

**NOTICE OF MEETING (•) OF THE  
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use During Court Session

Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Monday the 24th day of November, 2014 at 10:30 o'clock a. m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects\* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

**NOV 20 2014**

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

\_\_\_\_\_ DEPUTY

1. PUBLIC FORUM (Limited to 5 minutes per person);
2. PAYMENT OF CLAIMS;
3. CONSENT AGENDA ITEMS:
  - (a) Approval of Minutes of Meetings of November 17, 2014 and November 19, 2014;
  - (b) Review and Acceptance of Treasurer's and Auditor's Monthly Report for period ending October 31, 2014;
  - (c) Approval of Crossing of County Roads by McDonald Land Services for seismic work on County Roads found in mapped area shown in application;
4. **Timed Agenda: None;**
5. Discussion of Commissioner Precinct Operations;
6. Update on Courthouse Repair Project 2014 details, if any;
7. Update on status of County activities, if any, under the CTIF Grant;
8. Reports, if any, by other Department Heads;
9. FUTURE AGENDA ITEMS; AND;
10. ADJOURNMENT.

Dated and signed this the 20th day of November, 2014

Commissioners Court of Jack County, Texas

Mitchell G. Davenport, Judge of Commissioners Court

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 20th day of November, 2014, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 20th day of November, 2014, at \_\_\_\_\_ o'clock a.m.

Janice Robinson, County Clerk of Jack County, Texas

By:   
Deputy Clerk



MINUTES

On this the 24<sup>th</sup> day of November, 2014 the Commissioners Court of Jack County, Texas met in Regular session at 10:34 a.m. with the following elected officials present:

- Fearl F. Smith, Commissioner Pct. 1
- James L Brock, Commissioner Pct. 2
- James L. Cozart, Commissioner Pct.
- Terry Ward, Commissioner Pct. 4
- Mitchell G. Davenport, County Judge

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

**DEC 08 2014**

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

PUBLIC FORUM

No members of the public spoke.

PAYMENT OF ACCOUNTS AND CLAIMS

All accounts and claims were submitted to the Court for approval. Those submitted were approved and entered into the computer of the County Treasurer.

Commissioner Ward made a motion to pay all bills. Commissioner Brock seconded and the motion carried unanimously.

CONSENT AGENDA ITEMS

- (a) Approval of Minutes of Meeting of November 17, 2014 and November 19, 2014;
- (b) Review and Acceptance of Treasurer's and Auditor's Monthly Report for period ending October 31, 2014;
- (c) Approval of Crossing of County Roads by McDonald Land Services for seismic work on County Roads found in mapped area shown in application;

Judge Davenport made a motion to adopt all of the Consent Agenda items. Commissioner Cozart seconded and the motion carried unanimously.

TIMED AGENDA

No timed agenda today.

PRECINCT OPERATIONS

Discussion of Commissioner Precinct Operations;

Commissioner Brock asked Judge Davenport when the packer will be delivered. Judge Davenport stated that he will send a follow-up letter that will hopefully speed the delivery process.

COURTHOUSE REPAIR PROJECT 2014

Update on Courthouse Repair Project 2014 details, if any;

There was nothing to report at this time.

CTIF GRANT

Update on status of County activities, if any, under the CTIF Grant;

Treasurer Kim Gibby discussed Fund 52 with the Court and how receipts should be turned in and how the money will be distributed. Each precinct will receive money based on materials, labor, equipment and salaries for work performed in their respective precincts.

DEPARTMENT HEAD REPORTS

Reports, if any, by other Department Heads;

Treasurer Kim Gibby needs to have a software update for her office and would like the County to purchase the license. There are new updates that will make operation much better.

Judge Davenport noted that the Jack County Sheriff's Office received a Certificate of Compliance from the Texas Commission on Jail Standards for the Jack County Jail for excellent work. A copy of the letter to Sheriff Mayo is attached.

Commissioner Smith again addressed the Court about the bi-weekly pay periods for all Elected Officials. He is of the belief that Elected Officials are not being paid correctly using this payroll method. He will consider requesting this as an agenda item at a later date.

County Clerk Janice Robinson advised that Hart InterCivic came last week and installed the new Computer (Tally) and Laptop (SERVO) used for elections. All Judges Booth Controllers (JBC) had maintenance performed and show to be in excellent condition. One e-Slate Booth has a broken pin. The Hart Consultant will provide the replacement part number so it can be ordered and repaired onsite here.

