44	\$ 22,720.86		\$ -	\$ 166.67
*****								
	<b>TOTALS</b>	\$ 6,336,259.67	\$ 122,277.34	\$ 461,005.09	\$ 1,153,227.77	\$ 142,682.21	\$ 122,277.34	\$ 5,501,354.78

**Jack County**  
**Bank Account Reconciliaton**  
1/31/2016

Bank Balance According to Statement	\$ 5,623,093.39
Outstanding Deposits	\$ -
Outstanding Checks	\$ 121,738.61
<b>Balance</b>	<b>\$ 5,501,354.78</b>

**Balance per General Ledger by Fund**

10	PCT. 1	\$ 53,007.64
20	PCT. 2	\$ 175,661.75
30	PCT. 3	\$ 336,044.87
40	PCT. 4	\$ 295,422.03
50	ROAD & BRIDGE C.W.	\$ 203,217.07
51	R&B Heavy Equipment	\$ 16,112.44
52	CTIF Fund	\$ 55,108.36
53	FEMA Fund	\$ 109,923.42
60	LATERAL ROADS	\$ 245,493.93
70	LAW LIBRARY	\$ 32,930.85
71	Appellate Judicial System	\$ -
72	County Court RTA	\$ 107,958.26
73	District Court RTA	\$ 2,992.46
80	Preservation fund	\$ 9,939.98
81	Work Program	\$ 45.17
82	Guardianship Fund	\$ 4,060.00
83	Emergency Management	\$ (76,187.63)
84	Courthouse Renovations	\$ 359,309.85
85	Courthouse Renovations I&S	\$ (17,283.76)
90	GENERAL	\$ 3,219,110.15
91	COUNTY JUDGE EXCESS	\$ 3,275.22
92	Dist. & Co. Clerk Tech	\$ 7,177.32
93	PROBATE	\$ 3,057.32
94	RECORDS MANAGEMENT	\$ 1,742.57
95	COURTHOUSE SECURITY	\$ 136,483.93
96	J.P. TECHNOLOGY	\$ 23,436.95
98	INTEREST & SINKING	\$ 193,147.96
99	State Fines & Fees	\$ 166.67
	Balance per General Ledger	\$ 5,501,354.78
	Balance per Bank Statement	\$ 5,501,354.78
	Unlocated difference	\$ (0.00)



FILED FOR RECORD

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

FEB 22 2016

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

## JACK COUNTY, TEXAS CAPITALIZATION POLICY

This policy was approved by the Jack County, Texas, Commissioners' Court on February 22, 2016, and was effective for the fiscal year beginning October 1, 2015.

### DEFINITION AND THRESHOLD:

Capital purchases comprise furniture, fixtures, equipment, vehicles, software, building improvements, etc. that meet two criteria:

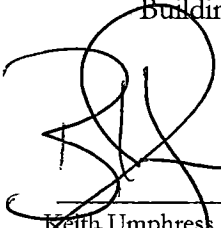
1. A useful life of more than one year, AND
2. Cost more than a certain amount.

### THRESHOLD ESTABLISHED:

Jack County, Texas, Commissioners' Court has established **\$1,000.00** as the threshold amount for capitalization for the County and any component units (if applicable) under the control of the County.

### USEFUL LIFE:

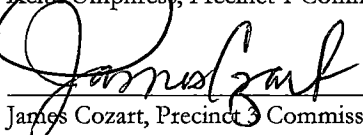
Equipment and Software (Individual) .....	3 – 10 years
Flooring (Group) .....	3 years
Vehicles .....	5 years
Furniture (Group).....	5 years
Fixtures (Individual) .....	5 years
Appliances (Individual) .....	5 years
Buildings and Improvements.....	20 – 30 years

  
\_\_\_\_\_

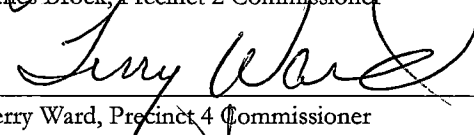
Keith Umphress, Precinct 1 Commissioner

  
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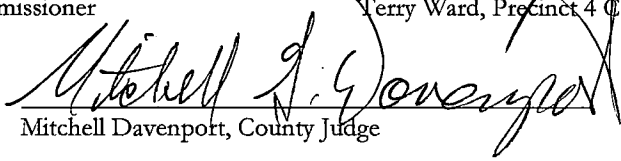
James Brock, Precinct 2 Commissioner

  
\_\_\_\_\_

James Cozart, Precinct 3 Commissioner

  
\_\_\_\_\_

Terry Ward, Precinct 4 Commissioner

  
\_\_\_\_\_

Mitchell Davenport, County Judge



Tom Spurlock

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**From:** noreply [noreply@tcole.texas.gov]  
**Sent:** Wednesday, December 16, 2015 2:13 PM  
**Subject:** 2015 Racial Profile Report

FILED FOR RECORD

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

FEB 22 2016

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

December 16, 2015

Dear, Agency Administrator:

This is a reminder to all Law Enforcement Agencies, of the upcoming **2015 Racial Profile Report**. Your report may be submitted through your agency's DRS (Department Reporting System) account. If you require assistance with your DRS account, please contact TCOLE at 512-936-7700. Reports can be submitted beginning January 1, 2016. Your report must be submitted to TCOLE by March 1, 2016.

If your agency has reported an exempt status for the 2014 reporting period, that Exempt status will automatically be submitted for future reporting periods and will require no action by your agency. If the exempt status has changed your agency will need to notify TCOLE and submit the appropriate report.

If you have any additional questions or need further assistance, please contact: Sgt. Gary Connella (512) 936-7774 or Nazareth Munoz (512) 936-7721.

Sincerely,

Michael Antu, Division Chief  
Special Services Division  
Texas Commission on Law Enforcement

MRA/NMM

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This message has been scanned for viruses and dangerous content by **MailScanner**, and is believed to be clean.



# The Texas Commission on Law Enforcement

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Welcome to the TCOLE Department Reporting System!

## Your TCOLE Department Information

Chief Administrator:	Thomas Spurlock	Account Holder:	Thomas Spurlock
• Department:	JACK CO. CONST. PCT. 1	Date Modified:	02/19/2014
• TCOLE Agency No:	237101	Account Holder Email:	tspurlock@jackcounty.org
• Department Address:	100 Main Street #101	Account Holder Phone:	940-567-3194

Jacksboro, TX 76458

Department Phone: 9405672001

Department Fax: 9405675029

Chief Administrator Email: [tspurlock@jackcounty.org](mailto:tspurlock@jackcounty.org)

To change your Department Information, choose Account Information, Account Updates from the Menu.

ECLEDDDS Account Active: NO

2015 Racial Profile Report on  
File? YES

FEB 22 2016

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUT

# COUNTY JUDGES & COMMISSIONERS ASSOCIATION OF TEXAS

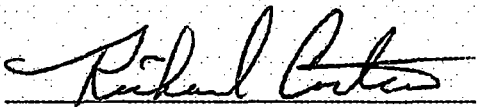
## COMMISSIONERS EDUCATION CERTIFICATE OF COMPLETION

*This is to certify that*

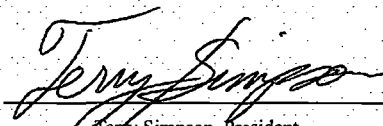
**Keith Umphress**  
**Jack County Commissioner**

*has successfully completed the continuing education  
provisions of Article 81.0025 of the  
Texas Local Government Code*

2015



Richard Cortese, Chairman  
Commissioners Education Committee



Terry Simpson, President  
County Judges and Commissioners  
Association of Texas