

**NOTICE OF MEETING (•) OF THE  
COMMISSIONERS COURT OF JACK COUNTY, TEXAS**

• Assistive Listening Devices Available on Request for Use During Court Session

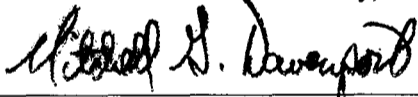
Notice is hereby given that a Meeting of the above named Commissioners Court will be held on **Monday, the 26<sup>th</sup> day of March, 2012, at 10:00 o'clock a.m.**, in the County Courthouse, Jacksboro, Texas, at which time the following subjects\* will be discussed and appropriate action taken, to-wit:

These subjects may or may not be discussed in the order shown. All items listed below as part of the called "Consent Agenda Items" require no deliberation by the Court. Each Court member has the prerogative of removing an item from this agenda so that it may be considered separately.

1. PUBLIC FORUM;
2. PAYMENT OF ACCOUNTS AND CLAIMS;
3. CONSENT AGENDA ITEMS:
  - (a) Approval of Minutes of Meeting of March 12, 2012;
  - (b) Review and acceptance of Treasurer's and Auditor's Monthly Report for period ending February 29, 2012;
  - (c) Approval of preventative maintenance to be done on County's voting equipment per Hart Intercivic Proposal of March 21, 2012;
4. TIMED AGENDA - 10:30 A.M
  - (a) Receipt of FY11 Annual Audit Report from Rylander, Clay, & Opitz;
  - (b) Update on SEC Continuing Disclosure Services filing by FSC, a division of First Southwest Company;
5. Discussion of Commissioner Precinct Operations;
6. Update on Courthouse Repair Project 2011 details;
7. Update on County's application for Round VII Courthouse Restoration Grant – County Judge;
8. Receive report by Sheriff's Department on repair/replacement of sewer pump and grinder for LEC operations;
9. Request for comments and action by the Court regarding the disposition of certain cost-share computers purchased through the County and the Extension Service;
10. FUTURE AGENDA ITEMS; AND,
11. ADJOURNMENT.

Dated this the 22<sup>nd</sup> day of March, 2012.

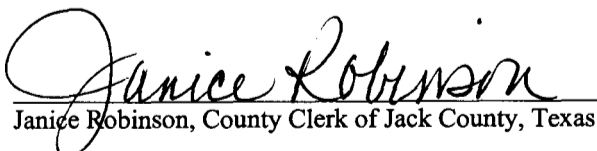
Commissioners Court of Jack County, Texas



Mitchell G. Davenport, Judge of Commissioners Court

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Jack County, Texas, at a place readily accessible to the general public at all times on the 22<sup>nd</sup> day of March, 2012, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the 22<sup>nd</sup> day of March, 2012.



Janice Robinson, County Clerk of Jack County, Texas

By: \_\_\_\_\_  
Deputy Clerk



SCANNED

FILED FOR RECORD  
O'CLOCK M.

MINUTES

APR 09 2012

On this the 26<sup>th</sup> of March, 2012 the Commissioners Court of Jack County, Texas session at 10:00 a.m. with the following elected officials present:

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS  
BY \_\_\_\_\_ DEPUTY

James A. Logan, Commissioner Pct. 1  
James L Brock, Commissioner Pct. 2  
James L. Cozart, Commissioner Pct. 3  
Terry Ward, Commissioner Pct. 4  
Mitchell G. Davenport, County Judge

PUBLIC FORUM

John Villalba, Jack County Extension Agent – Ag/Natural Resources gave an overview of his first few weeks as the new extension agent. His present focus is fundraising, learning new methods used in Jack County, and working closely with area schools, community, and the Commissioners in their respective precincts.

PAYMENT OF ACCOUNTS AND CLAIMS

All accounts and claims were submitted to the Court for approval. Those submitted were approved as entered into the computer of the County Treasurer on motion of Commissioner Ward and seconded by Commissioner Brock. The motion carried unanimously.

CONSENT AGENDA ITEMS:

- (a) Approval of Minutes of Meeting of March 12, 2012;
- (b) Review and Acceptance of Treasurer's and Auditor's Monthly Report for period ending February 29, 2012;
- (c) Approval of preventative maintenance to be done on County's voting equipment per Hart Intercivic Proposal of March 21, 2012;

Judge Davenport made a motion to approve all Consent Agenda Items. Motion was seconded by Commissioner Cozart. The motion carried unanimously.

TIMED AGENDA – 10:30 A.M.

