

# NOTICE OF MEETING (•) OF THE COMMISSIONERS COURT OF JACK COUNTY, TEXAS

## • Assistive Listening Devices Available on Request for Use During Court Session

Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **FRIDAY the 6th day of September, 2013 at 9:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects\* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

**SEP 03 2013**

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

1. PUBLIC FORUM (Limited to 5 minutes per person);

2. PAYMENT OF CLAIMS;

3. CONSENT AGENDA ITEMS:

- (a) Approval of Minutes of August 27, 2013;
- (b) Authorize Advertising for Bids for Fuel and Lubricants for FY14 for Sheriff's Department and Commissioner Precincts;
- (c) Authorize Advertising for Bids on Maintainer in the Heavy Equipment Fund;
- (d) Authorize Advertising for Bids for Rock and Road Materials for Commissioner Precincts for FY14;
- (e) Annual support of Trout Stocking Program at Fort Richardson SHP (\$300);
- (f) Adopt Tax Roll for FY14 as finalized by the Jack County Appraisal District;
- (g) Set Annual Jury Fee for Petit or Grand Jury Service in Jack County for FY14 at \$6.00 for the first day of service and \$30.00 for every day of service thereafter or as may be set hereafter by the State Comptroller (Government Code, ( §61.001);
- (h) Setting of Fees for Sheriff and Constable Office for FY14;
- (i) Contribution to Jack County Water Soil Conservation District (\$1,000);
- (j) Adoption of Resolution in Support of County Application for Funds under the Texas Indigent Defense Grant Program;
- (k) Ratification of action previously approved regarding the substitution of securities pledged by County Depository;
- (l) Approval of Right of Way Easement for Resource Water Transfer/Atlas Energy along Brown Road and Loop Road in Precinct #3;

4. **TIMED AGENDA:**

(a) **9:00 A.M.** – Public Hearing on Proposed County Budget for FY14;

- 5. Set County Compensation, Expenses and Allowances for Elected County and Precinct Officers for FY14;
- 6. Set Salary Schedules for County Employees for FY14;
- 7. Adoption of Participation Rate in the Texas County & District Retirement System for the FY14;
- 8. Adoption of Tax Discounts as Allowed by Law: Homestead (§11.13 Property Tax Code) and Discount for Early Payment (§31.05[b] Property Tax Code);
- 9. Adjustments in Proposed Budget for FY14 and Adoption of Budget;
- 10. Adopt Tax Rates to Fund Budget for FY14;
- 11. Consider ratification of the amount of property taxes collected for FY14 be increased by as much as \$255,974 over those of last year and by the adoption of a tax rate of as much as \$0.434444;
- 12. Set County Holidays for FY14 as:

**Election Days:**

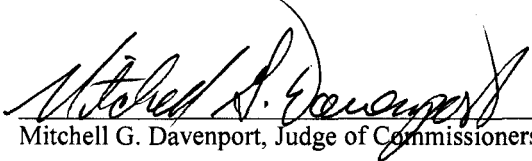
General Election:	November 5, 2013
Primary Election:	March 4, 2014*
Runoff Election:	May 27, 2014*
Veteran's Day	November 11, 2013
Thanksgiving:	November 28 & 29, 2013
Christmas:	December 23 – 25, 2013
New Year's:	December 31, 2013 & January 1, 2014
President's Day:	February 17, 2014
Good Friday:	April 18, 2014
Memorial Day:	May 26, 2014
Independence Day:	July 4, 2014
Labor Day:	September 1, 2014
Employee's Birthday:	To Be Determined by Dept. Head

\*Subject to rescheduling

13. Discussion of Commissioner Precinct Operations;
14. Budget Workshop FY14;
15. Consideration of steps, measures, and plan for restoration/renovation of Courthouse lawn, sprinkler system, and landscaping;
16. Discussion of Courthouse Interior Repair Project 2012;
17. Appointment of Election Judges and Alternates for 2 year terms under the Jack County Voting Plan;
18. FUTURE AGENDA ITEMS; AND;
19. ADJOURNMENT.

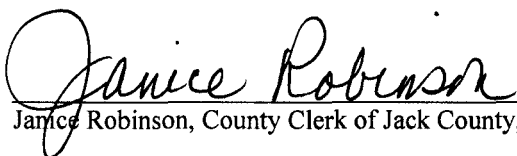
Dated this the 3rd day of September, 2013

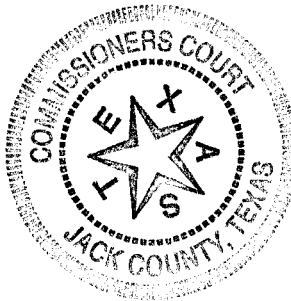
Commissioners Court of Jack County, Texas

