

**NOTICE OF MEETING (•) OF THE  
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

**• Assistive Listening Devices Available on Request for Use During Court Session**

Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Tuesday the 28th day of August, 2012, at 9:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects\* will be discussed and appropriate action taken, to-wit:

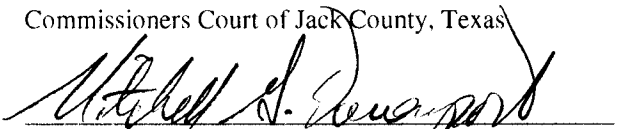
These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

1. PUBLIC FORUM;
2. PAYMENT OF CLAIMS;
3. CONSENT AGENDA ITEMS:
  - (a) Approval of Minutes of Meeting of August 24, 2012;
  - (b) Review and Acceptance of Treasurer's and Auditor's Monthly Report for period ending June 30, 2012;
4. TIMED AGENDA:

**9:00 AM** – First Public Hearing on Proposed FY13 Property Tax Rate of \$0.432664 per \$100 evaluation;
5. ANNOUNCEMENT OF SECOND PUBLIC HEARING ON PROPOSED FY 13 PROPERTY TAX RATE OF \$0.432664 PER \$100 EVALUATION TO BE HELD ON FRIDAY, AUGUST 31, 2012 AT 9:00 A.M., COUNTY COURTROOM, ROOM 207B, COUNTY COURTHOUSE IN JACKSBORO, TEXAS;
6. ANNOUNCEMENT OF MEETING TO SET FY13 TAX RATE ON SEPTEMBER 7, 2012 AT 9:00 A.M., COUNTY COURTROOM, ROOM 207B, COUNTY COURTHOUSE IN JACKSBORO, TEXAS;
7. Discussion of Commissioner Precinct Operations;
8. Update on Courthouse Repair Project 2011 details;
9. Budget Workshop FY 13;
10. Consideration of steps, measures, and plan for restoration/renovation of Courthouse lawn, sprinkler system, and landscaping;
11. Discussion of Courthouse Interior Repair Project 2012;
12. Decide limit levels of liability on County Clerk's performance bond;
13. Approval of payment of flu shots for county employees;
14. Consider hiring commercial cleaning crew to clean, strip and wax floors to allow new custodian to start with a freshly cleaned courthouse building. – Sheriff Mayo;
15. Setting of additional Justice Court Conviction Fees;
16. FUTURE AGENDA ITEMS; AND;
17. ADJOURNMENT.

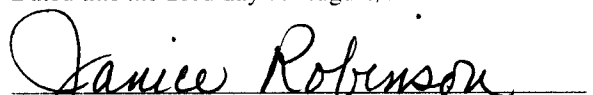
Dated this the 23rd day of August, 2012

Commissioners Court of Jack County, Texas

  
\_\_\_\_\_  
Mitchell G. Davenport, Judge of Commissioners Court

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 23rd day of August, 2012, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the 23rd day of August, 2012

  
\_\_\_\_\_  
Janice Roberson, County Clerk of Jack County, Texas

## MINUTES

AUG 31 2012

On this the 28<sup>th</sup> day of August, 2012 the Commissioners Court of Jack County, Texas, met in Regular session at 9:00 a.m. with the following elected officials present by \_\_\_\_\_ DEPUTY

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS

James A. Logan, Commissioner Pct. 1  
James L Brock, Commissioner Pct. 2  
James L. Cozart, Commissioner Pct. 3  
Terry Ward, Commissioner Pct. 4  
Mitchell G. Davenport, County Judge

## PUBLIC FORUM

Jess Elmore, Susan Elmore, Melinda Perkins, and Harold Williams representing the Historical Commission were present. Mr. Elmore spoke to the Court with regards to a proposed budget for the Historical Commission and the future plans they have to raise awareness of the historical facts and sites in Jack County.

## PAYMENT OF ACCOUNTS AND CLAIMS

No claims were submitted.

## CONSENT AGENDA ITEMS:

- (a) Approval of Minutes of Meeting of August 24, 2012;
- (b) Review and Acceptance of Treasurer's and Auditor's Monthly Report for period ending June 30, 2012;

Judge Davenport made a motion to approve the Consent Agenda Items. Commissioner Cozart seconded and the motion carried unanimously.

## 9:00 A.M. - TIMED AENDA

First Public Hearing on Proposed FY13 Property Tax Rate of \$0.432664 per \$100 evaluation; No public comments were made.