- (a) Receipt of FY11 Annual Audit Report from Rylander, Clay, & Opitz;
- (b) Update on SEC Continuing Disclosure Services filing by FSC, a Division of First Southwest Company;

Commissioner Cozart made a motion to accept item "a" and authorize Judge Davenport to sign the audit. Motion was seconded by Commissioner Logan. The motion carried unanimously.

No discussion or action was taken on item "b" and no one was present from FSC.

PRECINCT OPERATIONS

There was discussion regarding a bridge in Precinct 4 and the letter from TxDot. Procedure was discussed for sale of precinct items being sold through Ironmarket.

UPDATE ON COURTHOUSE REPAIR PROJECT 2011

Replacement of broken windows should be complete by Tuesday, March 27, 2012. Replacement of cement / sidewalks began today, March 26, 2012. Patriot is ready to settle on the insurance claim for damage to the Courthouse during renovation. Landscaping and a new sprinkler system needs to be reworked once renovation is complete.

UPDATE OF COUNTY'S APPLICATION FOR ROUND VII COURTHOUSE RESTORATION GRANT

No discussion or action was taken.

LEC SEWER PUMP AND GRINDER

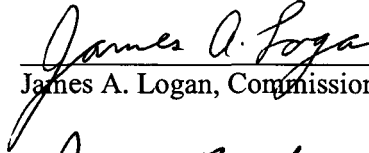
Deputy Mayo updated the Court on the grinder and pump at the Law Enforcement Center. It was replaced today, March 26, 2012.

EXTENSION OFFICE COST SHARE PROGRAM

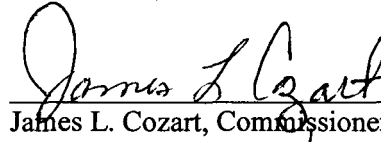
The Jack County Extension office requested permission to purchase a new computer through the Texas AgriLife Extension Cost Share Program for new County Agent, John Villalba.

Commissioner Logan made a motion to purchase new computer equipment. Commissioner Ward seconded the motion and it carried unanimously.

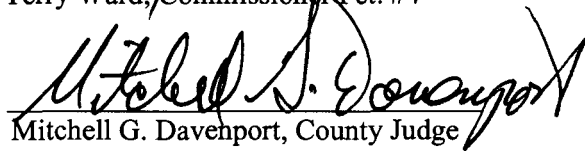
There being no further business motion was made by Commissioner Cozart to adjourn and seconded by Commissioner Logan.

  
James A. Logan, Commissioner Pct. #1

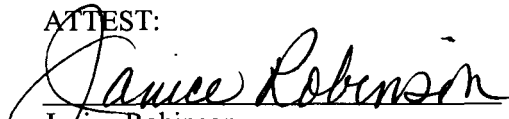
  
James Brock, Commissioner Pct. #2

  
James L. Cozart, Commissioner Pct. #3

  
Terry Ward, Commissioner Pct. #4

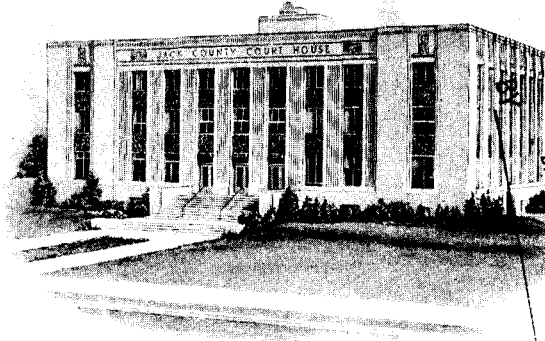
  
Mitchell G. Davenport, County Judge

ATTEST:

  
Janice Robinson  
County Clerk



# JACK COUNTY



JACKSBORO, TEXAS

JANICE ROBINSON, County Clerk  
DEPUTY  
JACK COUNTY, TEXAS

MAR 26 2012

FILED FOR RECORD  
O'CLOCK M.

**KIM GIBBY**

County Treasurer

100 N. Main St., Ste. 201  
Jacksboro, Texas 76458

## TREASURER'S CERTIFICATE

I hereby certify that the following constitutes the Jack County Treasurer's Report for the monthly period ending on February 29, 2012.

This report was prepared for the purposes of comparing and reconciling the actual balances of the County's cash accounts and investments, if any, to its general ledger for the period stated.

Respectfully submitted,

*Kim Gibby*  
Kim Gibby, Jack County Treasurer

Agreed:

*Earlene Rhoades*  
Earlene Rhoades, Jack County Auditor

## ORDER APPROVING TREASURER'S REPORT

After comparing and examining the Treasurer's Report for the monthly period ending February 29, 2012, and determining that the report is correct, the Court finds that the report should be approved. It is therefore ORDERED that the report is approved.