  
\_\_\_\_\_  
Mitchell G. Davenport, Judge of Commissioners Court

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 3rd day of September, 2013, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 3rd day of September, 2013

  
\_\_\_\_\_  
Janice Robinson, County Clerk of Jack County, Texas



By: \_\_\_\_\_  
Deputy Clerk

## MINUTES

On this the 6<sup>th</sup> day of September, 2013 the Commissioners Court of Jack County, Texas met in Regular session at 9:10 a.m. with the following elected officials present:

Fearl F. Smith, Commissioner Pct. 1  
James L Brock, Commissioner Pct. 2  
James L. Cozart, Commissioner Pct. 3  
Terry Ward, Commissioner Pct. 4  
Mitchell G. Davenport, County Judge

**FILED FOR RECORD**

\_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

**SEP 09 2013**

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY

### PUBLIC FORUM

No members of the public were present.

### PAYMENT OF ACCOUNTS AND CLAIMS

There were no bills to be paid today.

### CONSENT AGENDA ITEMS

- (a) Approval of Minutes of August 27, 2013;
- (b) Authorize Advertising for Bids for Fuel and Lubricants for FY14 for Sheriff's Department and Commissioner Precincts;
- (c) Authorize Advertising for Bids on Maintainer in the Heavy Equipment Fund;
- (d) Authorize Advertising for Bids for Rock and Road Materials for Commissioner Precincts for FY14;
- (e) Annual support of Trout Stocking Program at Fort Richardson SHP (\$300);
- (f) Adopt Tax Roll for FY14 as finalized by the Jack County Appraisal District;
- (g) Set Annual Jury Fee for Petit or Grand Jury Service in Jack County for FY14 at \$6.00 for the first day of service and \$30.00 for every day of service thereafter or as may be set hereafter by the State Comptroller (Government Code, ( §61.001);
- (h) Setting of Fees for Sheriff and Constable Office for FY14;
- (i) Contribution to Jack County Water Soil Conservation District (\$1,000);
- (j) Adoption of Resolution in Support of County Application for Funds under the Texas Indigent Defense Grant Program;
- (k) Ratification of action previously approved regarding the substitution of securities pledged by County Depository;
- (l) Approval of Right of Way Easement for Resource Water Transfer/Atlas Energy along Brown Road and Loop Road in Precinct #3;

Judge Davenport made a motion to remove items (i) and (k) and approve the remainder of the Consent Agenda items. Commissioner Cozart seconded and the motion carried unanimously.

### TIMED AGENDA – PUBLIC HEARINGS

- (a) 9:00 A.M. – Public Hearing on Proposed County Budget for FY14;

No members of the public were present for the Public Hearing.

### SET COUNTY COMPENSATION, EXPENSES AND ALLOWANCES

Set County Compensation, Expenses and Allowances for Elected County and Precinct Officers for FY14;

Commissioner Cozart made a motion to approve these as shown in the FY14 Budget.

Commissioner Brock seconded. The motion carried with Commissioner Smith voting against.

### SALARY SCHEDULES FY14

Set Salary Schedules for County Employees for FY14;

Commissioner Cozart made a motion to approve these as shown in the FY14 Budget.

Commissioner Ward seconded and the motion carried unanimously.

### TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM

Adoption of Participation Rate in the Texas County & District Retirement System for the FY14;

Judge Davenport made a motion to Table this item. Commissioner Cozart seconded and the motion carried. Commissioner Smith abstained from voting because of a Conflict of Interest.

### TAX DISCOUNTS

Adoption of Tax Discounts as Allowed by Law: Homestead (§11.13 Property Tax Code) and Discount for Early Payment (§31.05[b] Property Tax Code);

Commissioner Cozart made a motion to adopt the discounts allowed by law for Homestead and Early Payment. Commissioner Brock seconded and the motion carried unanimously.

#### ADJUSTMENTS / ADOPTION OF PROPOSED BUDGET FY14

Commissioner Cozart made a motion to approve all adjustments and adopt the proposed budget for FY14. Commissioner Brock seconded and the motion carried unanimously.

#### TAX RATES TO FUND FY14 BUDGET

Adopt Tax Rates to Fund Budget for FY14;

The Tax Rates adopted by Jack County for the tax year 2013 are:

<b>Adopted Tax Rate Total (FY14):</b>	<b>\$0.430985</b>
General Rate:	\$0.286401
Interest & Sinking Rate:	\$0.057709
Road & Bridge Rate:	\$0.086875

Commissioner Cozart made a motion to adopt the tax rate. Commissioner Brock seconded. The motion carried. The vote went as follows:

PCT 1 – AGAINST

PCT 2 – FOR

PCT 3 – FOR

PCT 4 – FOR

Judge Davenport – FOR

#### RATIFICATION

Consider ratification of the amount of property taxes collected for FY14 be increased by as much as \$214,170 over those of last year and by the adoption of a tax rate of as much as \$0.430985;

Commissioner Cozart made a motion to approve with Commissioner Ward making a second.