## SECOND PUBLIC HEARING

ANNOUNCEMENT OF SECOND PUBLIC HEARING ON PROPOSED FY 13 PROPERTY TAX RATE OF \$0.432664 PER \$100 EVALUATION TO BE HELD ON FRIDAY, AUGUST 31, 2012 AT 9:00 A.M., COUNTY COURTHROOM, ROOM 207B, COUNTY COURTHOUSE IN JACKSBORO, TEXAS;

## SET FY13 TAX RATE

ANNOUNCEMENT OF MEETING TO SET FY13 TAX RATE ON SEPTEMBER 7, 2012 AT 9:00 A.M., COUNTY COURTHROOM, ROOM 207B, COUNTY COURTHOUSE IN JACKSBORO, TEXAS;

## PRECINCT OPERATIONS

Commissioner Cozart reminded that it is time to advertise for maintainer bids.

## COURTHOUSE REPAIR PROJECT 2011

No discussion.

## BUDGET WORKSHOP FY13

The Commissioners Court and Judge Davenport continued the process of reviewing the Proposed Budget for FY13.

Jess Elmore, President Jack County Historical Commission answered questions from the Court regarding his proposed budget for FY13. Judge Davenport believes in a previous year \$2,000 was put in the General Fund to be budgeted for the Historical Commission. He will check on the location of that funding.

Deputy Tom Spurlock spoke with the Court regarding the FY12 and FY13 Constable budget. He is working with Constable McConahay to order items with funds from the current budget that he will need when he takes office in January 1, 2013. Commissioner Logan made a motion to allow Deputy Spurlock to purchase items with the current funds. Commissioner Brock seconded and the motion carried unanimously.

## COURTHOUSE LAWN, SPRINKLER, AND LANDSCAPING

The Court discussed the Courthouse lawn, sprinkler system, and landscaping. Commissioner Ward is working closely with McAllister's Landscape with whom he has been in contact. He was advised that the lighting and shrubs will be in by September 1, 2012.

DISCUSSION OF COURTHOUSE INTERIOR REPAIR PROJECT 2012

Commissioner Logan suggested that it is time to purchase chairs and tables for the Assembly Room and chairs for the County Clerk's office. With the Assembly Room being remodeled more people want to use it for meetings and election time is not far off.

Commissioner Logan made a motion for the Redecorating Committee of Alinda Cox, Marlene Hughes, Earl Deen Clayton, Tracie Pippin, and Janice Robinson to gather prices and recommendations for chairs and tables. Commissioner Brock seconded the motion and it carried unanimously.

COUNTY CLERK'S PERFORMANCE BOND

Judge Davenport made a motion that this item be tabled and reviewed after the November General Election. Commissioner Cozart seconded and the motion carried unanimously.

FLU SHOTS

Flu shots were approved at a previous meeting.

COMMERCIAL CLEANING CREW

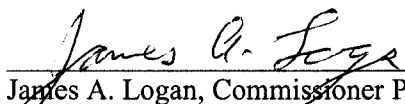
Sheriff Mayo ask for consideration in hiring a commercial cleaning crew to clean, strip and wax floors to allow the new custodian to start with a freshly cleaned Courthouse building. Commissioner Logan made a motion for Sheriff Mayo to get quotes for hiring a commercial cleaning crew and report back to the Court. Commissioner Ward seconded and the motion carried unanimously.

JUSTICE COURT CONVICTION FEES


There was no discussion on the setting of additional Justice Court Conviction Fees.

ADJOURN

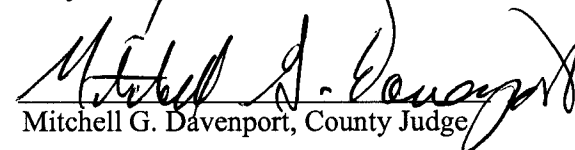
There being no further business motion was made by Commissioner Cozart to adjourn and seconded by Commissioner Logan. The motion carried unanimously.

  
James A. Logan, Commissioner Pct. #1


  
James Brock, Commissioner Pct. #2

  
James L. Cozart, Commissioner Pct. #3

  
Terry Ward, Commissioner Pct. #4

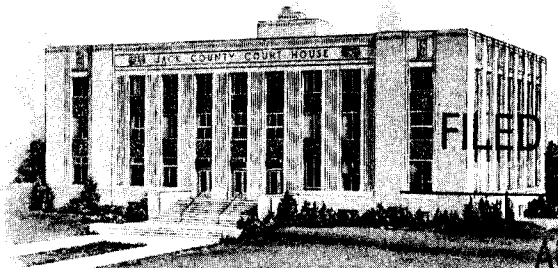
  
Mitchell G. Davenport, County Judge

ATTEST:

  
Janice Robinson  
County Clerk



# JACK COUNTY



FILED FOR RECORD

O'CLOCK M.