ADJOURNMENT

There being no further business motion was made by Commissioner Cozart to adjourn and seconded by Commissioner Brock. The motion carried unanimously.

Meeting was adjourned at 11:23 a.m.

*Fearl F. Smith*

Fearl F. Smith, Commissioner Pct. #1

*James Brock*

James Brock, Commissioner Pct. #2

*James L. Cozart*

James L. Cozart, Commissioner Pct. #3

*Terry Ward*

Terry Ward, Commissioner Pct. #4

*Mitchell G. Davenport*

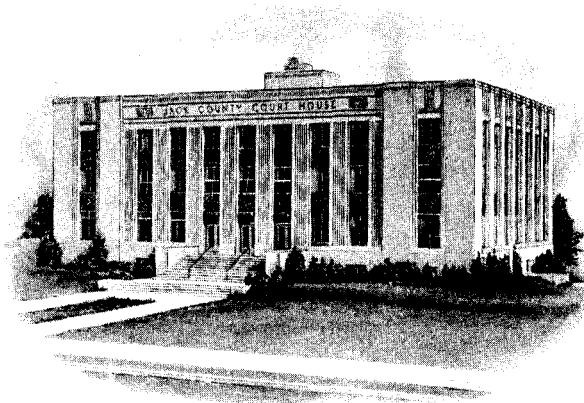
Mitchell G. Davenport, County Judge

ATTEST:

*Janice Robinson*  
Janice Robinson, County Clerk



# JACK COUNTY



**KIM GIBBY**  
County Treasurer  
100 N. Main St., Ste. 201  
Jacksboro, Texas 76458

JACKSBORO, TEXAS

## AUDITOR AND TREASURER'S CERTIFICATE

I hereby certify that the following constitutes the Jack County Treasurer's Report for the monthly period ending on October 31, 2014.

This report was prepared for the purposes of comparing and reconciling the actual balances of the County's cash accounts and investments, if any, to its general ledger for the period stated.

Respectfully submitted,

*Kim Gibby*  
Kim Gibby, Jack County Treasurer

Agreed:

*Earlene Rhoades*  
Earlene Rhoades, Jack County Auditor

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

**NOV 24 2014**

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

## ORDER APPROVING TREASURER'S REPORT

After comparing and examining the Treasurer's Report for the monthly period ending October 31, 2014, and determining that the report is correct, the Court finds that the report should be approved. It is therefore ORDERED that the report is approved.

It is FURTHER ORDERED that the amounts received and paid from each fund, and the cash balance remaining in the Treasurer's custody are as indicated in the report itself.

ORDERED this 24th day of November, 2014.

*Fearl Smith*  
Fearl Smith,  
Commissioner, Pct. 1, Jack County

*James Brock*  
James Brock,  
Commissioner, Pct. 2, Jack County

*James L. Cozart*  
James L. Cozart,  
Commissioner, Pct. 3, Jack County

*Terry Ward*  
Terry Ward,  
Commissioner, Pct. 4, Jack County

*Mitchell G. Davenport*  
Mitchell G. Davenport  
County Judge of Jack County

ATTEST:

*Janice Robinson*  
Janice Robinson, County Clerk of Jack County, Texas



# TREASURER'S REPORT OCTOBER 2014

<b>UNCLAIMED PROPERTY ACCOUNT</b>					
Date	Rec'd From	Description			Balance
10/31/14		BALANCE FORWARD			\$5,870.12
<b>EXTRADITION ACCOUNT</b>					
Date	Rec'd From	Description			Balance
10/31/14		BALANCE FORWARD			\$1,422.90
<b>00078 ACCOUNT</b>					
Date	Rec'd From	Description			
10/31/14		BALANCE SHOWN ON STATEMENT		\$ 4,104,346.06	
		Outstanding Checks		115,223.23	Balance
		ENDING BALANCE	10/31/14		<b>\$3,989,122.83</b>