The motion carried. The vote went as follows:

PCT 1 – AGAINST

PCT 2 – FOR

PCT 3 – FOR

PCT 4 – FOR

Judge Davenport – FOR

#### COUNTY HOLIDAYS FY14

Set County Holidays for FY14 as:

Election Days:

General Election: November 5, 2013

Primary Election: March 4, 2014\*

Runoff Election: May 27, 2014\*

Veteran's Day November 11, 2013

Thanksgiving: November 28 & 29, 2013

Christmas: December 23 – 25, 2013

New Year's: December 31, 2013 & January 1, 2014

President's Day: February 17, 2014

Good Friday: April 18, 2014

Memorial Day: May 26, 2014

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Labor Day: September 1, 2014

Employee's Birthday: To Be Determined by Dept. Head

\*Subject to rescheduling

#### PRECINCT OPERATIONS

Commissioner Brock reminded that we need to get a sign for the voting location in Perrin before November. Mitchell Park has built some new cabins and Commissioner Brock is concerned they could flood if the lake ever fills. Judge Davenport stated that a flood plain application is suppose to be made when any building is done in Jack County to prevent this happening. The Commissioners would like to see some guidelines made for property owners that make personal entrances off County Roads and require a permit to do this and possible 911 address.

#### BUDGET WORKSHOP FY14

The Commissioners Court adopted the budget for FY14 earlier in the meeting today.

#### COURTHOUSE LAWN, SPRINKLER SYSTEM AND LANDSCAPING

Update/consideration of steps and measures for restoration/renovation of courthouse lawn, sprinkler system and landscaping;

Pete Butler notified Judge Davenport's office that he no longer wants to do lawn maintenance for the Courthouse. This will be discussed further at the next meeting.

COURTHOUSE INTERIOR REPAIR PROJECT 2012

Danny Nash has almost completed the Probation office and will then move to complete the County Extension Agents office.

ELECTION JUDGES AND ALTERNATES

Appointment of Election Judges and Alternates for 2 year terms under the Jack County Voting Plan;

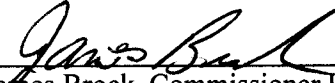
Commissioner Cozart made a motion to keep in place the judges and alternates as previously appointed unless a request is been made by the Party Chair. Commissioner Brock seconded and the motion carried unanimously.

ADJOURN

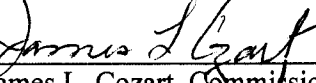
There being no further business motion was made by Commissioner Cozart to adjourn and seconded by Commissioner Brock. The motion carried unanimously.



Pearl F. Smith, Commissioner Pct. #1



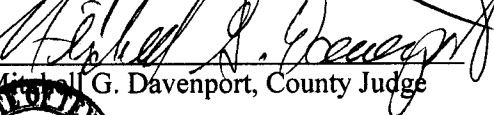
James Brock, Commissioner Pct. #2



James L. Cozart, Commissioner Pct. #3

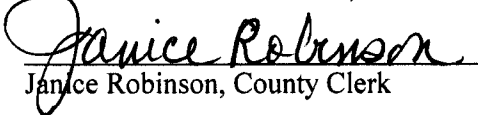


Terry Ward, Commissioner Pct. #4



Mitchell G. Davenport, County Judge

ATTEST:

  
Janice Robinson, County Clerk



SEP 06 2013

## RESOLUTION AND ORDER

ON

## APPOINTMENT OF COUNTY ELECTION JUDGES

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

BY DEPUTY

On this the 6<sup>th</sup> day of September, 2013, at a Regular Meeting of the Commissioners Court of Jack County, Texas, there came on for consideration, as part of the Consent Agenda, the appointment of the following County Election Judges for the coming twenty four months, and motion was made by James L. Cozart, County Commissioner of Precinct 3, seconded by James L. Brock, County Commissioner of Precinct No. 2, that said Commissioners Court in behalf of the County do make and appoint the following persons to serve as Elections Judges in the below designated Election Precincts for the period of 2 years commencing on July 1, 2013:

Voting Precinct No.	Voting Place	Election Judge
1	County Youth Fair Building Jacksboro	Judge – Carolyn Nichols Alternate – Lanell Hudson
2	Precinct #2 Church of Christ Fellowship Room , 105 E. Eberhart, Perrin	Judge - Shirley Kuhn Alternate – Jo Brumfield
3	Council Chambers – City Hall Jacksboro	Judge – Alternate – Barbara Adams
4	County Courtroom – Courthouse Jacksboro	Judge - Ellen McAnear Alternate – Bobby Riggs
5	Sr. Citizens Bldg. Bryson	Judge – Jason Robinson Alternate – Angela Fields
6	Assembly Room – Courthouse Jacksboro	Judge - Marianne Myers Alternate – Linda Aston
7 (Early Voting)	County Clerk's Office – Courthouse Jacksboro	Judge – Sara Easter Alternate – John Barry, IV

Said motion being put to vote, it carried by a vote of 5 to 0.