AUG 28 2012

**KIM GIBBY**  
County Treasurer  
100 N. Main St., Ste. 201  
Jacksboro, Texas 76458

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS  
BY \_\_\_\_\_ DEPUTY

## TREASURER'S CERTIFICATE

I hereby certify that the following constitutes the Jack County Treasurer's Report for the monthly period ending on June 30, 2012.

This report was prepared for the purposes of comparing and reconciling the actual balances of the County's cash accounts and investments, if any, to its general ledger for the period stated.

Respectfully submitted,

- Kim Gibby -  
Kim Gibby, Jack County Treasurer

Agreed:

- Earlene Rhoades -  
Earlene Rhoades, Jack County Auditor

## ORDER APPROVING TREASURER'S REPORT

After comparing and examining the Treasurer's Report for the monthly period ending June 30, 2012, and determining that the report is correct, the Court finds that the report should be approved. It is therefore ORDERED that the report is approved.

It is FURTHER ORDERED that the amounts received and paid from each fund, and the cash balance remaining in the Treasurer's custody are as indicated in the report itself.

ORDERED this 24<sup>TH</sup> day of August, 2012.

- James Logan -  
James Logan,  
Commissioner, Pct. 1, Jack County

- James Brock -  
James Brock,  
Commissioner, Pct. 2, Jack County

- James L. Cozart -  
James L. Cozart,  
Commissioner, Pct. 3, Jack County

- Terry Ward -  
Terry Ward,  
Commissioner, Pct. 4, Jack County

- Mitchell G. Davenport -  
Mitchell G. Davenport,  
County Judge of Jack County, Texas

ATTEST:

- Janice Robinson -  
Jan Robinson, County Clerk of Jack County, Texas



<b>TREASURER'S REPORT JUNE 2012</b>				
<b>STATE FEE ACCOUNT</b>				
	Rec'd From/			
<b>Date</b>	<b>Paid to</b>	<b>Description</b>	<b>W/drawal Amt</b>	<b>Deposit Amt</b>
5/31/12		BALANCE FORWARD		\$ 22,677.79
6/30/12	JNB	Interest on Account		\$ 0.90
				<b>Balance</b>
				<b>\$ 22,678.69</b>
<b>UNCLAIMED PROPERTY ACCOUNT</b>				
<b>Date</b>	<b>Rec'd From</b>	<b>Description</b>		<b>Balance</b>
6/30/12		BALANCE FORWARD		<b>\$5,841.22</b>
<b>EXTRADITION ACCOUNT</b>				
<b>Date</b>	<b>Rec'd From</b>	<b>Description</b>		<b>Balance</b>
6/30/12		BALANCE FORWARD		<b>\$1,432.10</b>
<b>00078 ACCOUNT</b>				
<b>Date</b>	<b>Rec'd From</b>	<b>Description</b>		<b>Balance</b>
6/30/12		BALANCE SHOWN ON STATEMENT		\$ 3,914,371.87
		Outstanding Checks		118,008.18
		ENDING BALANCE 1/31/12		<b>\$3,796,363.69</b>