It is FURTHER ORDERED that the amounts received and paid from each fund, and the cash balance remaining in the Treasurer's custody are as indicated in the report itself.

ORDERED this 26<sup>th</sup> day of March, 2012.

*James Logan*  
James Logan,  
Commissioner, Pct. 1, Jack County

*James Brock*  
James Brock,  
Commissioner, Pct. 2, Jack County

*James L. Cozart*  
James L. Cozart,  
Commissioner, Pct. 3, Jack County

*Terry Ward*  
Terry Ward,  
Commissioner, Pct. 4, Jack County

*Mitchell G. Davenport*  
Mitchell G. Davenport,  
County Judge of Jack County, Texas

ATTEST:

*Janice Robinson*  
Janice Robinson, County Clerk of Jack County, Texas

# TREASURER'S REPORT FEBRUARY 2012

STATE FEE ACCOUNT					
Date	Rec'd From/ Paid to	Description	W/drawal Amt	Deposit Amt	
1/31/12		BALANCE FORWARD		\$ 22,670.34	
2/29/12	JNB	Interest on Account		\$ 1.80	Balance
					\$ 22,672.14
UNCLAIMED PROPERTY ACCOUNT					
Date	Rec'd From	Description			Balance
2/29/12		BALANCE FORWARD			\$5,841.22
EXTRADITION ACCOUNT					
Date	Rec'd From	Description			Balance
2/29/12		BALANCE FORWARD			\$1,432.10
00078 ACCOUNT					
Date	Rec'd From	Description			
2/29/12		BALANCE SHOWN ON STATEMENT		\$ 4,613,720.03	
		Outstanding Checks		119,676.88	Balance
		ENDING BALANCE 1/31/12			\$4,494,043.15

<b>RECAP OF MONEY FEBRUARY 2012</b>						
<b>Fund</b>	<b>Balance</b>	<b>Transfer</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Transfer</b>	<b>Balance</b>
<b>Designation</b>	<b>01/31/12</b>	<b>Out</b>			<b>In</b>	<b>02/29/12</b>
*****						
Precinct #1	\$ 129,428.16	\$ -	\$ -	\$ 13,565.84	\$ 24,653.00	\$ 140,515.32
Precinct #2	\$ 129,024.19	\$ -	\$ -	\$ 19,101.84	\$ 24,653.00	\$ 134,575.35
Precinct #3	\$ 225,813.99	\$ -	\$ -	\$ 25,697.85	\$ 24,653.00	\$ 224,769.14
Precinct #4	\$ 218,312.24		\$ 6,000.00	\$ 21,868.96	\$ 24,653.00	\$ 227,096.28
Road & Bridge	\$ 516,726.25	\$ 98,612.00	\$ 140,129.07	\$ -	\$ -	\$ 558,243.32
Precinct #5	\$ (218,153.00)	\$ -	\$ -	\$ -	\$ -	\$ (218,153.00)
Lateral Road	\$ 178,059.07	\$ -	\$ -	\$ -	\$ -	\$ 178,059.07
Law Library	\$ 19,668.85	\$ -	\$ 350.00	\$ 177.00	\$ -	\$ 19,841.85
Records Preservation	\$ 2,894.97	\$ -	\$ 80.00	\$ -	\$ -	\$ 2,974.97
Work Program	\$ 45.17	\$ -	\$ -	\$ -	\$ -	\$ 45.17
Guardianship Fund	\$ 1,520.00	\$ -	\$ 120.00	\$ -	\$ -	\$ 1,640.00
Emergency Mgmt	\$ (16,817.42)	\$ 1,895.67	\$ -	\$ -	\$ -	\$ (18,713.09)
CH Renovation	\$ 721,394.36	\$ 121,983.78	\$ 6,401.56	\$ -	\$ -	\$ 605,812.14
CH Renovation trans in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CH Renovation trans out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CH Renovation trans w/in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CH Renovation balancing	\$ (1,275,249.88)	\$ -	\$ -	\$ -	\$ -	\$ (1,275,249.88)
CH Renovation I&S fund bal	\$ (216,212.01)	\$ -	\$ -	\$ -	\$ -	\$ (216,212.01)
General Fund	\$ 2,013,603.85	\$ -	\$ 453,855.37	\$ 258,621.66	\$ -	\$ 2,208,837.56
Judge's State Supplement	\$ 1,835.77	\$ -	\$ -	\$ -	\$ -	\$ 1,835.77
Dist. & Co. Court Tech	\$ 3,292.12	\$ -	\$ 132.37	\$ -	\$ -	\$ 3,424.49
Probate Education	\$ 1,955.32	\$ -	\$ 35.00	\$ -	\$ -	\$ 1,990.32
Records Management	\$ 7,896.37	\$ -	\$ 259.45	\$ -	\$ -	\$ 8,155.82
Courthouse Security	\$ 135,024.70	\$ -	\$ 577.15	\$ -	\$ -	\$ 135,601.85
Justice Court Tech	\$ 29,652.83	\$ 5,498.00	\$ 521.48	\$ -	\$ -	\$ 24,676.31
Interest & Sinking	\$ 366,173.27	\$ -	\$ 84,957.45	\$ -	\$ -	\$ 451,130.72
State Fines & Fees	\$ 15,076.40	\$ -	\$ 13,362.29	\$ -	\$ -	\$ 28,438.69
*****						
<b>TOTALS</b>	<b>\$ 2,990,965.57</b>	<b>\$ 227,989.45</b>	<b>\$ 706,781.19</b>	<b>\$ 339,033.15</b>	<b>\$ 98,612.00</b>	<b>\$ 3,229,336.16</b>