IT IS THEREFORE ORDERED that said Order be prepared, executed and recorded in the minutes of this Court.

## COUNTY OF JACK

By:

*Mitchell G. Davenport*  
\_\_\_\_\_  
Mitchell G. Davenport,  
County Judge of Jack County, Texas

*Pearl F. Smith*  
\_\_\_\_\_  
Pearl F. Smith,  
County Commissioner, Prct. 1, Jack County

*James L. Brock*  
\_\_\_\_\_  
James L. Brock,  
County Commissioner, Prct. 2, Jack County

*James L. Cozart*  
\_\_\_\_\_  
James L. Cozart,  
County Commissioner, Prct. 3, Jack County

*Terry Ward*  
\_\_\_\_\_  
Terry Ward,  
County Commissioner, Prct. 4, Jack County

ATTEST:

*Janice Robinson*  
\_\_\_\_\_  
Jan Robinson,  
County Clerk of Jack County, Texas



APPLICATION FOR PERMIT TO CROSS COUNTY ROAD  
TO CONSTRUCT PIPELINE OR UTILITY

THE STATE OF TEXAS  
COUNTY OF JACK

NOW COMES - Resource Water Transfer Atlas Energy hereinafter called  
Company, and respectfully makes this application to the Commissioners Court of Jack  
County, Texas, to grant unto the Company a permit for authorization to lay a pipeline or  
place a utility across and under the public roads of the County of Jack, State of Texas,  
conditioned as follows:

FILED FOR RECORD  
O'CLOCK \_\_\_\_\_ M.  
SEP 06 2013  
JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS  
BY \_\_\_\_\_ DEPUTY

1. That said Company, in consideration for the grant by said County, does hereby agree that said pipeline/utility of the following description, crossing a county road in Precinct - 3, Jack County, Texas, at a point hereinafter indicated, will be constructed in such a manner that the construction of same will not interfere with public travel, and that no construction will begin until the Commissioner of said precinct, his agents, or employee approves said location by an on-site inspection.

DESCRIPTION AND LOCATION (Map must be attached):

Laying Water Line in Bar Ditch along Brown Rd and Loop Rd. in Precinct #3, Jack Co., Texas

2. The Company assures the County that it has obtained authorization, if any is required, from any landowners adjoining the crossing to cross whatever portion of their land, if any, lies beneath the roadway.

3. Such pipeline/utility shall be encased, so buried, covered, constructed and maintained as not to interfere with the use and occupancy of such roads by the public or the County. That a pipeline shall be buried to the depth of at least three (3) feet below the surface of the borrow ditch, that the pipeline/utility shall be situated no closer than three (3) feet from the edge of the roadway, and that the road will be restored at the time of construction to its original condition.

4. In the event it becomes necessary to build a Farm-to-Market Road or other road across such roads, it will become the duty of said the Company to adjust its pipeline with such construction without compensation from the County.

5. If said crossing is accomplished by crossing the traveled portion of said road, then the Company agrees it shall, that at its expense, bore under the road as its means of crossing and not cut or trench said road for a crossing. Said boring shall be at a depth of at least three (3) feet below the depth of the borrow ditch.

6. The Company shall fill and level ditches using appropriate fill material or gravel so as to return the road and/or borrow ditch in same condition as before construction so far as possible. Company shall remove any large rocks unearthed at construction at its expense.

7. The Company shall pay, at the time of application, the sum of \$500.00 for each crossing unto the Treasurer of Jack County, Texas. In the event that the permit is not granted, the application fee will be returned.

8. Said access herein granted may be assigned by the Company without further grant or procedure but grantee shall be bound by the same conditions.

9. In the event that the Company abandons its line, the Company shall remove its line from the roadway and this grant is vacated.

10. The Company is responsible to present this application to the Commissioner of the Precinct involved and obtain his signature evidencing the fact that he has seen the application and discussed the location with the Company. The Company shall then present the Application with the appropriate check to the County Judge's Office to then make arrangements for placing the matter on the Commissioners Court Agenda for approval.

11. The Company shall call the County Commissioner 48 hours prior to starting the actual work.

DATED THIS 29 day of AUGUST, 2013.

Recommended by: \_\_\_\_\_

APPLICANT: Jay Mowle -

Phone No. 940-507-0396 -

\_\_\_\_\_- By: \_\_\_\_\_

COMMISSIONER:

PRECINCT # - \_\_\_\_\_

APPROVED: [Signature] -

County Judge of Jack County, Texas



To see all the details that are visible on the screen, use the "Print" link next to the map.