RECAP OF MONEY OCTOBER 2014							
Fund	Balance	Transfer	Receipts	Accts Payable	Payroll	Transfer	Balance
Designation	10/01/14	Out				In	10/31/14
*****							
Precinct #1	\$ 208,046.47	\$ -		\$ 8,098.55	\$ 7,542.06	\$ 26,920.00	\$ 219,325.86
Precinct #2	\$ 217,645.76	\$ -		\$ 13,693.20	\$ 7,233.26	\$ 26,920.00	\$ 223,639.30
Precinct #3	\$ 243,593.07	\$ -	\$ 500.00	\$ 12,418.89	\$ 7,340.06	\$ 26,920.00	\$ 251,254.12
Precinct #4	\$ 214,610.76	\$ -	\$ 63.97	\$ 8,575.45	\$ 5,935.92	\$ 26,920.00	\$ 227,083.36
Road & Bridge	\$ 248,739.77	\$ 107,680.00	\$ 14,263.26			\$ -	\$ 155,323.03
R&B Heavy Equipment	\$ 58,357.30	\$ -	\$ -			\$ -	\$ 58,357.30
CTIF Fund	\$ 4,000.00	\$ -				\$ -	\$ 4,000.00
Lateral Road	\$ 211,908.68	\$ -	\$ 16,884.69			\$ -	\$ 228,793.37
Law Library	\$ 28,214.85	\$ -	\$ 560.00	\$ 197.00		\$ -	\$ 28,577.85
Appellate Judicial System	\$ -	\$ -	\$ 80.00	\$ 80.00		\$ -	\$ -
County Court RTA	\$ 54,745.00	\$ -	\$ 6,020.00			\$ -	\$ 60,765.00
District Court RTA	\$ 1,012.46	\$ -	\$ 155.00			\$ -	\$ 1,167.46
Records Preservation	\$ 7,449.98	\$ -	\$ 170.00			\$ -	\$ 7,619.98
Work Program	\$ 45.17	\$ -				\$ -	\$ 45.17
Guardianship Fund	\$ 3,320.00	\$ -	\$ 40.00			\$ -	\$ 3,360.00
Emergency Mgmt	\$ (62,856.15)	\$ -		\$ 594.59		\$ -	\$ (63,450.74)
CH Renovation	\$ 364,009.85	\$ -				\$ -	\$ 364,009.85
CH Renovation I&S fund bal	\$ 49,133.88	\$ -		\$ 750.00		\$ -	\$ 48,383.88
General Fund	\$ 1,898,899.05	\$ -	\$ 68,129.18	\$ 155,259.56	\$ 107,282.74	\$ 4,593.19	\$ 1,709,079.12
Judge's State Supplement	\$ 2,916.87	\$ -				\$ -	\$ 2,916.87
Dist. & Co. Court Tech	\$ 6,684.02	\$ -	\$ 47.37			\$ -	\$ 6,731.39
Probate Education	\$ 2,649.32	\$ -	\$ 15.00			\$ -	\$ 2,664.32
Records Management	\$ 6,069.62	\$ -	\$ 375.14	\$ 4,500.00		\$ -	\$ 1,944.76
Courthouse Security	\$ 159,957.77	\$ -	\$ 972.14	\$ 282.81		\$ -	\$ 160,647.10
Justice Court Tech	\$ 23,555.21	\$ -	\$ 232.00			\$ -	\$ 23,787.21
Interest & Sinking	\$ 272,777.49	\$ -				\$ -	\$ 272,777.49
State Fines & Fees	\$ 20,083.05	\$ 4,593.19	\$ 10,939.98	\$ 25,255.37		\$ -	\$ 1,174.47
*****							
<b>TOTALS</b>	<b>\$ 4,245,569.25</b>	<b>\$ 112,273.19</b>	<b>\$ 119,447.73</b>	<b>\$ 229,705.42</b>	<b>\$ 135,334.04</b>	<b>\$ 112,273.19</b>	<b>\$ 3,999,977.52</b>

**Jack County**  
**Bank Account Reconciliation**  
10/31/2014

Bank Balance According to Statement	\$ 4,104,346.06
Outstanding Deposits	\$ -
Outstanding Checks	\$ 115,223.23
<b>Balance</b>	<b>\$ 3,989,122.83</b>