**Jack County**

**Bank Account Reconciliaton**

2/29/2012

Bank Balance According to Statement	\$ 4,613,720.03
Outstanding Deposits	\$ -
Outstanding Checks	\$ 119,676.88
Balance	<u>\$ 4,494,043.15</u>

Balance per General Ledger by Fund

10	PCT. 1	\$ 140,515.32
20	PCT. 2	\$ 134,575.35
30	PCT. 3	\$ 224,769.14
40	PCT. 4	\$ 227,096.28
50	ROAD & BRIDGE C.W.	\$ 558,243.32
51	PCT. 5	\$ (218,153.00)
60	LATERAL ROADS	\$ 178,059.07
70	LAW LIBRARY	\$ 19,841.85
80	Preservation fund	\$ 2,974.97
81	Work Program	\$ 45.17
82	Guardianship Fund	\$ 1,640.00
83	Emergency Management	\$ (18,713.09)
84	Courthouse Renovations	\$ 605,812.14
84	Courthouse Renovations Balancing	\$ (1,275,249.88)
85	Courthouse Renovations I&S	\$ (216,212.01)
90	GENERAL	\$ 2,208,837.56
91	COUNTY JUDGE EXCESS	\$ 1,835.77
92	Dist. & Co. Clerk Tech	\$ 3,424.49
93	PROBATE	\$ 1,990.32
94	RECORDS MANAGEMENT	\$ 8,155.82
95	COURTHOUSE SECURITY	\$ 135,601.85
96	J.P. TECHNOLOGY	\$ 24,676.31
98	INTEREST & SINKING	\$ 451,130.72
99	State Fines & Fees	\$ 28,438.69
	Balance per General Ledger	\$ 3,229,336.16
	Balance per Bank Statement	\$ 4,494,043.15
	Unlocated difference	\$ 1,264,706.99

FILED FOR RECORD  
O'CLOCK M.

MAR 26 2012

**Pricing Quote**

JANICE ROBINSON, County Clerk  
JACK COUNTY, TEXAS  
BY \_\_\_\_\_ DEPUTY



Date March 21, 2012

Customer Jack County, TX

Customer PO (if applicable) \_\_\_\_\_

System Version HVS 6.2.1

Additional Notes Please fax with signature to 512-252-6923 to place this order.

Requested Delivery date \_\_\_\_\_

Item	Description	Qty.	Unit Price	Ext. Price	Remarks
1	Preventative maintenance - per JBC	9	\$50.00	\$450.00	
2	Preventative maintenance - per eScan	1	\$100.00	\$100.00	
<b>Subtotal</b>				<b>\$550.00</b>	
<b>single trip discount</b>				<b>-\$82.50</b>	
<b>Total</b>				<b>\$467.50</b>	

**Terms and Conditions:**

Prices are effective for 30 days from date of quote.

*Janice Robinson*

**Billing Address and Phone**

~~Shelly Clayton~~, County Clerk  
100 Main, Suite ~~202~~ **208**  
Jacksboro, TX 76458  
940-567-2111  
fax 940-567-6441  
~~shellyclayton@jackcounty.org~~

**Billing Instructions**

\_\_\_\_\_

*Janice Robinson*

**Shipping Address and Phone**

~~Shelly Clayton~~, County Clerk  
100 Main, Suite ~~202~~ **208**  
Jacksboro, TX 76458

**Shipping Instructions**

\_\_\_\_\_

Hart Management Approval: \_\_\_\_\_

*Ken Trethewey*

Name: Ken Trethewey

Title: \_\_\_\_\_

Sales Representative

Customer Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Name: Jack County, Texas

Title: \_\_\_\_\_

*County Judge*

By *Mitchell A. Rowland*