<b>RECAP OF MONEY JUNE 2012</b>						
<b>Fund</b>	<b>Balance</b>	<b>Transfer</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Transfer</b>	<b>Balance</b>
<b>Designation</b>	<b>06/01/12</b>	<b>Out</b>			<b>In</b>	<b>06/30/12</b>
*****						
Precinct #1	\$ 158,268.63	\$ -	\$ -	\$ 21,909.27	\$ 24,653.00	\$ 161,012.36
Precinct #2	\$ 151,738.18	\$ -	\$ 1,000.00	\$ 19,674.96	\$ 24,653.00	\$ 157,716.22
Precinct #3	\$ 238,932.41	\$ -	\$ 2,500.00	\$ 28,546.04	\$ 24,653.00	\$ 237,539.37
Precinct #4	\$ 232,622.46	\$ -	\$ 3,500.00	\$ 16,845.40	\$ 24,653.00	\$ 243,930.06
Road & Bridge	\$ 584,495.83	\$ 98,612.00	\$ 51,923.17	\$ -	\$ -	\$ 537,807.00
Precinct #5	\$ (208,153.00)	\$ -	\$ -	\$ -	\$ -	\$ (208,153.00)
Lateral Road	\$ 178,059.07	\$ -	\$ -	\$ -	\$ -	\$ 178,059.07
Law Library	\$ 20,570.85	\$ -	\$ 770.00	\$ 177.00	\$ -	\$ 21,163.85
Records Preservation	\$ 3,344.97	\$ -	\$ 210.00	\$ -	\$ -	\$ 3,554.97
Work Program	\$ 45.17	\$ -	\$ -	\$ -	\$ -	\$ 45.17
Guardianship Fund	\$ 1,680.00	\$ -	\$ 80.00	\$ -	\$ -	\$ 1,760.00
Emergency Mgmt	\$ (92,579.99)	\$ -	\$ 3,595.25	\$ 840.90	\$ -	\$ (89,825.64)
CH Renovation	\$ 492,668.94	\$ -	\$ -	\$ -	\$ -	\$ 492,668.94
CH Renovation I&S fund bal	\$ (216,212.01)	\$ -	\$ -	\$ -	\$ -	\$ (216,212.01)
General Fund	\$ 1,738,834.24	\$ -	\$ 141,829.48	\$ 369,765.38	\$ -	\$ 1,510,898.34
Judge's State Supplement	\$ 1,835.77	\$ -	\$ -	\$ -	\$ -	\$ 1,835.77
Dist. & Co. Court Tech	\$ 3,943.97	\$ -	\$ 165.92	\$ -	\$ -	\$ 4,109.89
Probate Education	\$ 2,015.32	\$ -	\$ 40.00	\$ -	\$ -	\$ 2,055.32
Records Management	\$ 8,826.25	\$ -	\$ 258.24	\$ -	\$ -	\$ 9,084.49
Courthouse Security	\$ 140,347.76	\$ -	\$ 1,328.22	\$ 275.00	\$ -	\$ 141,400.98
Justice Court Tech	\$ 27,181.64	\$ -	\$ 768.00	\$ 250.00	\$ -	\$ 27,699.64
Interest & Sinking	\$ 488,465.82	\$ -	\$ 17,886.73	\$ -	\$ -	\$ 506,352.55
State Fines & Fees	\$ 46,491.85	\$ -	\$ 18,855.38	\$ -	\$ -	\$ 65,347.23
*****						
<b>TOTALS</b>	<b>\$ 4,003,424.13</b>	<b>\$ 98,612.00</b>	<b>\$ 244,710.39</b>	<b>\$ 458,283.95</b>	<b>\$ 98,612.00</b>	<b>\$ 3,789,850.57</b>

X

**Jack County**  
**Bank Account Reconciliaton**  
6/30/2012

Bank Balance According to Statement	\$ 3,914,371.87
Outstanding Deposits	\$ -
Outstanding Checks	\$ 118,008.18
<b>Balance</b>	<b>\$ 3,796,363.69</b>

Balance per General Ledger by Fund

10	PCT. 1	\$ 161,012.36
20	PCT. 2	\$ 157,716.22
30	PCT. 3	\$ 237,539.37
40	PCT. 4	\$ 243,930.06
50	ROAD & BRIDGE C.W.	\$ 537,807.00
51	PCT. 5	\$ (208,153.00)
60	LATERAL ROADS	\$ 178,059.07
70	LAW LIBRARY	\$ 21,163.85
80	Preservation fund	\$ 3,554.97
81	Work Program	\$ 45.17
82	Guardianship Fund	\$ 1,760.00
83	Emergency Management	\$ (89,825.64)
84	Courthouse Renovations	\$ 492,668.94
85	Courthouse Renovations I&S	\$ (216,212.01)
90	GENERAL	\$ 1,510,898.34
91	COUNTY JUDGE EXCESS	\$ 1,835.77
92	Dist. & Co. Clerk Tech	\$ 4,109.89
93	PROBATE	\$ 2,055.32
94	RECORDS MANAGEMENT	\$ 9,084.49
95	COURTHOUSE SECURITY	\$ 141,400.98
96	J.P. TECHNOLOGY	\$ 27,699.64
98	INTEREST & SINKING	\$ 506,352.55
99	State Fines & Fees	\$ 65,347.23
	Balance per General Ledger	\$ 3,789,850.57
	Balance per Bank Statement	\$ 3,796,363.69
	Unlocated difference	\$ 6,513.12