Balance per General Ledger by Fund

10	PCT. 1	\$ 219,325.86
20	PCT. 2	\$ 223,639.30
30	PCT. 3	\$ 251,254.12
40	PCT. 4	\$ 227,083.36
50	ROAD & BRIDGE C.W.	\$ 155,323.03
51	R&B Heavy Equipment	\$ 58,357.30
51	CTIF Fund	\$ 4,000.00
60	LATERAL ROADS	\$ 228,793.37
70	LAW LIBRARY	\$ 28,577.85
71	Appellate Judicial System	\$ -
72	County Court RTA	\$ 60,765.00
73	District Court RTA	\$ 1,167.46
80	Preservation fund	\$ 7,619.98
81	Work Program	\$ 45.17
82	Guardianship Fund	\$ 3,360.00
83	Emergency Management	\$ (63,450.74)
84	Courthouse Renovations	\$ 364,009.85
85	Courthouse Renovations I&S	\$ 48,383.88
90	GENERAL	\$ 1,709,079.12
91	COUNTY JUDGE EXCESS	\$ 2,916.87
92	Dist. & Co. Clerk Tech	\$ 6,731.39
93	PROBATE	\$ 2,664.32
94	RECORDS MANAGEMENT	\$ 1,944.76
95	COURTHOUSE SECURITY	\$ 160,647.10
96	J.P. TECHNOLOGY	\$ 23,787.21
98	INTEREST & SINKING	\$ 272,777.49
99	State Fines & Fees	\$ 1,174.47
	Balance per General Ledger	\$ 3,999,977.52
	Balance per Bank Statement	\$ 3,989,122.83
	Unlocated difference	\$ (10,854.69)

McDonald Land Services  
P.O. BOX 590  
Washington, Ok 73093

Prospect: **Post Oak 3D**

Date: 011/15/2014

**Office Phone (405)288-0946**

**Fax: 1-405-288-0948**

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Please be advised that Atlas Barnett intends to conduct a 3D seismic survey across Jack County over in the next several months.

Atlas Barnett (and or its partners), would like to request permission to use the natural surfaces of the County Road easements to place receivers only. No sources will be placed on these surfaces or the maintained surfaces of the easements. Our operations will be handled in a prudent and careful manner. We agree to indemnify and hold you harmless from all liability and claims, if any, which may result from our upcoming seismic operations.

Our intent is to give notice of our operations. We have permitted or are in the process of permitting the surface owners on both sides of the easements. Upon request a map of our project area will be supplied for viewing.

This is a letter of notification, for more information on how the survey will be conducted please feel free to give us a call at: 254-592-5513.

Respectfully,  
Vickie Brown  
Land Representative

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

**NOV 24 2014**

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY





# TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR  
Brandon S. Wood



P.O. Box 12985  
Austin, Texas 78711  
Voice: (512) 463-5505  
Fax: (512) 463-3185  
Agency Website: <http://www.tcjs.state.tx.us>  
E-mail Address: [Brandon.wood@tcjs.state.tx.us](mailto:Brandon.wood@tcjs.state.tx.us)

November 19, 2014

Sheriff Melvin Mayo  
Jack County Sheriff's Office  
1432 FM 3344  
Jacksboro, TX 76458

FILED FOR RECORD

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

NOV 24 2014

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS  
BY \_\_\_\_\_ DEPUTY

Dear Sheriff Mayo,

The Texas Commission on Jail Standards wishes to acknowledge the excellent work of the Jack County Sheriff's Office with a Certificate of Compliance for the Jack County Jail. The most recent inspection of your facility on November 19, 2014 by Texas Commission on Jail Standards Inspector Jacqueline Semmler has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

The Certificate of Compliance demonstrates your outstanding leadership and the diligent work of your staff in complying with minimum jail standards. In addition, this achievement is a direct result of your office's commitment to excellence and is an example of dedication and professionalism in maintaining a safe, secure, and sanitary facility.

Providing the essential budgetary support for jail operations is also imperative to achieving compliance, so let me also congratulate the Jack County Commissioners' Court for their vital support of jail operations.

The citizens of Jack County should be proud of your combined efforts, as is the Texas Commission on Jail Standards.

Best regards,

A handwritten signature in black ink that reads "Brandon S. Wood".

Brandon S. Wood  
Executive Director

BW/lb

cc: Judge Mitchell G. Davenport, Jack County

Judge Donna S. Klaeger, Burnet, Chair  
Stanley D. Egger, Abilene, Vice Chair  
Irene A. Armendariz, Austin

Allan D. Cain, Carthage  
Jerry W. Lowry, New Caney  
Larry S. May, Sweetwater

Sheriff Gary Painter, Midland  
Dr. Michael M. Seale, M.D., Houston  
Sheriff Dennis D. Wilson, Groesbeck

Mission Statement

To empower local government to provide safe, secure and suitable local jail facilities through proper rules and procedures while promoting innovative programs and ideas.  
The Commission on Jail Standards welcomes all suggestions and will promptly respond to all complaints directed against the agency or any facilities under its purview.